

**Riverton Public School**

600 Fifth Street, Riverton, NJ 08077

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Joshua W. Zagorski, Superintendent

**RIVERTON BOARD OF EDUCATION  
A G E N D A  
March 18, 2025**

1. Flag Salute – President
2. Call meeting to order – roll call

“On January 10, 2025, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the Student of the Month Presentations:

- Students of the Month
  - SEL – Coping Skills

M\_\_\_\_\_ S\_\_\_\_\_

4. I motion for the Board to approve reconvening to Public Agenda.

M\_\_\_\_\_ S\_\_\_\_\_

5. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on February 25, 2025 including Mid-Year Goal Reviews and for the regular meeting on January 28, 2025 for the Public Hearing on the Student Safety Data Submission SSDS (Period #1).

M\_\_\_\_\_ S\_\_\_\_\_

6. Correspondence
7. Administration Report
8. Recognition of citizens for discussion of agenda items
9. PTO

10. Committee Reports:

- a. Personnel – Mrs. Corbi
- b. Curriculum – Ms. Quinzi
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Alvarado, Mrs. Wilburn
- g. Legislation – Mr. Croft, Ms. Quinzi
- h. Palmyra Board Representative – Mrs. Falicki

11. Old Business:

12. New Business:

a. Discussion: 2025-26 Budget

b. Action Items:

Based on the recommendation of the Superintendent:

- 1) BE IT RESOLVED to approve a *tentative* school district budget for the FY 2025-26 School Year for submission to the Executive County Superintendent as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	<u>\$6,958,287.</u>	<u>\$6,260,120.</u>
Total Special Revenue Fund	<u>\$ 609,735.</u>	<u>n/a</u>
Total Debt Service Fund	<u>\$ 0.</u>	<u>\$ 0.</u>
Totals	<u>\$7,568,022.</u>	<u>\$6,260,120.</u>

And to advertise said *tentative* budget in the Burlington County Times in accordance with the form(s) required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing be held at the Riverton Board of Education located at 600 Fifth Street, Riverton NJ 08077 on April 29, 2025 at 6:30 P.M. for the purpose of conducting a public hearing on said budget for the FY 2025-26 School Year.

BE IT FURTHER RESOLVED, to include in the *tentative* budget an adjustment for increased costs of health benefits in the amount of \$54,175, principally to pay for additional increases in benefit premiums for the FY 2025-26 School Year.

BE IT FURTHER RESOLVED, that the *tentative* budget includes an adjustment for banked cap in the amount of \$90,461 for the FY 2025-26 School Year, in accordance with N.J.A.C. 6A:23A-10.1(b) for the purpose of maintaining a thorough and efficient education in the district. As statutorily required, the district affirms that it (a) has fully exhausted all eligible statutory spending authority in the budget year; (b) such stated need/purpose will be utilized by June 30,2026; (c) and such stated need/purpose cannot be deferred or incrementally completed over a long period of time.

M\_\_\_\_\_ S\_\_\_\_\_  
Roll Call Vote.

- 2) BE IT RESOLVED the Riverton Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Riverton Board of Education established \$10,000. as the maximum travel amount for the current school year and has expended \$4,255. as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$10,000 for the FY 2025-26 School Year.

M\_\_\_\_\_ S\_\_\_\_\_

- 3) I motion for the Board to approve the establishment of a revised school district maximum spending limit for the 2024-25 school year for legal services to \$40,000.

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to approve the following policy for first reading as listed below:

- P5111 – Eligibility of Resident/Nonresident Students

M\_\_\_\_\_ S\_\_\_\_\_

- 5) I motion for the Board to approve the following policies for second reading and adoption as listed a-l:

- a. P 5512 - Harassment, Intimidation, or Bullying (Revised)
- b. P 5516 - Use of Electronic Communication Devices (Revised)
- c. R 5516 - Use of Electronic Communication Devices (New)
- d. P 5533 - Student Smoking Revised)
- e. R 5533 - Student Smoking (Revised)
- f. P 5701 - Academic Integrity (Revised)
- g. P 5710 - Student Grievance (Revised)
- h. P 7441 - Electronic Surveillance in School Buildings and On School Grounds (Revised)
- i. R 7441 - Electronic Surveillance in School Buildings and On School Grounds (Revised)
- j. P 8500 - Food Services (Revised)
- k. P 9320 - Cooperation with Law Enforcement Agencies (Revised)
- l. R 9320 - Cooperation with Law Enforcement Agencies (Revised)

M\_\_\_\_\_ S\_\_\_\_\_

- 6) I motion for the Board to approve the adjusted preschool dismissal times to accommodate preschool conferences as listed below:

- April 9-11, 2025 - 12:10 p.m. PreK Dismissal Days

M\_\_\_\_\_ S\_\_\_\_\_

- 7) I motion for the Board to approve the submission of the 2025-26 Preschool (PEA) Budget Workbook and Narrative.

