

**Riverton Public School**

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Joshua W. Zagorski, Superintendent

**RIVERTON BOARD OF EDUCATION  
A G E N D A  
SEPTEMBER 24, 2024**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the Student of the Month Presentations.

- September -Relationship Building.

M\_\_\_\_\_ S\_\_\_\_\_

4. I motion for the Board to approve reconvening to Public Session.

M\_\_\_\_\_ S\_\_\_\_\_

5. Acceptance of Secretary’s Minutes (Public & Executive) for the regular meeting on August 20, 2024 including the Public Hearing on the Student Safety Data Submission (SSDS) and Harassment, Intimidation, & Bullying (HIB) Reporting (Period #2).

M\_\_\_\_\_ S\_\_\_\_\_

6. Correspondence

7. Administration Report –Public reporting of Test Results: NJSLA Math, ELA (Gr 3-8) and NJSLA Science (Gr 6 & 8) & Preschool Update.

8. Recognition of citizens for discussion of Agenda items

9. PTO

10. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Wilburn
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

11. Old Business

12. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the Mandated and District Report of testing that was administered during the 2023-24 School Year.

M\_\_\_\_\_ S\_\_\_\_\_

- 2) I motion for the Board to approve the annual review and amendments to the School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures and the Statement of Assurance (SOA) regarding the Plan.

M\_\_\_\_\_ S\_\_\_\_\_

- 3) I motion for the Board to approve the revised job description for 1st reading and adoption as listed below:

- Eighth Grade Adventure Trip Advisors

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to approve the following policies and regulations for 2<sup>nd</sup> reading and adoption as listed a-m:

- |                     |   |  |
|---------------------|---|--|
| a. 0141.1P          | - | Board Member Number and Term Sending District                  |
| b. 2200P            | - | Curriculum Content   |
| c. 3160P            | - | Physical Examination   |
| d. 4160P            | - | Physical Examination   |
| e. 5337P            | - | Service Animals  |
| f. 8420P            | - | Emergency & Crisis Situations                                  |
| g. 8467P            | - | Firearms & Crisis Situation                                    |
| h. 9181P            | - | Volunteer Athletic coaches & Co-curricular Activities Advisors |
| i. 01645P(Deleted)- | - | Public Board Meeting During A Declared Emergency               |
| j. 3160R            | - | Physical Examination   |
| k. 4160R            | - | Physical Examination   |
| l. 5200R            | - | Attendance   |
| m. 8467R            | - | Firearms & Weapons   |

M\_\_\_\_\_ S\_\_\_\_\_

- 5) I motion for the Board to approve the observance of the Week of Respect scheduled for October 7-11, 2024 and approving activities for School Violence Awareness Week scheduled for October 21-25, 2024 and Red Ribbon Week scheduled for October 23-31, 2024.

M\_\_\_\_\_ S\_\_\_\_\_

- 6) I motion for the Board to approve Spirit Week for Grades 6-8 the week of October 7-10, 2024 with Spirit Night Activities from 6:00 – 8:00 P.M. on October 10, 2024 in the gym.

M\_\_\_\_\_ S\_\_\_\_\_

- 7) I motion the Board to approve a presentation by BCIT to our 8<sup>th</sup> grade students on September 30, 2024 at 10:50 A.M.

M\_\_\_\_\_ S\_\_\_\_\_

- 8) I motion for the Board to approve the Rowan College at Burlington County (RCBC) presentation for our 8<sup>th</sup> grade students and a field trip to RCBC as part of the College for A Day Program, dates TBD.

M\_\_\_\_\_ S\_\_\_\_\_

- 9) I motion for the Board to approve the Riverton Bike Rodeo on October 19, 2024 from 10:00 A.M.- 12:00 P.M. held on the blacktop to support Red Ribbon Week and sponsored in part by the Riverton Police Department and the PTO. Responsible person Elizabeth Almeida.

M\_\_\_\_\_ S\_\_\_\_\_

- 10) I motion for the Board to approve the Student Council Winter Formal Dance on December 6, 2024 from 6:00-7:30 P.M. for grades 6-8 in the gym.

M\_\_\_\_\_ S\_\_\_\_\_

- 11) I motion for the Board to approve the Holiday Concert to be held on December 11, 2024 at 7:00 P.M. in the gym.

M\_\_\_\_\_ S\_\_\_\_\_

- 12) I motion for the Board to approve the following class trip as listed below:

- Third and Fourth grades to the Arden Theater to see Peter Pan. Prior to the play, classes will read the book in class. Students will compare the book to the play and experience a live performance.

M\_\_\_\_\_ S\_\_\_\_\_

- 13) I motion for the Board to approve the following 8<sup>th</sup> grade fundraisers for the 2024-25 school year as listed a-f:

- a. After-school snack sales
- b. Movie nights
- c. Spring Dance (Bunny Hop-lower grades)
- d. Candygrams
- e. Dine and Donate Event (The Early Bird)
- f. Treat Bags

M\_\_\_\_\_ S\_\_\_\_\_

- 14) I motion for the Board to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

M\_\_\_\_\_ S\_\_\_\_\_

- 15) I motion for the Board to approve using Title I funds in the amount of \$20,000.00 to pay the stipend amount to assigned teachers for after-school support.

M\_\_\_\_\_ S\_\_\_\_\_

- 16) I motion for the Board to approve teachers to provide extra academic support to identified students after school as part of our Title I After-School ELA and Math Program at the contractual rate as assigned by the Superintendent and listed a-k:

- |                      |                    |
|----------------------|--------------------|
| a. Miss Acito        | g. Mrs. McGilberry |
| b. Ms. Bange         | h. Ms. Pacione     |
| c. Miss Durante      | i. Ms. Swerdloff   |
| d. Mrs. Karr-Parente | j. Ms. Thress      |
| e. Mrs. Locantore    | k. Mrs. Walter     |
| f. Mr. McGee         |                    |

M\_\_\_\_\_ S\_\_\_\_\_

- 17) I motion for the Board to approve the following individuals to be on the Special Education Parent Advisory Committee as listed a-e (Meeting dates TBD):

- a. Dr. Lorna Sullivan
- b. Mrs. Elizabeth Almeida
- c. Mrs. Amy Pfeiffer
- d. Mrs. Lora Palazzolo
- e. Mrs. Jennifer Alvarado

M\_\_\_\_\_ S\_\_\_\_\_

- 18) I motion for the Board to confirm the following staff members to provide home instruction for student #2106 beginning September 9, 2024 and ending pending evaluation as listed a-c.

- a. Ms. Tara Bange
- b. Mrs. Elizabeth Killion-Toro
- c. Mrs. Doreen Walter

M\_\_\_\_\_ S\_\_\_\_\_

19) I motion for the Board to approve the appointment of volunteer basketball coaches for the 2024-25 school year as listed a-e:

- a. Mr. David Campbell (Girls) *pending criminal history clearance*
- b. Mr. Matthew DiLeo (Boys)
- c. Mr. Dan Foley (Girls)
- d. Mr. Steve Foley (Boys)
- e. Mr. Donnell Johnson (Boys)

M \_\_\_\_\_ S \_\_\_\_\_

20) I motion for the Board to approve appointments for extra-curricular duties assigned by the Superintendent for the 2024-25 school year as listed a-c:

- a. Mrs. Tiffany Williams – Basketball Monitor
- b. Mr. Dave Zaun – Basketball Monitor
- c. Ms. Madison Bryant – Cheerleading Coach (split)

M \_\_\_\_\_ S \_\_\_\_\_

21) I motion for the Board to approve the use of IDEA FY 24 funds towards Mrs. Paluszkiewicz and Mrs. Andrea Zimmermann’s salaries in the amount of \$3,317.00.

M \_\_\_\_\_ S \_\_\_\_\_

22) I motion for the Board to approve Mr. Joshua W. Zagorski as the School Safety Specialist for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

23) I motion for the Board to approve those individuals on file in the main office as certified substitutes using Red Rover Substitute Service for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

24) I motion for the Board to approve Ms. Suzanne Wells as a substitute teacher for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

25) I motion for the Board to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

26) I motion for the Board to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

27) I motion for the Board to approve those individuals on the list on file in the Main Office as field trip chaperones for the 2024-25 school year.

M\_\_\_\_\_ S\_\_\_\_\_

28) I motion for the Board to approve the bus evacuation drill on October 9, 2024 for the 2024-25 school year.

M\_\_\_\_\_ S\_\_\_\_\_

29) I motion for the Board to approve the Fire & Security Drill Report for the month of September 2024 as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

30) I motion for the Board to confirm the workshop/professional day requests as listed a-c:

- a. Mr. Robert Foster to attend the NJSBA Workshop 2024 on October 23-24, 2024 at Atlantic City Convention Center at a cost to the Board of \$550.00 plus lodging and mileage;
- b. Mr. Todd Klokis to attend a workshop, "Burlington Co. Science Curriculum Consortium on September 24, 2024 from 9:00 A.M.-3:00 P.M.at the Burlington County Office of Education 795 Woodlane Road, Westampton, NJ at a cost to the Board for mileage;
- c. Mr. Robert Foster to attend professional development programs sponsored by NJASBO at a cost to the Board of \$1,089.38 plus mileage and BCASBO Roundtable meetings at a cost to the board of \$300.00 plus mileage. Schedule of dates and locations on file in the main office.

