

RIVERTON BOARD OF EDUCATION
MINUTES OF SEPTEMBER 24, 2024
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Elliot at 6:30 p.m. in the Media Center at the school.

Mr. Elliot led the salute to the flag, and read the following statement:

“On January 4, 2023, notice of this meeting was posted on the District’s website, mailed to the Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mrs. Wilburn
Mrs. Falicki	Mr. Croft, President (N.A.)
Mrs. Matzelle	Mr. Elliot, Vice President
Mr. Papenberg	Joshua Zagorski, Superintendent
Mrs. Quinzi	Robert Foster, Business Administrator
Mr. Sencindiver (N.A.)	

PUBLIC SESSION:

Mr. Papenberg made the following motion:

-to approve adjourning to the Student of the Month Presentations.

- September Theme – Relationship Building

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Upon a motion made by Mrs. Corbi, seconded by Mrs. Falicki, the Board reconvened to open Public Session. Motion carried, all members voting aye.

Motion made by Mrs. Wilburn, seconded by Mr. Papenberg to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on August 20, 2024 including the Public Hearing on the Student Safety Data Submission (SSDS) and Harassment, Intimidation, & Bullying (HIB) Reporting (Period #2).

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mr. Zagorski reported on the following items:

- Public Hearing/Reporting on Spring 2024 State Assessment: WIDA & Dynamic Learning Maps, NJSLA Math, ELA, & NJSLA Science
- Math & ELA Interventionists screening K-5 students, organizing tiers of support, building schedules to fit needs
- NJDOE Confirmed Spaces for Preschool are Appropriate – Awaiting Final Decision
- Personnel – New Hires/Staff Retirements/Leaves
- Anticipated Preschool Openings – 1 Teacher & 2 Full Time Instructional Aides
- Offering Breakfast – Averaging 1 Student/Day
- Back to School Night – 9/19/24
- Restart of Adopt-a-Cop-Program
- Recess Clubs
- Student of the Month Recognition Program

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: Family Fun Night at the park was a big success. Riverton School is thankful for the PTO providing shirts for students to wear for school events.

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Meeting on 9/11/24 - Approved new principal who starts in October, the entire district is very excited.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mrs. Corbi made the following motions:

-to approve the Mandated and District Report of testing that was administered during the 202-24 school year.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve the annual review and amendments to the School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures and the Statement of Assurance (SOA) regarding the Plan.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the revised job description for 1st reading and adoption as listed below:

- Eighth Grade Adventure Trip Advisors

Seconded by Mr. Papenberg. Mr. Zagorski mentioned this was updated from old language which read "Mt. Misery". Motion carried, all members voting aye

-to approve the following policies and regulations for 2nd reading and adoption as listed a-m:

- | | | | |
|----|------------------|---|--|
| a. | 0141.1P | - | Board Member Number and Term Sending District |
| b. | 2200P | - | Curriculum Content |
| c. | 3160P | - | Physical Examination |
| d. | 4160P | - | Physical Examination |
| e. | 5337P | - | Service Animals |
| f. | 8420P | - | Emergency & Crisis Situations |
| g. | 8467P | - | Firearms & Crisis Situation |
| h. | 9181P | - | Volunteer Athletic coaches & Co-curricular Activities Advisors |
| i. | 01645P(Deleted)- | - | Public Board Meeting During A Declared Emergency |
| j. | 3160R | - | Physical Examination |
| k. | 4160R | - | Physical Examination |
| l. | 5200R | - | Attendance |
| m. | 8467R | - | Firearms & Weapons |

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve the observance of the Week of Respect scheduled for October 7-11, 2024 and approving activities for School Violence Awareness Week scheduled for October 21-25, 2024 and Red Ribbon Week scheduled for October 23-31, 2024.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Spirit Week for Grades 6-8 the week of October 7-10, 2024 with Spirit Night Activities from 6:00 – 8:00 P.M. on October 10, 2024 in the gym.

Seconded by Mrs. Wilburn. Mr. Zagorski clarified that Spirit Week and Week of Respect overlap; different themes will be celebrated by different groups of grade levels. Motion carried, all members voting aye.

-to approve a presentation by BCIT to our 8th grade students on September 30, 2024 at 10:50 A.M.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the Rowan College at Burlington County (RCBC) presentation for our 8th grade students and a field trip to RCBC as part of the College for A Day Program, dates TBD.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the Riverton Bike Rodeo on October 19, 2024 from 10:00 A.M.- 12:00 P.M. held on the blacktop to support Red Ribbon Week and sponsored in part by the Riverton Police Department and the PTO. Responsible person Elizabeth Almeida.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the Student Council Winter Formal Dance on December 6, 2024 from 6:00-7:30 P.M. for grades 6-8 in the gym.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the Holiday Concert to be held on December 11, 2024 at 7:00 P.M. in the gym.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Quinzi made the following motion:

-to approve the following class trip as listed below:

- Third and Fourth grades to the Arden Theater to see Peter Pan. Prior to the play, classes will read the book in class. Students will compare the book to the play and experience a live performance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Wilburn made the following motions:

-to approve the following 8th grade fundraisers for the 2024-25 school year as listed a-f:

- a. After-school snack sales
- b. Movie nights
- c. Spring Dance (Bunny Hop-lower grades)
- d. Candygrams
- e. Dine and Donate Event (The Early Bird)
- f. Treat Bags

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve using Title I funds in the amount of \$20,000.00 to pay the stipend amount to assigned teachers for after-school support.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve teachers to provide extra academic support to identified students after school as part of our Title I After-School ELA and Math Program at the contractual rate as assigned by the Superintendent and listed a-k:

- | | |
|----------------------|--------------------|
| a. Miss Acito | g. Mrs. McGilberry |
| b. Ms. Bange | h. Ms. Pacione |
| c. Miss Durante | i. Ms. Swerdloff |
| d. Mrs. Karr-Parente | j. Ms. Thress |
| e. Mrs. Locantore | k. Mrs. Walter |
| f. Mr. McGee | |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following individuals to be on the Special Education Parent Advisory Committee as listed a-e (Meeting dates TBD):

- a. Dr. Lorna Sullivan
- b. Mrs. Elizabeth Almeida
- c. Mrs. Amy Pfeiffer
- d. Mrs. Lora Palazzolo
- e. Mrs. Jennifer Alvarado

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Wilburn made the following motions:

-to confirm the following staff members to provide home instruction for student #2106 beginning September 9, 2024 and ending pending evaluation as listed a-c:

- a. Ms. Tara Bange
- b. Mrs. Elizabeth Killion-Toro
- c. Mrs. Doreen Walter

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the appointment of volunteer basketball coaches for the 2024-25 school year as listed a-e:

- a. Mr. David Campbell (Girls) *pending criminal history clearance*
- b. Mr. Matthew DiLeo (Boys)
- c. Mr. Dan Foley (Girls)
- d. Mr. Steve Foley (Boys)
- e. Mr. Donnell Johnson (Boys)

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve appointments for extra-curricular duties assigned by the Superintendent for the 2024-25 school year as listed a-c:

- a. Mrs. Tiffany Williams – Basketball Monitor
- b. Mr. Dave Zaun – Basketball Monitor
- c. Ms. Madison Bryant – Cheerleading Coach (split)

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the use of IDEA FY 24 funds towards Mrs. Paluszkiewicz and Mrs. Andrea Zimmermann's salaries in the amount of \$3,317.00.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Wilburn made the following motions:

-to approve Mr. Joshua W. Zagorski as the School Safety Specialist for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve those individuals on file in the main office as certified substitutes using Red Rover Substitute Service for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Ms. Suzanne Wells as a substitute teacher for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Wilburn made the following motions:

-to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office as field trip chaperones for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the bus evacuation drill on October 9, 2024 for the 2024-25 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the Fire & Security Drill Report for the month of September 2024 as submitted by the Superintendent.

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Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to confirm the workshop/professional day requests as listed a-c:

- a. Mr. Robert Foster to attend the NJSBA Workshop 2024 on October 23-24, 2024 at Atlantic City Convention Center at a cost to the Board of \$550.00 plus lodging and mileage;
- b. Mr. Todd Klokis to attend a workshop, "Burlington Co. Science Curriculum Consortium on September 24, 2024 from 9:00 A.M.-3:00 P.M. at the Burlington County Office of Education 795 Woodlane Road, Westampton, NJ at a cost to the Board for mileage;
- c. Mr. Robert Foster to attend professional development programs sponsored by NJASBO at a cost to the Board of \$1,089.38 plus mileage and BCASBO Roundtable meetings at a cost to the board of \$300.00 plus mileage. Schedule of dates and locations on file in the main office.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve all mandated training as listed a-u:

- a. AED (Automated External Defibrillators) - June 2025
- b. Affirmative Action Plan Training
- c. Asthma
- d. Bloodborne Pathogen Exposure Prevention
- e. Child Abuse: Identification & Intervention
- f. Communicable Diseases
- g. Concussion Awareness
- h. Dyslexia
- i. EpiPen Delegate
- j. Eye Protection
- k. FERPA: Confidentiality of Records
- l. Glucagon
- m. Hazard Communications: Right to Understand
- n. HIB
- o. Medical Emergencies
- p. Online Safety: What Every Educator Needs to Know (CIPA)
- q. Playground Supervision
- r. Seizure/Epilepsy
- s. Student Drug and Alcohol Abuse
- t. Sudden Cardiac Arrest in Athletes
- u. Youth Suicide Awareness, Prevention & Postvention

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the following individuals to be on the School Safety/School Climate Team as listed a-e:

- a. Lorna Sullivan, District Anti-Bullying Specialist
- b. Joshua Zagorski, Superintendent
- c. Elizabeth Almeida, Social Worker
- d. Dave Zaun, Health/PE Teacher
- e. Jacky Sutter, Michele DiMarino, School Nurses

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

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Mr. Papenberg made the following motion:

- to approve the following individuals to be on the School Safety Committee as listed a-f:
 - a. Robert Foster, School Business Administrator
 - b. Joshua Zagorski, Superintendent
 - c. Lorna Sullivan, CST
 - d. Michael Palladino, Facilities Manager
 - e. Jacky Sutter, Michele DiMarino, School Nurses
 - f. Dave Zaun, Health/PE Teacher

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Wilburn made the following motions:

- to approve the following individuals to be on the School Improvement Panel (SciP) as listed a-f:
 - a. Joshua Zagorski, Superintendent
 - b. Lorna Sullivan, CST
 - c. Christine Durante, 3rd Grade Teacher
 - d. Dawn Locantore, 1st Grade Teacher
 - e. Rose Allen, Middle School Teacher
 - f. Kristin Park, Elementary Teacher

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Intervention & Referral Services (I&RS) Committee for the 2024-25 school year as listed a-h:

- a. Mr. Joshua Zagorski
- b. Dr. Lorna Sullivan
- c. Mrs. Lora Palazzolo (as needed)
- d. Mrs. Jaclyn Sutter/Mrs. Michele DiMarino
- e. Mrs. Kristin Park
- f. Mrs. Elizabeth Almeida (Social Worker as needed)
- g. Mrs. Shannon Elwell/Mrs. Amy Pfeiffer
- h. Classroom Teacher/Referring Teacher

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Riverton Police Department Adopt-A-Cop Program for grades K-8 as organized by Riverton Police Department in consultation with the Superintendent for the 2024-25 School Year.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following 2024-25 tuition contracts as listed a-e:

- a. Burlington County Institute of Technology: 7 regular & special education students @ \$3,807.00 each;
- b. Hampton Academy: 2 special education students @ 71,654.40 each;
- c. Burlington County Special Services School District: 1 special education student @ \$59,433.00 and 1 special education student @49,650.00 each;
- d. Y.A.L.E School: 1 special education student @ \$88,714.50;
- e. Moorestown High School: 1 special education student @ \$23,815.00

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2024.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Falicki made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for August 2024 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of August 31, 2024, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Wilburn. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for August 27, 2024 in the amount of 44,351.97 and for September 25, 2024 in the amount of \$603,754.71.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the transfers, as listed in the amount of \$2,090.27 for August 2024.

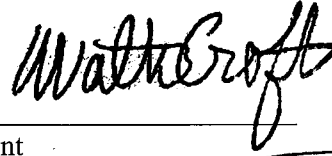
Seconded by Mrs. Wilburn, motion carried, all members voting aye.

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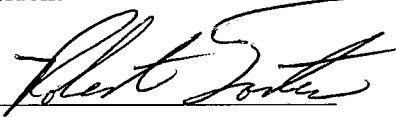
EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring of staff, family leave, staff retirement and CSA Professional Development Plan & Goals review.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

***WHEREAS, N.J.S.A. 10:4-12** allows for a Public Body to go into closed session during a Public Meeting; and*

***WHEREAS,** the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and*

***WHEREAS,** the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.*

***NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:*

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Corbi, seconded by Mrs. Wilburn, the Board adjourned to Executive Session at 7:31 p.m. for the purpose of discussing hiring of staff, family leave, staff retirement and CSA Professional Development Plan & Goals review.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi, seconded by Mrs. Wilburn, the Board reconvened to open Public Session at 7:42 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Mrs. Corbi made the following motions:

-to accept, with regrets, the retirement/resignation of Ms. Jennifer Douglass effective January 1, 2025.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

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-to confirm Mrs. Michelle Callanan as a Part-time Educational Aide for the 2024-25 school year at the rate of \$20.50/hour.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve Childbirth Disability Leave, FMLA Leave, New Jersey Family Leave and Child Rearing Leave (per contract without pay) for Ms. Katherine Pacione beginning January 2, 2025 and returning the start of the 2025-26 school year using 90 sick days.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to rescind the employment offer to Mr. Nigel of Soliant Health as a behaviorally trained aide to assist students at the rate of \$65.00 per hours.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the revised 2024-25 Staffing Pattern (copy in Board Folder) as presented by the Superintendent.

Seconded by Mrs. Wilburn. A roll call was taken with all members voting aye. Motion carried.

-to approve the review of the Chief School Administrator's Professional Development Plan and goals.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

DISCUSSION ITEMS: None

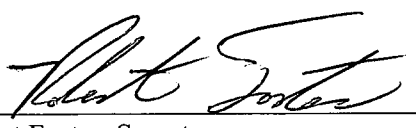
INFORMATION ITEMS: Board Review of Contracts

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

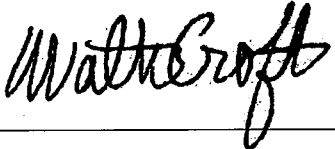
Hearing no further business, Mr. Elliot called for a motion to adjourn at 7:45 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mrs. Quinzi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Robert Foster, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary