



**Riverton Public School District
600 Fifth Street
Riverton, NJ 08077**



**Riverton Board of Education
REORGANIZATION Meeting**

**AGENDA
January 6, 2026**

I. Flag Salute – Board Secretary

“On January 10, 2025, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

II. Announcement and Oath of Office to new Board Members - Board Secretary

1. Frederika Blatz, Paul Papenberg, Felicia Quinzi

III. Roll Call

IV. Mr. Robert Inverso, CPA - Report on the Fiscal Year 2025 Audit

V. Reorganization

A. Nominations for President - Board Secretary

1. I motion for the Board to approve _____ as Board President for the 2026 calendar year.

M_____ S_____

B. Nominations for Vice President - President, Board of Education

1. I motion for the Board to approve _____ as Board Vice President for the 2026 calendar year.

M_____ S_____

C. I motion for the Board to approve the appointment of the 1st Colonial National Bank as its depository for school funds for the 2026 calendar year.

M_____ S_____

D. I motion for the Board to approve the signatories for the Board of Education bank accounts as listed 1-9:

1. Custodian Account: _____, President
Robert Foster, Business Administrator/Board
Secretary, Thomas Egan, Treasurer

2. Agency Account: _____, President
Robert Foster, Business Administrator/Board Secretary, Thomas Egan, Treasurer
3. Payroll Account: _____, President
Robert Foster, Business Administrator/Board Secretary, Thomas Egan, Treasurer
4. Flexible Spending Account: _____, President
Robert Foster, Business Administrator/Board Secretary, Thomas Egan, Treasurer
5. Unemployment Trust Account: _____, President
Robert Foster, Business Administrator/Board Secretary, Thomas Egan, Treasurer
6. Activity Account: _____, President
Robert Foster, Business Administrator/Board Secretary, Thomas Egan, Treasurer
7. Scholarship Account: _____, President
Robert Foster, Business Administrator/Board Secretary, Thomas Egan, Treasurer
8. Capital Reserve Account: _____, President
Robert Foster, Business Administrator/Board Secretary, Thomas Egan, Treasurer
9. Maintenance Reserve Account: _____, President
Robert Foster, Business Administrator/Board Secretary, Thomas Egan, Treasurer

M_____ S_____

- E. I motion for the Board to approve the authorization of Mr. Robert Foster, School Business Administrator to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(c).

M_____ S_____

- F. I motion for the Board to appoint Robert Foster as the district's Public Agency Compliance Officer (P.A.C.O.) for the 2026 calendar year.

M_____ S_____

- G. I motion for the Board to approve the chart of accounts in compliance with GAAP as currently used by the district.

M_____ S_____

- H. I motion for the Board to approve the Investment (403b) providers for the 2026 calendar year as listed 1-5:

1. AXA Equitable

2. Lincoln Investment Planning
3. Security Benefit and The NEA Retirement Program
4. Corebridge Financial
5. The Variable Annuity Life Insurance Company

M_____ S_____

- I. I motion for the Board to approve TSA Consulting Group as the Third-Party Administrator (TPA) for Riverton Board of Education's 403(b) plans.

M_____ S_____

- J. I motion for the Board to approve the payment of bills between Board of Education meetings as prepared by the School Business Administrator and reviewed by the Superintendent and one member of the Finance Committee.

M_____ S_____

- K. I motion for the Board to approve the resolution to appoint Mrs. Leah Falicki for the 2026 calendar year as Riverton Board of Education representative on the Palmyra Board of Education.

M_____ S_____

- L. I motion for the Board to approve the appointment of the Burlington County Times, as its legal newspaper for the 2026 calendar year.

M_____ S_____

- M. I motion for the Board to approve the appointment of Inverso and Stewart as the Public School Accountant of the Board of Education through the January 2027 Reorganization Meeting at the annual fee of \$25,000.

M_____ S_____

- N. I motion for the Board to approve the appointment of Parker McCay as School Solicitor through the Reorganization Meeting scheduled for January 2027 at an hourly fee of \$195.00 (\$10/hr increase) for shareholders and paralegals/law clerks at an hourly fee of \$95.00/hour.

M_____ S_____

- O. I motion for the Board to approve the appointment of the Barclay Agency as Property/Casualty Insurance Brokers and Risk Management Consultant in accordance with the School Alliance Insurance Fund (SAIF) Bylaws.

M_____ S_____

- P. I motion for the Board to approve the following schedule of regular meetings for the 2026 calendar year. These meetings will be held in the Gym, at 6:30 P.M., unless otherwise advertised.

January 27, 2026

February 24, 2026

March 17, 2026*

April 28, 2026
May 26, 2026
June 23, 2025
August 18, 2026*
September 22, 2026
October 27, 2026
November 24, 2026
No July or December Meetings
January 5, 2027 (Reorganization)*

*denotes day/week change

M_____ S_____

Q. I motion for the Board to adopt the following for the 2026 calendar year as listed A-D:

1. Board Policy/Regulations/Procedures/By-Laws Manual
2. Code of Ethics for Board Members and the training on the Code of Ethics
3. Job Descriptions Manual
4. Mission Statement

M_____ S_____

R. I motion for the Board to approve and adopt the functional organizational chart showing reporting responsibilities of the Board and Administrative Personnel.

M_____ S_____

S. I motion for the Board to approve Colonial Life with their partnership with Flex Facts, Inc., as a voluntary benefit company and the third-party administrator for the Flexible Spending Account as required by Chapter 78 at a fee of \$3.50/month per participant with a minimum charge of \$50.00/month.

M_____ S_____

T. I motion for the Board to approve sharing the flexible spending plan administration fee from Flex Facts with Riverton Borough for January 2026 - December 2026. Shared Fee: \$75/month; \$37.50 each.

M_____ S_____

U. I motion for the Board to approve the request to allow the Superintendent to fill any vacant position for the 2026-27 school year with a qualified candidate who holds, if position warrants, permanent NJ Certificate and whose references are suitable prior to the next regular scheduled Board of Education meeting. The Board will take action to approve/confirm the recommended candidate at their next regular scheduled meeting.

M_____ S_____

V. I motion for the Board to grant permission for the Superintendent to assign duties or stipend positions to staff members as necessary for the 2026-27 school year.

M_____ S_____

W. I motion for the Board to approve the appointment of Joshua W. Zagorski, Superintendent, for the 2026-27 school year as the District's Affirmative Action Officer

and as such, Mr. Zagorski will serve as the District's Chief Equity Officer as required by N.J.A.C. 6:4-1.3.

M_____ S_____

- X. I motion for the Board to approve the appointment of the Affirmative Action Team (listed below) for the 2025-26 school years as listed A-G:

1. Joshua Zagorski (Affirmative Action Officer)
2. Robert Foster
3. Lorna Sullivan
4. Christine Durante
5. PTO Member (TBD)
6. Nicole Cesaretti
7. Robert Sciarrotta

M_____ S_____

VI. Transition to Regular Business

- A. I motion for the Board to accept as listed 1-2:

1. (Public & Executive) for the regular meeting on November 25, 2025.
2. The School Board Election results on November 4, 2025.

M_____ S_____

VII. Correspondence

VIII. Administration Report

IX. Recognition of citizens for discussion of Agenda items

X. PTO

XI. Committee Reports

- A. Personnel - TBD
- B. Curriculum - TBD
- C. Building & Grounds - TBD
- D. Finance - TBD
- E. Policy - TBD
- F. Community Relations - TBD
- G. Legislation - TBD
- H. Palmyra Board Representative - TBD

XII. Old Business:

XIII. New Business:

A. Action Items:

Based on the recommendation of the Superintendent:

XIV. Curriculum

- A. I motion for the Board to approve the “Statement of Assurance Regarding the Use of Paraprofessional Staff” (SOA) prepared by the Superintendent on file in the main office.

M_____ S_____

- B. I motion for the Board to approve the 2026-27 Preschool Operational Plan as prepared by Dr. Lorna Sullivan, Preschool Supervisor of Instruction.

M_____ S_____

- C. I motion for the Board to confirm the AIR assembly that was held on December 15, 2025. This assembly was for middle school students in 7th & 8th grades.

M_____ S_____

XV. Policy:

XVI. Building & Grounds:

- A. I motion for the Board to approve the following application(s) for facilities use as listed below:

1. Riverton Borough to use the media center on January 28, 2026 from 6:00PM to 9:00PM to hold a Riverton Borough Meeting. Responsible Person: Katie Lucas

M_____ S_____

- B. I motion for the Board to approve the Fire & Security Drill Report for the month of December 2025 as submitted by the Superintendent.

M_____ S_____

XVII. Personnel:

XVIII. Finance:

- A. I motion for the Board to approve a withdrawal from the Capital Reserve account in accordance with NJAC 6A:23A-14.1(h) in the amount of \$108,415.60 for the 2nd and 3rd Floor Partial Window Replacement Project.

M_____ S_____

Roll Call Vote.

- B. I motion for the Board to accept the audit for the 2024-25 school year as prepared and presented by Mr. Robert Inverso, Inverso and Stewart and to approve the submission of the Corrective Action Plan (no recommendations) to the County Office of Education for approval.

M_____ S_____

C. I motion for the Board to approve the Board Secretary's and Treasurer's Reports for November 2025 in balance.

M_____ S_____

D. I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____

Roll Call Vote.

E. I motion for the Board to approve the payment of bills for the November 26, 2025 payroll in the amount of \$170,551.87 and for December 23, 2025 in the amount of \$610,595.88.

M_____ S_____

F. I motion for the Board to approve the transfers, as listed in the amount of \$5,487.77 for the month of November 2025.

M_____ S_____

G. I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for November 2025.

M_____ S_____

XIX. Recognition of Citizens for comment on items not on agenda.

XX. Action taken as a result of discussion during Executive Session

XXI. Discussion Items

XXII. Information Items

XXIII. I motion for the Board to approve the meeting to be adjourned.

M_____ S_____

JWZ:nac
12-22-25

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.rivertonschool.com or you may obtain a copy from the office of the Board Secretary.