



**Riverton Public School District  
600 Fifth Street  
Riverton, NJ 08077**



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**Regular Meeting of the Riverton Board of Education  
September 23, 2025**

- I. Flag Salute – President
- II. Call meeting to order – roll call
- A. “On January 10, 2025, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”
- III. Public Hearing:
- School Self-Assessment Grade for Anti-Bullying Bill of Rights, District and School Grade Report and any additional information for the HIB Self-Assessment
- Open discussion to Public
- Close Public Hearing
- IV. Acceptance of Secretary’s Minutes
- A. (Public & Executive) for the regular meeting on August 19, 2025 including the Public Hearing on the Student Safety Data Submission (SSDS) and Harassment, Intimidation, & Bullying (HIB) Reporting (Period #2)
- M\_\_\_\_\_ S\_\_\_\_\_
- V. Correspondence
- VI. Administration Report
- A. Presentations:
1. Public reporting of Test Results: DLM, WIDA, NJSLA Math, ELA (Gr 3-8) and NJSLA Science (Gr 6 & 8) Update.
  2. QSAC final results review from County. Action Plan.
- B. Enrollment Report
- C. Suspension Report
1. None at this time
- VII. Recognition of citizens for discussion of Agenda items
- VIII. PTO

IX. Committee Reports:

- A. Personnel – Mrs. Corbi
- B. Curriculum – Ms. Quinzi
- C. Building & Grounds – Mrs. Matzelle
- D. Finance – Mr. Papenberg
- E. Policy – Mrs. Corbi
- F. Community Relations – Mrs. Corbi, Mrs. Wilburn and Mrs. Alvarado
- G. Legislation – Mr. Croft and Ms. Quinzi
- H. Palmyra Board Representative – Mrs. Falicki

X. Old Business:

XI. New Business:

A. Action Items:

- 1. Based on the recommendation of the Superintendent:

XII. **Curriculum**

- A. I motion for the Board to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act as submitted by Dr. Sullivan, District Anti-Bullying Coordinator and the Statement of Assurances signed by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- B. I motion for the Board to approve the observance of the Week of Respect scheduled for October 6-10, 2025 and approving activities for School Violence Awareness Week scheduled for October 20-24, 2025 and Red Ribbon Week scheduled for October 23-31, 2025.

M \_\_\_\_\_ S \_\_\_\_\_

- C. I motion for the Board to approve the Mandated District Assessment Schedule for state and local testing for the 2025-26 School Year.

M \_\_\_\_\_ S \_\_\_\_\_

- D. I motion for the Board to approve the Mandated and District Report of testing that was administered during the 2024-25 School Year.

M \_\_\_\_\_ S \_\_\_\_\_

- E. I motion the Board to confirm a presentation by BCIT to our 8<sup>th</sup> grade students on September 18, 2025 at 10:00 A.M.

M \_\_\_\_\_ S \_\_\_\_\_

- F. I motion for the Board to approve the Rowan College at Burlington County (RCBC) presentation for our 8<sup>th</sup> grade students and a field trip to RCBC as part of the College for A Day Program, dates TBD.

M \_\_\_\_\_ S \_\_\_\_\_

G. I motion for the Board to approve the following 8<sup>th</sup> grade fundraisers for the 2025-26 school year as listed a-d:

- a) After-school snack sales
- b) Candygrams
- c) Dine and Donate Event (The Early Bird)
- d) Treat Bags

M\_\_\_\_\_ S\_\_\_\_\_

H. I motion for the Board to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

M\_\_\_\_\_ S\_\_\_\_\_

I. I motion for the Board to confirm student #1868 to receive 10 hours per week of virtual home instruction provided by ESU at the contracted rate beginning on 9/17/25.

M\_\_\_\_\_ S\_\_\_\_\_

J. I motion for the Board to approve the following class trip as listed below:

- 1. Third and Fourth grades to the Arden Theater in December to see A Wrinkle in Time. Prior to the play, classes will read the book in class. Students will compare the book to the play and experience a live performance.