M\_\_\_\_\_ S\_\_\_\_\_

- 8) I motion for the Board to approve the Preschool transfer request 2024-25 School year.

M\_\_\_\_\_ S\_\_\_\_\_

- 9) I motion for the Board to approve the Three-Year Preschool Program Operational Plan.

M\_\_\_\_\_ S\_\_\_\_\_

- 10) I motion for the Board to approve the workshop/professional day requests as listed a-b:

- a. Mr. Robert Foster to attend a workshop, NJASBO Seminar– “Review of Purchasing Laws for NJ Schools” on March 25, 2025 from 9:00 A.M. until 12:00 P.M. at the Westin Hotel, Mount Laurel, NJ at a cost to the Board of \$145.00 plus mileage;
- b. Mr. Robert Foster to attend a workshop, NJASBO Seminar– “Audit Review” on April 15, 2025 from 9:00 A.M. until 12:00 P.M. at the Westin Hotel, Mount Laurel, NJ at a cost to the Board of \$145.00 plus mileage.

M\_\_\_\_\_ S\_\_\_\_\_

- 11) I motion for the Board to approve Field Day as listed a-b:

- a. May 23, 2025 - Grades 5-8 Field Day
- b. June 6, 2025 - Grades PreK-4 Field Day

M\_\_\_\_\_ S\_\_\_\_\_

- 12) I motion for the Board to approve the Student Council Snow Cone Fundraiser with Kona Ice of Haddonfield on March 20, 2025. Responsible person: Doreen Walter.

M\_\_\_\_\_ S\_\_\_\_\_

13) I motion for the Board to approve the PTO trip as listed below:

- PTO Middle School Trip to the Baltimore National Aquarium and Historic Tall Ships on May 21, 2025 from 8:00 A.M. until 8:00 P.M.

M\_\_\_\_\_ S\_\_\_\_\_

14) I motion for the Board to approve the following class trips as listed a-c:

- a. Safety Patrol to Six Flags Great Adventure as a Safety Patrol reward for the school year;
- b. Third grade to Woodford Cedar Run Wildlife Refuge to hike and learn about the survival skills and to see the interactive exhibits organized by the wildlife refuge;
- c. Second Grade to The Philadelphia Zoo to observe habitats, ecosystems, food chains and wildlife conservation.

M\_\_\_\_\_ S\_\_\_\_\_

15) I motion for the Board to approve the following PTO event as listed below:

- Dodgeball Tournament – April 11, 2025 (Sacred Heart Gym)

M\_\_\_\_\_ S\_\_\_\_\_

16) I motion for the Board to approve the Fire & Security Drill Report for the month of March 2025 as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

17) I motion for the Board to approve the following 2025-26 Tuition contracts as listed below a-b:

- a. Palmyra Board of Education: 39 regular education students @ \$17,468. each;
- b. Palmyra Board of Education: 11 special education students @ \$22,905. each.

M\_\_\_\_\_ S\_\_\_\_\_

18) I motion for the Board to approve the agreement with Brookfield Schools to provide homebound instruction for student # 1460978003 through the Jefferson Health Behavioral Health Partial Hospitalization Program at the rate of \$55/hour beginning 2/24/25 and ending with unit completion.

M\_\_\_\_\_ S\_\_\_\_\_

- 19) I motion for the Board to approve the Lead Testing Program Statement of Assurance (Testing Year) for the school year 2024-25.

M\_\_\_\_\_ S\_\_\_\_\_

- 20) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for February 2025.

M\_\_\_\_\_ S\_\_\_\_\_

- 21) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_  
Roll Call Vote.

- 22) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for February 2025 in balance.

M\_\_\_\_\_ S\_\_\_\_\_

- 23) I motion for the Board to approve the payment of bills March 19, 2025 in the amount of \$536,190.98.

M\_\_\_\_\_ S\_\_\_\_\_

- 24) I motion for the Board to approve transfers as listed in the amount of \$63,569.65 for February 2025.

M\_\_\_\_\_ S\_\_\_\_\_

13. Recognition of Citizens for comment on items not on agenda.

14. I motion for the Board to approve the resolution to move to Executive Session for the purpose of Staff FMLA, HIB Investigations.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_  
Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_  
Any matter in which the release of information would impair a right to receive funds from the federal government;

☒ **X** Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_  
Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_  
Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**X** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_

15. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

16. Action taken as a result of discussion during Executive Session.

17. Discussion Items

18. Information Items

19. I motion for the Board to approve the meeting to be adjourned.

M \_\_\_\_\_ S \_\_\_\_\_

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at <https://rivertonschool.com/> or you may obtain a copy from the office of the Board Secretary.

JWZ:mmf 3-17-25