M\_\_\_\_\_ S\_\_\_\_\_

31) I motion for the Board to approve all mandated training as listed a-u:

- a. AED (Automated External Defibrillators) - June 2025
- b. Affirmative Action Plan Training
- c. Asthma
- d. Bloodborne Pathogen Exposure Prevention
- e. Child Abuse: Identification & Intervention
- f. Communicable Diseases
- g. Concussion Awareness
- h. Dyslexia
- i. EpiPen Delegate
- j. Eye Protection
- k. FERPA: Confidentiality of Records
- l. Glucagon
- m. Hazard Communications: Right to Understand
- n. HIB
- o. Medical Emergencies
- p. Online Safety: What Every Educator Needs to Know (CIPA)
- q. Playground Supervision
- r. Seizure/Epilepsy
- s. Student Drug and Alcohol Abuse

- t. Sudden Cardiac Arrest in Athletes
- u. Youth Suicide Awareness, Prevention & Postvention

M\_\_\_\_\_ S\_\_\_\_\_

32) I motion for the Board to approve the following individuals to be on the School Safety/School Climate Team as listed a-e:

- a. Lorna Sullivan, District Anti-Bullying Specialist
- b. Joshua Zagorski, Superintendent
- c. Elizabeth Almeida, Social Worker
- d. Dave Zaun, Health/PE Teacher
- e. Jacky Sutter, Michele DiMarino, School Nurses

M\_\_\_\_\_ S\_\_\_\_\_

33) I motion for the Board to approve the following individuals to be on the School Safety Committee as listed a-f:

- a. Robert Foster, School Business Administrator
- b. Joshua Zagorski, Superintendent
- c. Lorna Sullivan, CST
- d. Michael Palladino, Facilities Manager
- e. Jacky Sutter, Michele DiMarino, School Nurses
- f. Dave Zaun, Health/PE Teacher

M\_\_\_\_\_ S\_\_\_\_\_

34) I motion for the Board to approve the following individuals to be on the School Improvement Panel (ScIP) as listed a-f:

- a. Joshua Zagorski, Superintendent
- b. Lorna Sullivan, CST
- c. Christine Durante, 3<sup>rd</sup> Grade Teacher
- d. Dawn Locantore, 1<sup>st</sup> Grade Teacher
- e. Rose Allen, Middle School Teacher
- f. Kristin Park, Elementary Teacher

M\_\_\_\_\_ S\_\_\_\_\_

35) I motion for the Board to approve the Intervention & Referral Services (I&RS) Committee for the 2024-25 school year as listed a-h:

- a. Mr. Joshua Zagorski
- b. Dr. Lorna Sullivan
- c. Mrs. Lora Palazzolo (as needed)
- d. Mrs. Jaclyn Sutter/Mrs. Michele DiMarino
- e. Mrs. Kristin Park
- f. Mrs. Elizabeth Almeida (Social Worker as needed)
- g. Mrs. Shannon Elwell/Mrs. Amy Pfeiffer
- h. Classroom Teacher/Referring Teacher

M\_\_\_\_\_ S\_\_\_\_\_

36) I motion for the Board to approve the Riverton Police Department Adopt-A-Cop Program for grades K-8 as organized by Riverton Police Department in consultation with the Superintendent for the 2024-25 School Year.

M\_\_\_\_\_ S\_\_\_\_\_

37) I motion for the Board to approve the following 2024-25 tuition contracts as listed a-d:

- a. Burlington County Institute of Technology: 7 regular & special education students @ \$3,807.00 each;
- b. Hampton Academy: 2 special education students @ 71,654.40 each;
- c. Burlington County Special Services School District: 1 special education student @ \$59,433.00 and 1 special education student @49,650.00 each;
- d. Y.A.L.E School: 1 special education student @ \$88,714.50.

M\_\_\_\_\_ S\_\_\_\_\_

38) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2024.

M\_\_\_\_\_ S\_\_\_\_\_

39) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for August 2024 in balance.

M\_\_\_\_\_ S\_\_\_\_\_

40) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call Vote.

41) I motion for the Board to approve the payment of bills for August 27, 2024 in the amount of 44,351.97 and for September 25, 2024 in the amount of \$603,754.71.

M\_\_\_\_\_ S\_\_\_\_\_

42) I motion for the Board to approve the transfers, as listed in the amount of \$2,090.27 for August 2024.

M\_\_\_\_\_ S\_\_\_\_\_

13. Recognition of Citizens for comment on items not on agenda.

14. I motion for the Board to approve the resolution to move to Executive Session for the purpose of hiring staff, family leave, staff retirement and CSA Professional Development Plan & Goals review.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and



**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**X** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_

15. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

16. Action taken as a result of discussion during Executive Session

17. Discussion Items

18. Information Items

19. Recognition of Citizens for comment on items not on agenda.

20. I motion for the Board to approve the meeting to be adjourned.

M \_\_\_\_\_ S \_\_\_\_\_

JWZ:mmf  
9-24-24

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.