



Joshua W. Zagorski, Superintendent

**RIVERTON BOARD OF EDUCATION  
A G E N D A  
November 26, 2024**

1. Flag Salute – President
2. Call meeting to order – roll call  

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”
3. I motion for the Board to approve adjourning to the presentations and reception:
  - **Students of the Month**
    - SEL -Gratitude
  - **Staff Recognition**
    - Ms. Jennifer Douglass – Retirement
    - Mrs. Terrye McGilberry – 35 Years of Service
    - Mr. Pierre Sheppard – Retirement
  - **Outgoing Board of Education Members**
    - Mr. Jeffrey Elliot – (11 years of service)
    - Mr. Michael Sencindiver – (36 years of service)
4. I motion for the Board to approve reconvening to Public Agenda.
5. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on October 22, 2024.  

M\_\_\_\_\_ S\_\_\_\_\_
6. Correspondence
7. Administration Report
8. Recognition of citizens for discussion of Agenda items
9. PTO
10. Committee Reports:
  - a. Personnel – Mr. Sencindiver
  - b. Curriculum – Mr. Elliot
  - c. Building & Grounds – Mrs. Matzelle
  - d. Finance – Mr. Papenberg
  - e. Policy – Mrs. Corbi
  - f. Community Relations – Mrs. Corbi, Mrs. Wilburn
  - g. Legislation – Mr. Croft, Mr. Elliot

h. Palmyra Board Representative – Mrs. Falicki

9. Old Business

10. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the submission of the 2025-26 School Year  
Preschool Projected Enrollment report.  
  
M\_\_\_\_\_ S\_\_\_\_\_
- 2) I motion for the Board to approve the Shared Service agreement with the Palmyra  
Board of Education for the PICS/PERS Position for the Pre-Kindergarten Program.  
  
M\_\_\_\_\_ S\_\_\_\_\_
- 3) I motion for the Board to approve the annual review of the Uniform State  
Memorandum of Agreement with all addendums between Education and Law  
Enforcement Officials (MOA) and the Memorandum of Understanding (MOU)  
regarding live video streaming for the 2024-25 school year.  
  
M\_\_\_\_\_ S\_\_\_\_\_
- 4) I motion for the Board to approve Riverton School’s 29<sup>th</sup> Annual Turkey Trot held on  
November 26, 2024.  
  
M\_\_\_\_\_ S\_\_\_\_\_
- 5) I motion for the Board to approve the 5th Annual Shop with a Cop event on  
December 7, 2024.  
  
M\_\_\_\_\_ S\_\_\_\_\_
- 6) I motion for the Board to approve the participation in the American Heart Association  
Fundraiser – Kids Heart Challenge for the week of February 3-7, 2025. The teacher  
responsible: Mr. Dave Zaun.  
  
M\_\_\_\_\_ S\_\_\_\_\_
- 7) I motion for the Board to confirm the Middle School Riverton Memorial Park Clean Up  
Afterschool activity as part of the Climate Change/Human Activity lessons in  
Science/Social Studies on November 11, 2024.  
  
M\_\_\_\_\_ S\_\_\_\_\_
- 8) I motion for the Board to approve the Student Environmental Action Fundraiser:  
“Save the endangered polar bears” raising funds to be used to create and manage  
conservation of the Arctic polar bears.  
  
M\_\_\_\_\_ S\_\_\_\_\_

- 9) I motion for the Board to approve the following class trips as listed a-d:
- a. First and second grades to the Arden Theater to see Peter Pan. Prior to the play, classes will read the book in class. Students will compare the book to the play and experience a live performance;
  - b. Seventh and eighth graders to attend the County Battle of the Books at the William Allen Middle School to participate in a competition with students from around Burlington County;
  - c. Fifth and Sixth graders to attend the County Battle of the Books at St. Mary of the Lakes School to interact with and observe students from other districts as they compete to answer questions about the battle books;
  - d. SEEK students to attend the 3 Model UN Conferences, on Cultural Diplomacy at the Philadelphia Museum of Art, and prep and final conferences at Temple University sponsored by the World Affairs Council of Philadelphia.

