

RIVERTON BOARD OF EDUCATION  
MINUTES OF NOVEMBER 26, 2024  
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Elliot at 6:35 p.m. in the Media Center at the school.

Mr. Elliot led the salute to the flag, and read the following statement:

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mrs. Wilburn
Mrs. Falicki	Mr. Croft, President (N.A.)
Mrs. Matzelle	Mr. Elliot, Vice President
Mr. Papenberg	Mr. Joshua Zagorski, Superintendent
Mrs. Quinzi	Mr. Robert Foster, School Board Secretary
Mr. Sencindiver	

**PUBLIC SESSION:**

Mr. Elliot asked for a motion to adjourn to the Student of the Month Presentations.

Upon a motion made by Mrs. Corbi and seconded by Mr. Papenberg, the Board adjourned to the November Student of the Month Presentations based on SEL - Gratitude at 6:40 p.m.

The following staff were also recognized for years of service:

- Ms. Jennifer Douglass – Retirement
- Mrs. Terry McGilberry – 35 Years of Service
- Mr. Pierre Sheppard - Retirement

The following Outgoing Board Members Recognized:

- Mr. Jeffrey Elliot – 11 Years of Service
- Mr. Michael Sencindiver – 36 Years of Service

A reception followed. Upon completion of the presentations and reception a motion was made by Mr. Sencindiver and seconded by Mrs. Corbi to reconvene to Public Session at 7:15 p.m.

Motion made by Mr. Sencindiver and seconded by Mrs. Quinzi to accept the Secretary’s Minutes for the regular meeting (Public and Executive) on October 22, 2024.

Motion carried, all members voting aye.

**CORRESPONDENCE:** Email regarding Inclusive Schools Week

November 26, 2024 Board Minutes

**ADMINISTRATION REPORT:**

Mr. Zagorski spoke about the following items:

- Preschool – Great Progress Toward the 12/16/24 Launch
- Due Process – Hearing on 11/18/24 Cancelled – Family Retained a Lawyer
- HIB #1 – Potential Situation Reported
- Staff Openings - No Resumes received for MS Math/Science or MS ELA/Special Ed Positions
- Mid-Year Budget Review – 12/3/24
- QSAC – Facilities Walk-through on 12/5/24
- Superintendent Evaluation Calendar
- Veteran’s Day Breakfast & Ceremony – Thank you to Mrs. Frankenfield
- Middle School Service Projects – Thank you to Mrs. Allen and Ms. Pacione
- Successful Turkey Trot – Thank you to Mr. Zaun

**RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS:** None

**PTO:** None

**COMMITTEE REPORTS:**

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mrs. Falicki attended the 11/13/24 BOE Meeting where the following Referendum Projects were discussed: High School Roof almost Completed, Charles Street School Roof almost Completed, Charles Street Playground Complete, Bid for Track was Awarded.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Based on the recommendation of the Superintendent Mr. Sencindiver made the following motions:

-to approve the submission of the 2025-26 School Year Preschool Projected Enrollment report.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Shared Service agreement with the Palmyra Board of Education for the PICS/PERS Position for the Pre-Kindergarten Program.

Seconded by Mrs. Falicki. Mrs. Corbi asked for clarification on what the PIC/PERS position is. Mr. Zagorski explained it is a referral & intervention role mixed with an instructional coach that is part of the required code for full day Preschool. Motion carried, all members voting aye.

-to approve the annual review of the Uniform State Memorandum of Agreement with all addendums between Education and Law Enforcement Officials (MOA) and the Memorandum of Understanding (MOU) regarding live video streaming for the 2024-25 school year.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve Riverton School's 29<sup>th</sup> Annual Turkey Trot held on November 26, 2024.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the 5th Annual Shop with a Cop event on December 7, 2024.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the participation in the American Heart Association Fundraiser – Kids Heart Challenge for the week of February 3-7, 2025. The teacher responsible: Mr. Dave Zaun.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to confirm the Middle School Riverton Memorial Park Clean Up Afterschool activity as part of the Climate Change/Human Activity lessons in Science/Social Studies on November 11, 2024.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Student Environmental Action Fundraiser: "Save the endangered polar bears" raising funds to be used to create and manage conservation of the Arctic polar bears.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following class trips as listed a-d:

- a. First and second grades to the Arden Theater to see Peter Pan.  
Prior to the play, classes will read the book in class. Students will compare the book to the play and experience a live performance;
- b. Seventh and eighth graders to attend the County Battle of the Books at the William Allen Middle School to participate in a competition with students from around Burlington County;
- c. Fifth and Sixth graders to attend the County Battle of the Books at St. Mary of the Lakes School to interact with and observe students from other districts as they compete to answer questions about the battle books;
- d. SEEK students to attend the 3 Model UN Conferences, on Cultural Diplomacy at the Philadelphia Museum of Art, and prep and final conferences at Temple University sponsored by the World Affairs Council of Philadelphia.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the following application for facilities use as listed a-b:

- a. 8<sup>th</sup> Grade Pictures with Santa to use the gym for fundraiser for the 8<sup>th</sup> grade class on Sunday, December 1, 2024 from 12:00 until 5:00 P.M.  
Responsible persons: Mrs. Samantha Miller;
- b. Borough of Riverton to use the gym for a reorganization meeting on January 6, 2025 from 6:00 – 9:00 P.M. Responsible Person: Kelly Andrews, Borough Clerk.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the One Judge One School Program visit on Wednesday, December 18, 2024 with our 8<sup>th</sup> grade students.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following substitutes for the 2024-25 school year as listed a-c:

- a. Ms. Christina Lane - Substitute Nurse
- b. Mrs. Nancy Knoll-Kraus-Substitute Teacher (pending pre-employment requirements)
- c. Mr. John Giles-Substitute Teacher (pending pre-employment requirements)

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Mr. Dennis Flanagan as a volunteer boys basketball coach for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Riverton boys/girls basketball schedule for the 2024-25 school year. The schedule will be on file in the main office and on the District's website.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Educational Services Unit (ESU) to provide virtual home instruction for a 9<sup>th</sup> grade student 10 hours/week at the contractual rate with starting/ending dates TBD.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Mrs. Michele DiMarino for the extra-curricular duty of Basketball Monitor assigned by the Superintendent for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Superintendent Evaluation Calendar for the 2024-25 School Year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Educational Consortium for Telecommunications Savings (ECTS) yearly contract, (e-rate consultant).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for November 2024, as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the budget calendar and budget goals for the 2025-26 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the HVAC maintenance contract with Verderame & Sons, Inc. from November 3, 2024 – June 30, 2025 at a cost of \$9,700. Repairs to be billed at an hourly rate of \$95.00 #HCESC-SER-12A.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for October 2024.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Board Secretary’s and Treasurer’s Reports for October 2024 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following resolution .....

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of October 31, 2024, after review of the secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for November 27, 2024 in the amount of \$617,032.25.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the transfers, as listed in the amount of \$4,056.02 for October 2024.

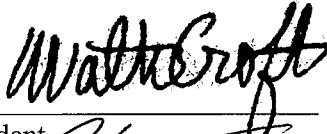
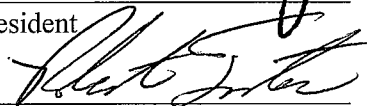
Seconded by Mr. Papenberg, motion carried, all members voting aye.

**RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA:** None

**EXECUTIVE SESSION:**

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of HIB Case #1, hiring staff, and staff FLMA.

FURTHER, that any action taken shall be disclosed following the executive meeting.

  
 \_\_\_\_\_  
 President  
  
 \_\_\_\_\_  
 Secretary

*WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and*

*WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and*

*WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.*

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 7:33 p.m. for the purpose of discussing HIB Case #1, hiring staff, staff FLMA.

#### **PUBLIC SESSION:**

Upon a motion made by Mrs. Corbi, seconded by Mr. Sencindiver, the Board reconvened to open Public Session at 7:52 p.m. Motion carried, all members voting aye.

#### **ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:**

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve the appointment of Mr. Kenneth Hoff as a Second Grade Teacher at the salary of \$78,724. + \$1,700. BA +15, (Step 11) per the current REA agreement and pending pre-employment requirements and transcript review for the 2024-25 school year.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the appointment of Mrs. Maureen VanArtsdalen as an Educational Assistant at the rate of \$19.50/hour pending pre-employment requirements for the 2024-25 school year.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve Mr. Andrew Loder as an Interim Art Teacher beginning January 29, 2025 at the daily rate of \$278.62 (Step 1 Prorated) pending pre-employment requirements.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Mr. David Casimir as a part-time custodian at the rate of \$16.50/hour for the 2024-25 School Year pending pre-employment requirements.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Mrs. Alyson Flanagan for leave under the Family and Medical Leave Act beginning December 6, 2024 with a date returning TBD for the 2024-25 School Year.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve Childbirth Disability Leave, FMLA Leave, New Jersey Family Leave and Child Rearing Leave for Mrs. Samantha Miller beginning February 24, 2025 and returning at the start of the second marking period of the 2025-26 school year using 30 sick/personal days.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the revised 2024-25 Staffing Pattern (copy in Board Folder) as presented by the Superintendent.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

**DISCUSSION ITEMS:** None

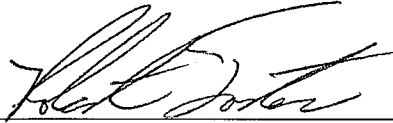
**INFORMATION ITEMS:** None



**ADJOURNMENT:**

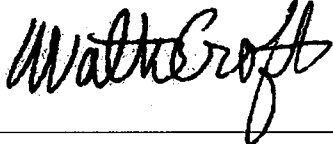
Hearing no further business, Mr. Elliot called for a motion to adjourn at 7:56 p.m.

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

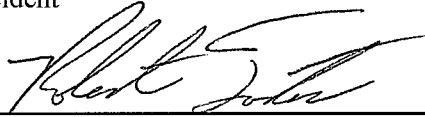


Robert Foster, Secretary  
Riverton Board of Education

**APPROVED UPON MOTION OF THE BOARD**



President



Secretary