

Riverton Public School

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Joshua W. Zagorski, Superintendent

**RIVERTON BOARD OF EDUCATION
A G E N D A
MAY 27, 2025**

1. Flag Salute – President2. Call meeting to order – roll call

“On January 10, 2025, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the presentations and reception.

Students of the Month: SEL – Problem Solving

Staff Recognition:

- Mr. Charles McGee – 20 Years of Service
- Mr. Robert Sciarrotta – 20 Years of Service
- Mrs. Michele Farr – 25 Years of Service & Retirement
- Miss Christine Durante – 35 Years of Service
- Mrs. Terrye McGilberry – 35 +1 Years of Service
- Mrs. Anne Devonshire – Educator of the Year
- Mrs. Tiffany Williams – Educational Services Professional

8th Grade Awards

M _____ S _____

4. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

5. Acceptance of Secretary’s Minutes Public Budget Hearing and the regular meeting (Public and Executive) on April 29, 2025.

M _____ S _____

6. Correspondence7. Administration8. Recognition of citizens for discussion of Agenda items9. PTO10. Committee Reports:

- a. Personnel – Mrs. Corbi
- b. Curriculum – Ms. Quinzi
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi

- f. Community Relations – Mrs. Corbi, Mrs. Alvarado, Mrs. Wilburn
- g. Legislation – Mr. Croft, Ms. Quinzi
- h. Palmyra Board Representative – Mrs. Falicki

11. Old Business

12. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the appointment of Joshua W. Zagorski, Superintendent, for the 2025-26 (July 2025) school year as listed a-e:
 - a. Authorized representative for all state and federal funds
 - b. Title IX Officer
 - c. Assistant Board of Education Secretary
 - d. Custodian of Records for Student and Personnel Records
 - e. School District Data Coordinator

M_____ S_____
Roll Call Vote

- 2) I motion for the Board to approve the appointment of Mr. Robert Foster, School Business Administrator for the 2025-26 school year as listed a-f:
 - a. Board Secretary
 - b. Authorized Purchasing Agent for the Riverton Board of Education
 - c. Public Agency Compliance Officer
 - d. Custodian of Records for Financial and Governmental Records
 - e. Right-to-Know Officer
 - f. Safety & Health Designee

M_____ S_____
Roll Call Vote

- 3) I motion for the Board to approve the appointment of Michael Palladino for the 2025-26 school year as listed a-d:
 - a. Integrated Pest Management Coordinator
 - b. Asbestos/AHERA/PEOSA Coordinator
 - c. Indoor Air Quality Designee
 - d. Food Service Director

M_____ S_____
Roll Call Vote

- 4) I motion for the Board to approve the appointment of Dr. Lorna Sullivan for the 2025-26 school year as listed a-g:
 - a. Anti-Bullying Coordinator
 - b. Educational Stability Specialist
 - c. School Safety Team Leader
 - d. Substance Awareness Coordinator
 - e. Section 504 Officer
 - f. Homeless Liaison
 - g. Preschool Supervisor of Instruction

M_____ S_____
Roll Call Vote

- 5) I motion for the Board to approve the appointment of Dr. Anthony Bonett as the school physician for the 2025-26 school year, at a fee of \$1,500. and a fee schedule of \$40.00 per for necessary exams.

M_____ S_____

- 6) I motion for the Board to approve the appointment of Mr. Robert Sciarrotta as the School District Data Coordinator for the 2025-26 school year.

M_____ S_____

- 7) I motion for the Board to approve the following appointments for the 2025-26 school year as listed below:

- Anti-Bullying Specialist (school level) – Mrs. Elizabeth Almeida, Mrs. Jaclyn Sutter

M_____ S_____

- 8) I motion for the Board to approve Mrs. Elizabeth Almeida as the School Climate State Coordinator for the 2025-26 school year.

M_____ S_____

- 9) I motion for the Board to approve the appointment of Thomas Egan as Treasurer of School Monies for the 2025-26 school year.

M_____ S_____

- 10) I motion for the Board to approve staff for summer curriculum work and Professional Learning at the contracted rate as assigned by the Superintendent and listed a-o:

- | | |
|---------------------------|----------------------|
| a. Rose Allen | i. Dawn Locantore |
| b. Anne Devonshire | j. Kristin Park |
| c. Joanna DiMiero | k. Amy Penwell |
| d. Christine Durante | l. Robert Sciarrotta |
| e. Shannon Elwell | m. Lauren Swerdloff |
| f. Jenna Feldman | n. Shannon Vasile |
| g. Elizabeth Killion-Toro | o. Dave Zaun |
| h. Todd Klokis | |

M_____ S_____

- 11) I motion for the Board to approve Title I Summer Tutoring and the following teachers at the contracted rate as assigned by the Superintendent as listed a-i:

- | | |
|---------------------------|---------------------|
| a. Emily Acito | f. Lauren Swerdloff |
| b. Rosemary Allen | g. Heather Thress |
| c. Christine Durante | h. Shannon Vasile |
| d. Jenna Feldman | i. Doreen Walter |
| e. Elizabeth Killion-Toro | |

M_____ S_____

- 12) I motion for the Board to approve the revised school calendar for the 2024-25 school year as listed a-b:

- a. June 3, 2025 – Full day of school
- b. June 10, 2025 – 12:20 p.m. Dismissal (*Rescheduled Primary Election*)

M_____ S_____

- 13) I motion for the Board to accept the recommendation of the Superintendent in regards to the HIB Investigation Case #9 and Case #11.

M_____ S_____

- 14) I motion for the Board to approve/confirm the following workshop/professional days listed below:

- Mr. Joshua Zagorski to attend a workshop, “Civil Rights, the DOE and the Role of Advocacy” on May 21, 2025 from 12:00 pm until 2:00 pm at the Cozen O’Connor One Liberty Place at a cost to the Board for mileage, tolls and parking;

M_____ S_____

- 15) I motion for the Board to approve carrying over 5 unused vacation days for Staff member #1039 from the 2024-25 school year to be used by June 30, 2026.

M_____ S_____

- 16) I motion for the Board to approve interested middle school students to participate in the following Palmyra School District activities for the 2025-26 school year at a cost per student of \$200.00 as listed a-f:

- a. Palmyra High School’s Marching Band (grades 7-8)
- b. Palmyra High School’s Color Guard (grades 7-8)
- c. Palmyra Middle School Field Hockey Team (grades 6-8)
- d. Palmyra Middle School Wrestling (grades 6-8)
- e. Palmyra Middle School Soccer (grades 6-8)
- f. Palmyra Players Drama Club (grades 6-8)

M_____ S_____

- 17) I motion for the Board to approve the School/District HIB Grade Report posted on the District website.

M_____ S_____

- 18) I motion for the Board to approve the Fire & Security Drill Report for the month of May 2025, as submitted by the Superintendent.

M_____ S_____

- 19) I motion for the Board to approve Resolution #2-25 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2025-26 school year for 4 days/week at \$4.38/student meal with a commodity credit given of \$1.38/meal for an estimated total cost of \$76,269.60. School Breakfast will be served 5 days/week at \$2.00/student meal for an estimated total cost of \$9,000.00

M_____ S_____

- 20) I motion for the Board to approve the price of school lunch to \$3.15/student meal and \$4.15/adult meal.

M_____ S_____

- 21) I motion for the Board to approve the price of school breakfast for \$2.00/student meal and 3.00/adult meal.

M_____ S_____

- 22) I motion for the Board to approve the 2024-25 tuition contract with Willingboro for 1 student at \$6,224.37 (Receiving) effective 3/14/2025

M_____ S_____

- 23) I motion for the Board to approve the Services Contract with Camden County Educational Services Commission for the 2025-26 school year.

M_____ S_____

- 24) I motion for the Board to approve the contract with LearnWell for 10 hours/week of home instruction services for student #6243683064 at the rate of \$54.25/hour for the 2024-25 school year.

M_____ S_____

- 25) I motion for the Board to approve Service-Maintenance Contract with RFP through Educational Services Commission for telecommunication, paging, door access, camera and emergency strobe systems for \$5,880.48.

M_____ S_____

- 26) I motion for the Board to approve Software Support Contract with Computer Solutions, Inc. for support, storage, and access at a monthly payment of \$403.00.

M_____ S_____

- 27) I motion for the Board to approve the contract with Websites Made EZ (John Miller) to provide technical support/professional development for the 2025-26 school year at an annual cost of \$15,360.00.

M_____ S_____

- 28) I motion for the Board to approve procurement of Goods and Services from the following list of approved State Contract Vendors for the 2025-26 school year as listed a-f:

<u>Vendor</u>	<u>Contract #</u>	<u>State Contract</u>
a. CDW-G	20-TELE-01511	Technology Supplies/Software
b. Dell Marketing	24-TELE-71883	Data Communications Equipment/Software Licensing
c. Pitney Bowes	41258	Mailroom Equipment
d. SHI-International	21-TELE-01360	Cloud Solution
e. Verizon Wireless	22-TELE-05441	Cell Phone
f. WB Mason	24-COMG-78752	Office Supplies

M_____ S_____

- 29) I motion for the Board to approve the contract with the Greater Philadelphia YMCA to provide an after-school program (Primetime) for the 2025-26 school year.

M_____ S_____

- 30) I motion for the Board to approve the establishment of a Petty Cash Fund of \$200.00 for the 2025-26 school year to be administered according to the Board of Education policy #6620 Petty Cash.

M_____ S_____

- 31) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for April 2025.

M_____ S_____

- 32) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for April 2025, in balance.

M_____ S_____

- 33) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____

Roll call.

- 34) I motion for the Board to approve the payment of bills for May 28, 2025, in the amount of \$631,461.19.

M_____ S_____

- 35) I motion for the Board to approve the transfers, as listed, in the amount of \$29,413.40 for April, 2025.

M_____ S_____

13. Recognition of Citizens for comment on items not on agenda.

14. I motion for the Board to approve the resolution to move to Executive Session for the purpose of business administrator contract and staffing.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____Any matter in which the release of information would impair a right to receive funds from the federal government;

____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____Any investigations of violations or possible violations of the law;

____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X **Any** matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the

performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M_____ S_____

15. I motion for the Board to approve reconvening to Public Session
16. Action taken as a result of discussion during Executive Session
17. Discussion Items
18. Information Items
19. The Board approves the meeting to be adjourned

M_____ S_____

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at <https://rivertonschool.com> or you may obtain a copy from the office of the Board Secretary.

JWZ:mmf 5-23-25