M\_\_\_\_\_ S\_\_\_\_\_

- 10) I motion for the Board to approve the following application for facilities use as listed a-b:
- a. 8<sup>th</sup> Grade Pictures with Santa to use the gym for fundraiser for the 8<sup>th</sup> grade class on Sunday, December 1, 2024 from 12:00 until 5:00 P.M. Responsible persons: Mrs. Samantha Miller;
  - b. Borough of Riverton to use the gym for a reorganization meeting on January 6, 2025 from 6:00 – 9:00 P.M. Responsible Person: Kelly Andrews, Borough Clerk.

M\_\_\_\_\_ S\_\_\_\_\_

- 11) I motion for the Board to approve the One Judge One School Program visit on Wednesday, December 18, 2024 with our 8<sup>th</sup> grade students.

M\_\_\_\_\_ S\_\_\_\_\_

- 12) I motion for the Board to approve the following substitutes for the 2024-25 school year as listed a-c:

- a. Ms. Christina Lane - Substitute Nurse
- b. Mrs. Nancy Knoll-Kraus-Substitute Teacher (pending pre-employment requirements)
- c. Mr. John Giles-Substitute Teacher (pending pre-employment requirements)

M\_\_\_\_\_ S\_\_\_\_\_

- 13) I motion for the Board to approve Mr. Dennis Flanagan as a volunteer boys basketball coach for the 2024-25 school year.
- M\_\_\_\_\_ S\_\_\_\_\_
- 14) I motion for the Board to approve the Riverton boys/girls basketball schedule for the 2024-25 school year. The schedule will be on file in the main office and on the District's website.
- M\_\_\_\_\_ S\_\_\_\_\_
- 15) I motion for the Board to approve Educational Services Unit (ESU) to provide virtual home instruction for a 9<sup>th</sup> grade student 10 hours/week at the contractual rate with starting/ending dates TBD.
- M\_\_\_\_\_ S\_\_\_\_\_
- 16) I motion for the Board to approve Mrs. Michele DiMarino for the extra-curricular duty of Basketball Monitor assigned by the Superintendent for the 2024-25 school year.
- M\_\_\_\_\_ S\_\_\_\_\_
- 17) I motion for the Board to approve the Superintendent Evaluation Calendar for the 2024-25 School Year.
- M\_\_\_\_\_ S\_\_\_\_\_
- 18) I motion for the Board to approve the Educational Consortium for Telecommunications Savings (ECTS) yearly contract, (e-rate consultant).
- M\_\_\_\_\_ S\_\_\_\_\_
- 19) I motion for the Board to approve the Fire & Security Drill Report for November 2024, as submitted by the Superintendent.
- M\_\_\_\_\_ S\_\_\_\_\_
- 20) I motion for the Board to approve the budget calendar and budget goals for the 2024-25 school year.
- M\_\_\_\_\_ S\_\_\_\_\_
- 21) I motion for the Board to approve the HVAC maintenance contract with Verderame & Sons, Inc. from November 3, 2024 – June 30, 2025 at a cost of \$9,700. Repairs to be billed at an hourly rate of \$95.00 #HCESC-SER-12A.
- M\_\_\_\_\_ S\_\_\_\_\_
- 22) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for October 2024.
- M\_\_\_\_\_ S\_\_\_\_\_

23) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for October 2024 in balance.

M \_\_\_\_\_ S \_\_\_\_\_

24) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M \_\_\_\_\_ S \_\_\_\_\_  
Roll Call.

25) I motion for the Board to approve the payment of bills for November 27, 2024 in the amount of \$617,032.25.

M \_\_\_\_\_ S \_\_\_\_\_

26) I motion for the Board to approve the transfers, as listed in the amount of \$4,056.02 for October 2024.

M \_\_\_\_\_ S \_\_\_\_\_

11. Recognition of Citizens for comment on items not on the agenda.

12. I motion for the Board to approve the resolution to move to Executive Session for HIB Case #1 and hiring staff, staff FMLA.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M\_\_\_\_\_ S\_\_\_\_\_

13. I motion for the Board to approve reconvening to Public Session

M\_\_\_\_\_ S\_\_\_\_\_

14. Action taken as a result of discussion during Executive Session

15. Discussion Items

16. Information Items

17. I motion for the Board to approve the meeting to be adjourned.

M\_\_\_\_\_ S\_\_\_\_\_

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.

JWZ:mmf 11-20-24