

RIVERTON BOARD OF EDUCATION
MINUTES OF JUNE 24, 2025
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 6:30 p.m. in the Gym at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 10, 2025, notice of this meeting was posted on the District’s website, mailed to the Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Alvarado	Mrs. Wilburn
Mrs. Corbi	Mr. Croft, President
Mrs. Falicki	Mrs. Matzelle, Vice President
Mr. Papenberg	Joshua Zagorski, Superintendent
Mrs. Quinzi (N.A.)	Robert Foster, Business Administrator
Mr. Riley	

Mr. Croft asked for a motion to adjourn to the presentations and reception for the Honor Roll Students and Staff Recognition.

Upon a motion made by Mrs. Alvarado and seconded by Mrs. Matzelle the Board adjourned to the presentations and reception at 6:35.

Those honored at the reception were as follows:

Honor Roll Students

Staff Recognition:

- Miss Christine Durante – 35 Years of Service

Upon completion of the Honor Roll Students Presentations and Staff Recognition a motion was made by Mrs. Corbi and seconded by Mr. Riley to move to the Public Hearing to discuss the alteration/amendment of the Superintendent’s Contract at 6:55 p.m.

PUBLIC HEARING:

Upon a motion made by Mrs. Alvarado and seconded by Mr. Riley the Public Hearing was opened to discuss the alteration/amendment of the Superintendent’s Contract.

Upon completion of the discussion of the Superintendent’s Contract, with no questions/comments from the public, Mr. Croft asked for a motion to close the Public Hearing.

Upon a motion by Mrs. Matzelle and seconded by Mrs. Alvarado to close the Public Hearing, the Public Hearing was closed and the Board adjourned to the Public Session.

PUBLIC SESSION:

Motion made by Mr. Papenberg, seconded by Mrs. Alvarado to accept the Secretary's Minutes (Public and Executive) for the regular meeting on May 27, 2025.

Motion carried, all members voting aye.

CORRESPONDENCE: None**ADMINISTRATION REPORT:**

Mr. Zagorski reported on the following items:

- Michele Farr's Retirement
- 8th Grade Graduation
- Riverton School Palmyra HS Student Clap Out
- Safe Return to School Plan
- Shout Out to Mr. Loder – K-8 Art Show
- Strategic Plan through NJSBA Approved
- District Goals
- Summer Tutoring – July 2025

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None**PTO:** None**COMMITTEE REPORTS:**

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mrs. Falicki spoke about the groundbreaking ceremony for Palmyra High School's new track. Palmyra BOE met on 6/1/25 and honored retirees as well as thanked Mr. Pease for his work as their interim Superintendent.

OLD BUSINESS: None**NEW BUSINESS:**

Based on the recommendation of the Superintendent Mrs. Corbi made the following motions:

-to approve the contract with Mr. Joshua W. Zagorski, Superintendent from July 1, 2025 until June 30, 2030.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

-to approve unpaid leave for employee #31375207 until 1/29/2026.

Seconded by Mrs. Alvarado. A roll call was taken with all members voting aye. Motion carried.

Mrs. Matzelle made the following motion:

-to approve the Riverton School District Chapter 27 Emergency Virtual and Remote Safe Return Plan to School updated June, 2025.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve District Goals for the 2025-26 School Year written by the Superintendent as listed a-c:

- a. Goal 1: Achieving Educational Equity for All Students
- b. Goal 2: Promoting Social-Emotional Learning for All Students & Staff
- c. Goal 3: Fostering Student Growth and Achievement for Excellence

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the progress of Superintendent Goals from the 2024-25 School Year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Alvarado made the following motion:

-to confirm Mrs. Michele DiMarino, and Mrs. Jaclyn Sutter for the extracurricular duty of 8th Grade Adventure Advisors (Nurses) for the 2024-25 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Mrs. Michele DiMarino, Mrs. Jaclyn Sutter and Bayada Nursing as summer certified nurses during summer student activities at the contracted rate and hours as assigned by the Superintendent.

Seconded by Mrs. Alvarado, motion carried, all members voting aye.

Mrs. Matzelle made the following motion:

-to approve Ms. Shari Goldberg and Mrs. Terrye McGilberry to provide Title I Summer Tutoring from July 7 - July 30, 2025 at the contracted rate as assigned by the Superintendent.

Seconded by Mr. Riley, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Ms. Patrice Deal as a volunteer for the 2025-26 school year

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to confirm the extra-curricular appointments of Mr. Todd Klokis and Mrs. Elizabeth Killion-Toro as Dance Chaperones for the 8th Grade Celebration Picnic at the contracted rate as assigned by the Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Alvarado made the following motion:

-to approve the extracurricular positions for the 2025-26 school year and to approve all certificated staff as substitutes for any extracurricular positions (as assigned) and presented by the Superintendent.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the workshop/professional day requests as listed a:

- a. Mrs. Elizabeth Killion-Toro to attend an online workshop "Dealing Effectively with Disruptive Students" on July 1, 2025 from 9:00 A.M. until 3:00 P.M. at a cost to the Board of \$169.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Matzelle made the following motion:

-to approve the following extended school year program as recommended and listed a-b

- a. Student #7983964935 and Student #9653768235 to attend ESY at BCSSD -July 7-August 1;
- b. Student #5688508466 and Student #5964049986 to attend ESY at Hampton Academy July – July 25.

Seconded by Mrs. Alvarado, motion carried, all members voting aye.

Mrs. Alvarado made the following motion:

-to approve Red Rover Substitute Service for the 2025-26 school year with an annual fee of \$2,135.16.

Seconded by Mr. Riley, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve payment for unused vacation days for the 2024-25 school year as listed a-b:

- | | | |
|----------------|--------|------------|
| a. Staff #1043 | 5 days | \$1,096.0 |
| b. Staff #1083 | 5 days | \$1,708.35 |

Seconded by Mr. Riley, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Fire & Security Drill Report for the month of June 2025, and the Security Drill Statement of Assurance for the 2024-25 school year as prepared and submitted by the Superintendent.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the signatories for the Board of Education bank accounts, effective July 1, 2025, as listed:

Custodian Account

Walter Croft, President

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Agency Account

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Flexible Spending Account

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Payroll Account

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Activity Account

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Maintenance Reserve Account

Robert Foster, School Business Administrator/Board Secretary

Capital Reserve Account

Robert Foster, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the FY2025 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2025-26 year payable over twelve months on the first of every month as listed below:

- General Fund – \$6,260,120.00

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the attached Resolution #4-25 to transfer unanticipated current year surplus in an amount not to exceed \$400,000 total into the Maintenance/Capital Reserve account at year end.

Seconded by Mrs. Falicki. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motions:

-to approve the attached Resolution #5-25 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve Account at year end.

Seconded by Mr. Riley. A roll call was taken with all members voting aye. Motion carried.

-to approve the annual assessment of \$79,698.00 for the 2025-26 school year for insurance coverage (7/1/25 – 6/30/26) through School Alliance Insurance Fund (SAIF) (increase 5.84%).

Seconded by Mr. Papenberg. Mrs. Corbi asked if the 5.84% increase for our SAIF coverage was an average number from year to year. Mr. Foster indicated that we were initially told to budget for an 8-10% increase, so the overall increase of 5.84% was actually better than expected.

-to approve Resolution #3-25 as stated below:

Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200 as listed a-xx:

- | | |
|--|---|
| a) Amazing Transformations LLC | y) Inverso & Stewart |
| b) The Barclay Group | z) LAN Associates |
| c) Bayada Home Health Care, Inc | aa) Joseph Rainer |
| d) Brett DiNovi & Associates, LLC | bb) NJ Tutoring Corps, Inc. |
| e) Brookfield School | cc) Newborn Nursing Services |
| f) Burlington County Institute of Technology | dd) Palmyra Board of Education |
| g) Burlington County Special Services School District | ee) Parker McCay P.A. |
| h) Camden County Educational Services Commission | ff) Professional Medical Staffing Services |
| i) CASA Payroll Service | gg) RFP Solutions |
| j) Cinnaminson Board of Education | hh) Riverton Borough MOA with Law Enforcement |
| k) Colonial Life | ii) SAIF |
| l) Comcast | jj) Soliant Health, LLC |
| m) Computer Solutions Inc. | kk) Springfield Township BOE |
| n) Delta Dental of N.J. | ll) Strauss Esmay |
| o) Dr. Anthony Bonett | mm) Symetra Life Insurance |
| p) Educational Consortium for Telecommunications Savings | nn) The Teneo Group LLC |
| q) Educational Services Commission of N.J. | oo) Toshiba Business Solutions |
| r) Educational Services Unit | pp) TSA Consulting Group |
| s) Frontline Technologies Group LLC | qq) Verderame & Sons |
| t) Genesis Educational Services | rr) Verizon Wireless |
| u) Hampton Academy | ss) Waste Management of NJ, Inc. |
| v) Heartland School Solution | tt) Websites Made EZ |
| w) Hewitt Psychiatric, PC | uu) Wolfschmidt Plumbing, Heating & Cooling |
| x) Hunterdon County Educational Services Commission | vv) Xtel Communications |
| | ww) Y.A.L.E. School, Inc. |
| | xx) YMCA – Prime Time |

Seconded by Mrs. Alvarado, motion carried, all members voting aye.

Mrs. Matzelle made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2025.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of May 31, 2025, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Alvarado. A roll call was taken with all members voting aye. Motion carried.

Mrs. Wilburn made the following motion:

-to approve the payment of bills for May 30, 2025, in the amount of \$282,554.05 and for June 25, 2025 in the amount of \$358,577.82.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve the transfers, as listed, in the amount of \$154,674.89 for May, 2025, and to authorize transfers through July 31, 2025 to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Riley, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

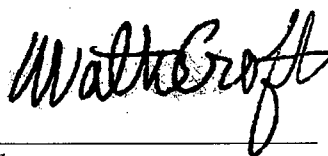
Seconded by Mrs. Corbi, motion carried, all members voting aye.

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

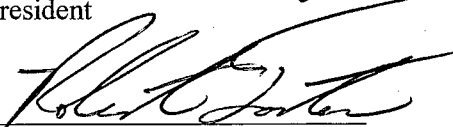
EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of approval of the CSA Evaluation and staffing.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Alvarado, seconded by Mr. Riley, the Board adjourned to Executive Session at 7:25 p.m. for the purpose of discussing the approval of the CSA Evaluation and staffing.

PUBLIC SESSION:

Upon a motion made by Mr. Papenberg, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:32 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve the appointment of Mrs. Alyson Flanagan as a Fourth Grade Teacher for the 2025-26 school year.

Seconded by Mr. Riley, motion carried, all members voting aye.

Mrs. Alvarado made the following motion:

-to approve Ms. Melanie Mendel's request for unpaid leave of absence beginning May 28, 2025 through the remainder of the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the appointment of Ms. Mary Larson as a preschool teacher at the salary of \$57,349.00 (Step 1 BA) per the current REA agreement for the 2025-26 school year pending pre-employment requirements.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to accept the resignation of Mrs. Jacqueline Paluszkievicz as of June 30, 2025.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to accept the resignation of Mrs. Andrea Zimmermann as of June 30, 2025.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the revised Staffing Pattern for the 2025-26 School Year.

Seconded by Mr. Riley, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Annual CSA Evaluation.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None

INFORMATION ITEMS: None

ADJOURNMENT:

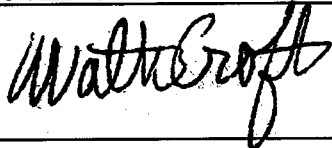
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:35 p.m.

Upon a motion made by Mrs. Alvarado, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

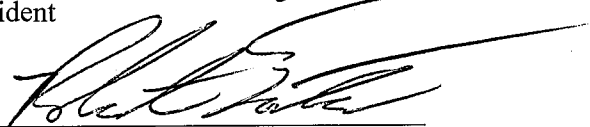


Robert Foster, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary