



**Riverton Public School District**  
**600 Fifth Street**  
**Riverton, NJ 08077**



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**Regular Meeting of the Riverton Board of Education**  
**AUGUST 19, 2025**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 10, 2025, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Public Hearing:

- Student Safety Data System and Harassment, Intimidation, & Bullying (HIB) Reporting Period #2 (Collection of incidents of violence, vandalism, weapons, substance use, harassment, intimidation and bullying as well as HIB training and activities to support a positive school climate).

Open discussion to Public

Close Public Hearing

4. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on June 24, 2025.

M \_\_\_\_\_ S \_\_\_\_\_

5. Correspondence

6. Administration Report

- Public reporting of test results: Access for ELLS (MLs).
- Overview of “Stay Positive” Middle School positive behavior program
- Update on Strategic Plan dates and plan moving forward.
- SSDS Report Period 2

7. Recognition of citizens for discussion of Agenda Items

8. PTO

9. Committee Reports:

- a. Personnel – Mrs. Corbi
- b. Curriculum – Ms. Quinzi
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Wilburn and Mrs. Alvarado
- g. Legislation – Mr. Croft and Ms. Quinzi
- h. Palmyra Board Representative – Mrs. Falicki

10. Old Business

11. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the submission of the Student Safety Data System (SSDS) Report Period #2 prepared by Dr. Sullivan and approved by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 2) I motion for the Board to approve the submission of the Alternative Bathroom Plan for the 2025-26 school year for Kindergarten students in rooms 103 and 104.

M\_\_\_\_\_ S\_\_\_\_\_

- 3) I motion for the Board to approve the Riverton School District Mentoring Plan for the 2025-26 school year as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to approve the School/District Professional Development Plan for the 2025-26 School Year as prepared by all teachers and finalized by the School Improvement Plan Advisory Committee (ScIP) and the Professional Development activities as approved by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 5) I motion for the Board to approve the Riverton School District Student Handbook updates as listed below and prepared by the Behavioral Support Committee and approved by the Superintendent items as listed a -c:

- a. K-5 Student Code of Conduct & Lunch room expectations rubrics
- b. Middle School Positive Incentive Program
- c. 2025-2026 Student, Staff, & Substitute Handbooks

M\_\_\_\_\_ S\_\_\_\_\_

- 6) I motion the Board to approve the Provisional Certificate/Mentoring Plans which includes Joshua W. Zagorski as the Supervisor for the following novice teachers as listed a-b:

- a. Mrs. Aly Flanagan to mentor Mrs. Mary Larson
- b. Mrs. Kristin Park to mentor Miss Victoria Lathrop

M\_\_\_\_\_ S\_\_\_\_\_

- 7) I motion for the Board to approve/confirm the workshop/professional day requests as listed a-g:
- a. Mr. Joshua Zagorski or his designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
  - b. Dr. Lorna Sullivan and Mrs. Elizabeth Almeida to attend professional/County meetings –Learning Disabilities Teacher Consultant, Special Education, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a cost to the Board for mileage;
  - c. Mr. Joshua Zagorski to attend the Burlington County Leadership Workshop on July 22, 2025 from 8:00AM to 12:00PM at Lenape High School, 235 Hartford Road, Medford, NJ 08055;
  - d. Mr. Joshua Zagorski to attend the NJDOE School Safety Specialist Training on July 17, 2025 from 8:00AM to 3:00PM at Lakeland Middle School, 205 Commanders Way, Wanaque, NJ 07465;
  - e. Mr. Joshua Zagorski to attend the FY 26 Grants Management Workshop on July 14, 2025 from 9:00AM to 11:00AM at the Burlington County Library, 5 Pioneer Blvd, Westampton Township, NJ 08060;
  - f. Mr. Joshua Zagorski to attend the NJDOE Educator Evaluation Guidance: Flexibilities and Best Practices on August 11, 2025 from 8:00AM to 12:00PM at Rowan College of South Jersey - Gloucester Campus, 1400 Tanyard Road, Sewell, NJ 08080;
  - g. Mr. Joshua Zagorski to attend Parker McCay School Law Seminar - Federal Shifts on August 18, 2025 from 11:00AM to 1:00PM at Parker McCay, 9000 Midlantic Drive #300, Mt. Laurel, NJ 08054;

M\_\_\_\_\_ S\_\_\_\_\_

- 8) I motion for the Board to confirm the application for facilities use by the Riverton Borough Council to use the gym on July 15, 2025 from 6:00PM to 9:30PM. Responsible Person: Kelly Andrews, Municipal Clerk.

M\_\_\_\_\_ S\_\_\_\_\_

- 9) I motion for the Board to approve the following individuals to be on the Threat Assessment Team as listed a-e:

- a. Joshua Zagorski, School Safety Officer
- b. Lorna Sullivan, Administrator
- c. Elizabeth Almeida, Counselor
- d. Christine Durante, Teacher
- e. Chief Andrew Beuschel, Resource Officer

M\_\_\_\_\_ S\_\_\_\_\_

- 10) I motion for the Board to approve the extracurricular positions for the 2025-26 school year and to approve all certificated staff as substitutes for any extracurricular positions (as assigned) and presented by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

11) I motion for the Board to approve the following individuals to substitute as assigned by the superintendent for the 2025-26 School Year and listed a-e:

- a. Ms. Susan Leonard
- b. Mrs. Marilyn Lippincott
- c. Mrs. Karen Park
- d. Ms. Monica Sanders
- e. Mr. Scott Schappell

M\_\_\_\_\_ S\_\_\_\_\_.

12) I motion for the Board to approve the following policies and regulations for first reading or abolish as listed a-j:

- a. P 0173 - Duties of Public School Accountant
- b. P 0174 - Legal Services
- c. P 0177 - Professional Services
- d. P & R 1570 - Internal Controls
- e. P 1620 - Administrative Employment Contracts
- f. P & R 6220 - Budget Presentation
- g. P 1043 - Board Member Election and Appointment
- h. P 1636.01 - Notification of Promotion, New Job, and Transfer Opportunities
- i. P 5339.01 - Student Sun Protection
- j. P 1628.15 (ABOLISH)- Recordkeeping for Healthcare Settings in School Buildings (COVID 19)

M\_\_\_\_\_ S\_\_\_\_\_

13) I motion for the Board to approve rubrics for the evaluation of staff (teachers, nurse, CST) based on Danielson, 2007 framework for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

14) I motion for the Board to approve Chromebook distribution for K-8 grade students for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

15) I motion for the Board to approve the current textbooks and instructional materials for the 2025-26 school year and Curriculum Rewriting Plan as listed a-g:

- a. Health
- b. Language Arts Literacy
- c. Mathematics
- d. Music
- e. Science
- f. Social Studies
- f. Technology
- g. World Language

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call Vote.

- 16) I motion the Board to approve the following revised and newly designed curriculum and curricula resources fully aligned to the New Jersey Student Learning Standards as listed a-d:

New curriculum's written in the summer of 2025

- a. K, 1, & 2 Comprehensive Scope & Sequences
- b. 6th, 7th & 8th Grade Science
- c. K-5 Seek Revisions
- d. Information Literacy Scope & Sequence

M\_\_\_\_\_ S\_\_\_\_\_

- 17) I motion for the Board to approve the adoption of the following for the 2025-26 school year as listed a-d:

- a. Curriculum aligned to the current New Jersey Student Learning Standards:

- Career Readiness, Life Literacies and Key Skills
- Comprehensive Health & Physical Education (including Dance & Theater) (K-8)
- Language Arts Literacy (K-8)
- Mathematics (K-8)
- Music K-8/Chorus (Visual & Performing Arts including Dance/Theory, Music)
- Pre-school Curriculum (and Creative Curriculum)
- Science (K-8)
- Social Studies (Pre-school – Grade 8)
- Fine Arts K-8 (Visual and Performing Arts)
- World Language (Spanish K-8)
- English Language Learner;
- Computer Science & Design Thinking

- b. Specialized Programs as listed 1-4:

- 1. Guidance and Counseling Plan
- 2. Gifted & Talented Services/SEEK Curriculum
- 3. ML Services and Plan
- 4. Character Education

- c. Student Code of Conduct;

- d. Intervention and Referral Manual and Training and committee members as named by the Superintendent;

M\_\_\_\_\_ S\_\_\_\_\_

- 18) I motion for the Board to approve Back to School Night on September 18, 2025.

M\_\_\_\_\_ S\_\_\_\_\_

- 19) I motion for the Board to approve the Fire & Security Drill Report for the month of July 2025, as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

20) I motion for the Board to approve the submission of the FY2026 Elementary and Secondary Education Act (ESEA) Consolidated Subgrant application as listed a-d:

- a. Title IA: \$39,990
- b. Title IIA: \$6,993 (\$480 for Orchard Friends)
- c. Title IV: \$10,000 (\$687 for Orchard Friends)
- d. Refusal of Title III \$1,130

M\_\_\_\_\_ S\_\_\_\_\_

21) I motion for the Board to approve the submission of the FY2026 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent as listed a-b:

- a. IDEA-Basic: \$80,292 (\$1,639 for Orchard Friends)
- b. IDEA-Preschool: \$3,283

M\_\_\_\_\_ S\_\_\_\_\_

22) I motion for the Board to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2025-26 school year as listed a-d:

- a. Technology               \$ 318.00
- b. Textbooks               \$ 445.00
- c. Security                 \$ 3,690.00
- d. Nursing                 \$ 2,621.00

M\_\_\_\_\_ S\_\_\_\_\_

23) I motion for the Board to approve the annual review of the Purchasing Manual for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

24) I motion for the Board to approve the annual review of the Standard Operation Procedures Manual for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

25) I motion for the Board to approve the following special education placements and tuition contracts for the 2025-26 school year as listed a-d:

- a. Student OOD252601 to attend Moorestown High School
- b. Student OOD252602 to attend Eleanor Rush Intermediate School (Cinnaminson)
- c. Student OOD252603 to attend Hampton Academy at a cost of \$72,063.80
- d. Student OOD252604 to attend Hampton Academy at a cost of \$72,063.80

M\_\_\_\_\_ S\_\_\_\_\_

26) I motion for the Board to approve Amazing Transformations to provide Behavioral Consultation and Therapy Services, as needed, for the 2025-26 school year.

M\_\_\_\_\_ S\_\_\_\_\_

27) I motion for the Board to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2025 – June 30, 2026. Repairs to be billed at an hourly rate of \$95.00 #HCESC-SER-12A

M\_\_\_\_\_ S\_\_\_\_\_

28) I motion for the Board to approve Resolution #1-26 to increase the Bid Threshold to \$39,000 (Non-QPA) in compliance with NJ Public School Contracts Law.

M\_\_\_\_\_ S\_\_\_\_\_

29) I motion for the Board to approve the cancellation of Prior Year outstanding checks (4 checks for a total of \$633).

M\_\_\_\_\_ S\_\_\_\_\_

30) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for June and July, 2025, in balance.

M\_\_\_\_\_ S\_\_\_\_\_

31) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for July 2025.

M\_\_\_\_\_ S\_\_\_\_\_

32) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call

33) I motion for the Board to approve the payment of bills for June 27, 2025 in the amount of \$333,100.52 and for June 30, 2025 in the amount of \$92,629.56 and for July 31, 2025 in the amount of \$315,973.98 and for August 20, 2025 in the amount of \$134,999.03.

M\_\_\_\_\_ S\_\_\_\_\_

34) I motion for the Board to approve the transfers, as listed, for June 2025 in the amount of \$87,607.89 and for July 2025 in the amount of \$ 11,740.62.

M\_\_\_\_\_ S\_\_\_\_\_

12. Recognition of Citizens for comment on items not on agenda.

13. I motion for the Board to approve the resolution to move to Executive Session for the purpose of hiring staff, staff resignation and retirement, and HIB Policy review.

**WHEREAS, N.J.S.A. 10:4-12** allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS,** the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

  X   Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.



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14. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

15. Action taken as a result of discussion during Executive Session.

16. Discussion Items

17. Information Items

18. The Board approves the meeting to be adjourned.

M \_\_\_\_\_ S \_\_\_\_\_

8/19/24

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.rivertonschool.com](http://www.rivertonschool.com) or you may obtain a copy from the office of the Board Secretary.