M\_\_\_\_\_ S\_\_\_\_\_

K. I motion for the Board to approve the following individuals to be on the Special Education Parent Advisory Committee as listed a-e (Meeting dates TBD):

- a) Dr. Lorna Sullivan
- b) Mrs. Elizabeth Almeida
- c) Mrs. Amy Pfeiffer
- d) Mrs. Lora Palazzolo
- e) Mrs. Nicole Hines

M\_\_\_\_\_ S\_\_\_\_\_

L. I motion for the Board to approve all mandated training as listed a-u:

- a) AED (Automated External Defibrillators) - June 2025
- b) Affirmative Action Plan Training
- c) Asthma
- d) Bloodborne Pathogen Exposure Prevention
- e) Child Abuse: Identification & Intervention
- f) Communicable Diseases
- g) Concussion Awareness
- h) Dyslexia
- i) EpiPen Delegate
- j) Eye Protection
- k) FERPA: Confidentiality of Records
- l) Glucagon

- m) Hazard Communications: Right to Understand
- n) HIB
- o) Medical Emergencies
- p) Online Safety: What Every Educator Needs to Know (CIPA)
- q) Playground Supervision
- r) Seizure/Epilepsy
- s) Student Drug and Alcohol Abuse
- t) Sudden Cardiac Arrest in Athletes
- u) Youth Suicide Awareness, Prevention & Postvention

M\_\_\_\_\_ S\_\_\_\_\_

M. I motion for the Board to approve the workshop/professional day requests as listed a-f:

- a) Mrs. Mary Larson to attend the “Language and Literacy in Creative Curriculum” training on November 12, 2025 from 8:00AM to 3:00PM and the “Supporting Students with Disabilities with Creative Curriculum” training on January 28, 2026 from 8:00AM to 3:00PM at the Camden County Educational Services Commission at cost to the Board of \$500.00;
- b) Mrs. Jennifer Mullan to attend “Social-Emotional Development and Learning within the Creative Curriculum” training on October 8, 2025 from 8:00AM to 3:00PM and “Mathematics in the Creative Curriculum” from 8:00AM to 3:00PM at the Camden County Educational Services Commission at cost to the Board of \$500.00;
- c) Mrs. Elizabeth Almeida to attend the “Preschool Community Involvement Specialist Training” on November, 20, 2025 and February 26, 2026 from 10:00AM - 2:30PM at the Department of Education, 100 Riverview Plaza, Trenton, NJ at no cost to the Board;
- d) Mrs. Amy Penwell to attend the AASL National Conference from October 15-18, 2005 in St. Louis, MO at cost to the Board of \$299.00;
- e) Mrs. Amy Penwell to attend the workshop “Law Fair/Law Adventure for Teachers” on October 21, 2025 from 8:30AM to 2:00PM at the NJ State Bar Foundation, One Constitution Square, New Brunswick, NJ at the cost to the Board for mileage reimbursement;
- f) Mr. Robert Foster to attend professional development programs sponsored by NJASBO at a cost to the Board of \$1,180.00 plus mileage and BCASBO Roundtable meetings at a cost to the Board of \$300.00 plus mileage. Schedule of dates and locations on file in the Main Office.

M\_\_\_\_\_ S\_\_\_\_\_

N. I motion for the Board to approve the following individuals to be on the School Safety/School Climate Team as listed a-e:

- a) Lorna Sullivan, District Anti-Bullying Specialist
- b) Joshua Zagorski, Superintendent
- c) Elizabeth Almeida, Social Worker
- d) Dave Zaun, Health/PE Teacher

e) Jacky Sutter, Michele DiMarino, School Nurses

M\_\_\_\_\_ S\_\_\_\_\_

- O. I motion for the Board to approve the Riverton Police Department Adopt-A-Cop Program for grades K-8 as organized by Riverton Police Department in consultation with the Superintendent for the 2025-26 School Year.

M\_\_\_\_\_ S\_\_\_\_\_

- P. I motion for the Board to confirm the NJ Transit Safety Assembly presented by the Sr. Safety Education Program and Community Outreach Specialist on Tuesday 9/9/2025 presented to all Kindergarten through 8th grade students.

M\_\_\_\_\_ S\_\_\_\_\_

- Q. I motion for the Board to approve the annual Veterans Day Assembly in November.

M\_\_\_\_\_ S\_\_\_\_\_

- R. I motion for the Board to approve the annual Art Show to be held in May, 2026.

M\_\_\_\_\_ S\_\_\_\_\_

- S. I motion for the Board to approve the annual review and amendments to the School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures and the Statement of Assurance (SOA) regarding the Plan.

M\_\_\_\_\_ S\_\_\_\_\_

### **XIII. Policy:**

- A. I motion for the Board to approve the following policies and regulations for 2<sup>nd</sup> reading and adoption as listed a-j:

- a) P 0173 - Duties of Public School Accountant
- b) P 0174 - Legal Services
- c) P 0177 - Professional Services
- d) P & R 1570 - Internal Controls
- e) P 1620 - Administrative Employment Contracts
- f) P & R 6220 - Budget Presentation
- g) P 1043 - Board Member Election and Appointment
- h) P 1636.01 - Notification of Promotion, New Job, and Transfer Opportunities
- i) P 5339.01 - Student Sun Protection
- j) P 1628.15 (ABOLISH)- Recordkeeping for Healthcare Settings in School Buildings (COVID 19)

M\_\_\_\_\_ S\_\_\_\_\_

### **XIV. Building & Grounds:**

- A. I motion for the Board to approve the Riverton Bike Rodeo on October 11, 2025 from 10:00 A.M.- 12:00 P.M. held on the blacktop to support Red Ribbon Week and sponsored in part by the Riverton Police Department and the PTO.

M\_\_\_\_\_ S\_\_\_\_\_

- B. I motion for the Board to approve the Student Council Winter Formal Dance in December for grades 6-8.

M\_\_\_\_\_ S\_\_\_\_\_

- C. I motion for the Board to approve the Holiday Concert to be held in December for grades K - 8.

M\_\_\_\_\_ S\_\_\_\_\_

- D. I motion for the Board to approve the Fire & Security Drill Report for the month of September 2025 as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- E. I motion for the Board to approve the following individuals to be on the School Safety Committee as listed a-f:

- a) Robert Foster, School Business Administrator
- b) Joshua Zagorski, Superintendent
- c) Lorna Sullivan, CST
- d) Michael Palladino, Facilities Manager
- e) Jacky Sutter, Michele DiMarino, School Nurses
- f) Dave Zaun, Health/PE Teacher

M\_\_\_\_\_ S\_\_\_\_\_

- F. I motion for the Board to approve the Riverton Men's Pick Up Basketball League to utilize the Riverton School gym Thursday evenings from 6:30 pm - 9:30 pm starting Thursdays in October.

M\_\_\_\_\_ S\_\_\_\_\_

- G. I motion for the Board to approve Spirit Week for Grades 6-8 the week of October 6-10, 2025 with Spirit Night Activities.

M\_\_\_\_\_ S\_\_\_\_\_

**XV. Personnel:**

- A. I motion for the Board to approve Mr. Joshua W. Zagorski as the School Safety Specialist for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- B. I motion for the Board to approve payment to Mr. Robert Sciarrotta for summer IT hours (56.5 hours) for a total of \$3,953.31.

M\_\_\_\_\_ S\_\_\_\_\_

- C. I motion for the Board to approve those individuals on file in the main office as certified substitutes using Red Rover Substitute Service for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- D. I motion for the Board to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- E. I motion for the Board to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- F. I motion for the Board to approve those individuals on the list on file in the Main Office as field trip chaperones for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- G. I motion for the Board to approve the Intervention & Referral Services (I&RS) Committee for the 2025-26 school year as listed a-h:

- a) Mr. Joshua Zagorski
- b) Dr. Lorna Sullivan
- c) Mrs. Lora Palazzolo (as needed)
- d) Mrs. Jaclyn Sutter/Mrs. Michele DiMarino
- e) Mrs. Kristin Park
- f) Mrs. Elizabeth Almeida (Social Worker as needed)
- g) Mrs. Shannon Elwell/Mrs. Amy Pfeiffer
- h) Classroom Teacher/Referring Teacher

M\_\_\_\_\_ S\_\_\_\_\_

- H. I motion for the Board to approve the following individuals to be on the School Improvement Panel (ScIP) as listed a-f:

- a) Joshua Zagorski, Superintendent
- b) Lorna Sullivan, CST
- c) Tara Bange, 5th Grade Teacher
- d) Dawn Locantore, 1<sup>st</sup> Grade Teacher
- e) Kristin Park, Elementary Math Interventionist
- f) Amy Penwell, Librarian/Media Specialist

M\_\_\_\_\_ S\_\_\_\_\_

- I. I motion for the Board to approve the appointment of volunteer basketball coaches for the 2025-26 school year as listed a-e:

- a) Mr. David Campbell (Girls)

- b) Mr. Matthew DiLeo (Boys)
- c) Mr. Nicholas DiLeo (Boys)
- d) Mr. Steve Foley (Boys)

M\_\_\_\_\_ S\_\_\_\_\_

**XVI. Finance:**

- A. I motion for the Board to approve using Title I funds in the amount of
- 1. \$31,000.00 to pay the stipend amount to assigned teachers for after-school support.

M\_\_\_\_\_ S\_\_\_\_\_

- B. I motion for the Board to accept a donation from Patient First in the amount of \$1,000 to be used for nursing supplies.

M\_\_\_\_\_ S\_\_\_\_\_

- C. I motion for the Board to approve the annual review and update to the district Cyber Incident Response Plan.

M\_\_\_\_\_ S\_\_\_\_\_

- D. I motion for the Board to approve the following 2025-26 tuition contracts as listed a-e:

- a) Burlington County Institute of Technology: 8 regular & special education students @ \$3,883.00 each;
- b) Hampton Academy: 2 special education students @ 72,063.80 each;
- c) Burlington County Special Services School District: 1 special education student @ \$51,264.00 and 1 special education student @61,959.00;
- d) Willingboro BOE: 1 student (Receiving) at \$18,367.00;

M\_\_\_\_\_ S\_\_\_\_\_

- E. I motion for the Board to approve the agreement with Brookfield Schools - Inspira Bridgeton IBCU to provide educational services for student #2106 at the rate of \$55 hourly for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- F. I motion for the Board to approve the Board Secretary's and Treasurer's Reports for August 2025 in balance.

M\_\_\_\_\_ S\_\_\_\_\_

- G. I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call Vote.

- H. I motion for the Board to approve the payment of bills for August 28, 2025 in the amount of \$160,075.28 and for September 24, 2025 in the amount of \$550,486.27.



M\_\_\_\_\_ S\_\_\_\_\_

- I. I motion for the Board to approve the transfers, as listed in the amount of \$25.00 for August 2025.

M\_\_\_\_\_ S\_\_\_\_\_

- J. I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2025.

M\_\_\_\_\_ S\_\_\_\_\_

XVII. Recognition of Citizens for comment on items not on agenda.

XVIII. **MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION**

- A. WHEREAS, in accordance with the NJ Open Public Meetings Act, the Riverton School District Board of Education desires to discuss certain matters which are exempted from the public; and
- B. WHEREAS, the Riverton School District Board of Education will disclose the discussion topic of the closed session at a public meeting as soon as permissible; and
- C. NOW THEREFORE BE IT RESOLVED that Riverton School District Board of Education will enter into closed session for approximately 15 **minutes** for said purposes pertaining to:

Negotiations	<b>Personnel - X</b>	Legal	Individual Privacy
Security	Student Matters	Litigation	Investment/Property Acquisition

M\_\_\_\_\_ S\_\_\_\_\_

XIX. I motion for the Board to approve reconvening to Public Session.

M\_\_\_\_\_ S\_\_\_\_\_

XX. Action taken as a result of discussion during Executive Session

XXI. Discussion Items

XXII. Information Items

XXIII. I motion for the Board to approve the meeting to be adjourned.

M\_\_\_\_\_ S\_\_\_\_\_

JWZ:nac  
9-23-25

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.rivertonschool.com](http://www.rivertonschool.com) or you may obtain a copy from the office of the Board Secretary.