

RIVERTON BOARD OF EDUCATION
MINUTES OF OCTOBER 22, 2024
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 6:32 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mrs. Wilburn
Mrs. Falicki	Mr. Croft, President
Mrs. Matzelle	Mr. Elliot, Vice President
Mr. Papenberg (N.A.)	Mr. Joshua Zagorski, Superintendent
Mrs. Quinzi	Mr. Robert Foster, School Board Secretary
Mr. Sencidiver	

PUBLIC SESSION:

Mr. Croft asked for a motion to adjourn to the Student of the Month Presentations.

Upon a motion made by Mrs. Corbi and seconded by Mrs. Falicki, the Board adjourned to the October Student of the Month Presentations based on Respect at 6:35 p.m.

Motion made by Mr. Elliot and seconded by Mrs. Corbi to reconvene to Public Session at 6:40 p.m.

Motion made by Mr. Elliot and seconded by Mrs. Corbi to accept the Secretary’s Minutes for the regular meeting (Public and Executive) on September 24, 2024.

Motion carried, all members voting aye.

CORRESPONDENCE: Two Community Emails:

- Palmyra SEPAG Open House
- Cinnaminson SEPAG ADHD Presentation

ADMINISTRATION REPORT:

Mr. Zagorski spoke about the following items:

- State-Mandated QSAC Training
- NJPSA Conference – Focused on Student Behavior Strategies
- 8th Grade Students Participating in Law Day & One Judge One School Program
- Battle of the Books Competition
- Hiring of Second Preschool Teacher to be Approved
- Full Day Preschool Program Approved
- Halloween Parade on 10/31/24
- Shadow Day at PHS & College for a Day at RCBC for 8th Graders
- Spirit Night was a Success
- PTO Sponsored Theatre Week
- 2024 Bike Rodeo to be held on 10/19/24

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – No report.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mrs. Falicki reported a former Riverton student was chosen to speak at the NJSBA Conference, which is a very big honor.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mr. Elliot made the following motion:

-to approve submission of the NJQSAC District Performance Reviews (operations, governance, fiscal management, personnel and instruction/program) and related documentation as required by the QSAC (Quality Single Accountability Continuum) process.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve the QSAC Team as listed below a-g:

- a. Joshua Zagorski, Superintendent
- b. Lorna Sullivan, School Psychologist
- c. Robert Foster, Business Administrator
- d. Rosemary Allen, Teacher
- e. Christine Durante, REA President
- f. Walter Croft, Board of Education President
- g. Michele Farr, Administrative Assistant

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Assignment Plan for Certified and Noncertified Nurses as per New Jersey Code and to approve the annual review and re-adoption of Regulation #5307 "Nursing Services Plan" as presented by the Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the written parent/guardian involvement policies for participating students after annual review as listed a-d:

- a. #2200 - Curriculum Content
- b. #2415 -Every Student Succeeds Act
- c. #2415.04 -Title I – District-Wide Parent & Family Engagement
- d. #2415.50 -Title I – School Parent & Family Engagement

The Policy, Parent/Guardian School Compact, and Notification of Teacher Qualifications will be given to parents in handbooks and in separate mailings.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve the following regulation for 1st reading and adoption as listed below:

- Regulation #2464 – Gifted and Talented Students

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the revised school calendar for the 2024-25 school year as listed below:

- May 21, 2025 – School Closed Teacher In-Service & Middle School Trip
- May 28, 2025 – School is open for students and staff

Seconded by Mrs. Matzelle, motion carried, all members voting aye.

-to approve Ms. Jess Wojnar (Holy Family University student) to observe special education inclusion classrooms and student pull-out sessions for a total of 20 hours as part of her course completion requirement.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve Mrs. Amy Pfeiffer to provide home instruction for student #8595127343 for 10 hours/week beginning September 30, 2024 at the contractual rate with an ending date TBD.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve/confirm the workshop/professional day requests as listed below a-f:

- a. Mr. Joshua Zagorski to attend a conference, "NJSBA Workshop 2024" on October 23, 2024 from 8:00 A.M. – 5:00 P.M. at the Atlantic City Convention Center at no cost to the board;
- b. Mr. Robert Sciarrotta to attend a workshop, "A Cyber Security Mini Summit for NJ Schools" on October 17, 2024 from 11:00 A.M. until 5:00 P.M. at the Westin Hotel, 555 Fellowship Road, Mt. Laurel, NJ at no cost to the board;
- c. Mrs. Amy Penwell to attend the Senate Education Committee to provide testimony on behalf of NJASL on September 30, 2024 from 9:30 A.M. – 3:00 P.M. at the New Jersey State House at no cost to the board;
- d. Mrs. Anne Devonshire to attend a workshop, "Stockton University
- e. Alumni Speaker – The Working Artist" on November 12, 2024 from 12:00 – 3:00 P.M. at Stockton University at no cost to the board;
- f. Ms. Rosemary Allen and Ms. Katherine Pacione to attend a workshop, "Region 3 Honest Conversations Around Undoing Racism" on Saturday, October 19, 2024, from 9:00 A.M. – 3:00 P.M. at the Region 3 Training Room, Mount Laurel, NJ at no cost to the Board.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the partnership with the Burlington County Court House and Riverton School 8th Grade students to participate in the One Judge One School Program and an off-site mock trial held at the courthouse in the 2024-25 school year.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the following class trips as listed a-c:

- a. 5th - 8th grade students to attend "Battle of the Books County Battle" to participate with other Burlington County students in a reading trivia contest and celebration of reading;
- b. Preschool to McCarter Dallman Nursery to pick mini pumpkins and to learn about how pumpkins grow;
- c. Eighth grade to YMCA of the Pines Camp (3 days) to observe animal/plant life and to develop and understanding of the Pinelands environment.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the following application for facilities use as listed below a-b:

- a. Men's Basketball to use the gym on Thursday evenings, October 31, 2024 through April 24, 2025, from 6:30 – 9:30 P.M. Responsible Person: Matthew DiLeo;
- b. Riverton Fire Department to use the school for training on October 24, 2024 from 6:30 pm until 10:30pm. Responsible Person: Mr. Robert Sexton.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve student participation in the "Phanatic About Reading" Program sponsored by the Philadelphia Phillies.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve the first-grade class visitor, Ms. Amy Hunter, from Hunter's Farm Market on November 6, 2024.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Palmyra High School Shadow Day visit for 8th grade Riverton students.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve the Veteran's Day Program on November 11, 2024 at 8:45 A.M. in the gym.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the Fire & Security Drill Report for October, 2024, as submitted by the Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve Dr. Hewitt to conduct psychiatric evaluations as part of the Child Study Team Evaluations as assigned by the Child Study Team at a cost of \$650.00 per evaluation.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve Amazing Transformations to provide ABA Programing for a preschool student 3days/week at the contracted rate TBD.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve a 1:1 Aide for student #7983964935 who is attending Burlington County Special Services School District for the 2024-25 school year at the contracted rate of \$270.32/day.

Seconded by Mr. Elliot. Mr. Croft asked if the 1:1 aide also rides on the bus with the student. Mr. Foster replies that the aide is only with the student during the course of the school day. Motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2024-25 school year as listed below:

- 192/193 \$2,032.00

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Amendment of the 2024-25 ESEA & IDEA Grant application for the following Carryover funds as listed below:

- Title I: \$6,362
- Title IIA: \$2,607
- Title IV: \$641
- IDEA-B: \$6,469

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve the Instructional Online Services and Apps for the 2024-25 School Year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Falicki made the following motion:

-to approve submission of the Comprehensive Maintenance Plan and the Annual Maintenance Worksheet (M-1) for the 2024-25 school year.

Seconded by Mr. Elliot. Mr. Croft asked if the rate for Replacement Value has changed on the M-1 sheet. Mr. Foster replied the rate has been the same for a few years now and is determined by the state. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Annual Facility Checklist and Statement of Assurance (SOA) as completed by the Supervisor of Buildings and Grounds evaluating the health & safety of the school building.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Falicki made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for September 2024.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Wilburn made the following motions:

-to approve the Board Secretary's and Treasurer's Reports for September 2024 in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of September 30, 2024, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Falicki. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for October 23, 2024 in the amount of \$578,497.07.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the transfers, as listed, in the amount of \$95,815.09 for September 2024.

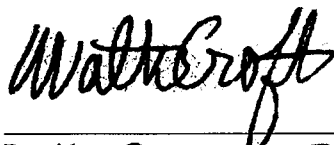
Seconded by Mrs. Wilburn, motion carried, all members voting aye.


RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring staff, staff resignation, and staff family leave.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ *Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);*

_____ *Any matter in which the release of information would impair a right to receive funds from the federal government;*

_____ *Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;*

_____ *Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)*

_____ *Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;*

_____ *Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;*

_____ *Any investigations of violations or possible violations of the law;*

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Corbi, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:03 p.m. for the purpose of discussing the hiring of staff, staff resignation, and staff family leave.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi seconded by Mr. Elliot, the Board reconvened to open Public Session at 7:26 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Elliot made the following motions:

-to approve Childbirth Disability Leave, FMLA Leave, New Jersey Family Leave and child Rearing Leave (per contract without pay) for Mrs. Anne Devonshire beginning February 6, 2025 and returning at the start of the 2025-26 school year using 18.5 sick/personal days.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Wilburn made the following motions:

-to accept with regrets the resignation of Mrs. Michelle Callanan effective October 25, 2024.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the appointment of Miss Alexis Bond as an Educational Assistant at the rate of \$17.50/hour for the 2024-25 school year pending pre-employment paperwork.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to confirm the appointment of Mrs. Jennifer Mullan as a Preschool Teacher at the salary of \$66,224.00 (Step 7 prorated) per the current REA agreement for the 2024-25 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to end the shared service agreement with Springfield School District per the conversation with the Springfield School District Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the revised 2024-25 Staffing Pattern (copy in Board Folder) as presented by the Superintendent.

Seconded by Mrs. Falicki. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: None

INFORMATION ITEMS: None

ADJOURNMENT:

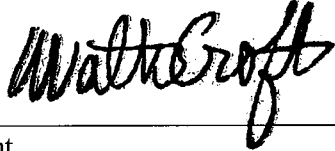
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:30 p.m.

Upon a motion made by Mr. Elliot, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

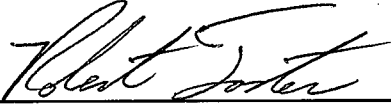


Robert Foster, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary