

**Riverton Public School**  
600 Fifth Street, Riverton, NJ 08077  
[www.riverton.k12.nj.us](http://www.riverton.k12.nj.us)  
Telephone: (856) 829-0087  
Fax: (856) 829-5317



Joshua W. Zagorski, Superintendent

## **RIVERTON BOARD OF EDUCATION**

### **A G E N D A**

**AUGUST 20, 2024**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Public Hearing:

- Student Safety Data System and Harassment, Intimidation, & Bullying (HIB) Reporting Period #2 (Collection of incidents of violence, vandalism, weapons, substance use, harassment, intimidation and bullying as well as HIB training and activities to support a positive school climate).
- School Self-Assessment Grade for Anti-Bullying Bill of Rights, District and School Grade Report and collecting any additional information for the HIB Self-Assessment

Open discussion to Public

Close Public Hearing

4. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on June 25, 2024.

M\_\_\_\_\_ S\_\_\_\_\_

5. Correspondence

6. Administration Report – Update on Riverton School Preschool Expansion Aid (PEA) application and future preschool plans.

7. Recognition of citizens for discussion of Agenda Items

8. PTO

9. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi

- f. Community Relations – Mrs. Corbi, Mrs. Wilburn
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

10. Old Business

11. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the submission of the Student Safety Data System (SSDS) Report Period #2 prepared by Dr. Sullivan and approved by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 2) I motion for the Board to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act as submitted by Dr. Sullivan, District Anti-Bullying Coordinator and the Statement of Assurances signed by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 3) I motion for the Board to approve the submission of the NJDOE Waiver Application related to facility requirements for the 2024-25 Preschool Expansion Aide application.

M \_\_\_\_\_ S \_\_\_\_\_

- 4) I motion for the Board to approve Riverton School District’s 2024-25 Preschool Education Aid (PEA) funding application.

M \_\_\_\_\_ S \_\_\_\_\_

- 5) I motion for the Board to approve the Riverton Board of Education Self Evaluation through NJ School Boards.

M \_\_\_\_\_ S \_\_\_\_\_

- 6) I motion for the Board to approve the Riverton School District Mentoring Plan for the 2024-25 school year as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 7) I motion for the Board to approve the School/District Professional Development Plan for the 2024-25 School Year as prepared by all teachers and finalized by the School Improvement Plan Advisory Committee (ScIP) and the Professional Development activities as approved by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

- 8) I motion the Board to approve the Provisional Certificate/Mentoring Plans which includes Joshua W. Zagorski as the Supervisor for the following novice teachers as listed a-d:

- a. Mrs. Dawn Locantore to mentor Miss Joanna DiMiero
- b. Mrs. Kristin Park to mentor Ms. Jenna Feldman
- c. Mrs. Samantha Miller to mentor Ms. Madison Bryant
- d. Mrs. Devonshire to mentor Mrs. Nicolette Frankenfield

M\_\_\_\_\_ S\_\_\_\_\_

- 9) I motion for the Board to approve the revised Staffing Pattern for the 2024-25 school year as presented by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call Vote

- 10) I motion for the Board to approve/confirm the workshop/professional day requests as listed a-f:

- a. Mr. Joshua Zagorski or his designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
- b. Dr. Lorna Sullivan, Mrs. Elizabeth Almeida and Ms. Cathryn Browning to attend professional/County meetings –Learning Disabilities Teacher Consultant, Special Education, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a cost to the Board for mileage;
- c. Mrs. Amy Penwell to attend a workshop, “New Jersey Computer Science Professional Development (NJCSPD)” on August 5-8, 2024, from 8:00 A.M. – 3:00 P.M. at The College of New Jersey campus at no cost to the Board;
- d. Mrs. Elizabeth Killion-Toro and Ms. Emily Acito to attend a workshop, “Sheltered English Instruction Training” on August 19-20, 2024, from 9:00 A.M. – 3:00 P.M. at the Burlington County Institute of Technology (BCIT), 695 Woodlane Road, Westampton, N.J. at a cost to the Board of \$600.00 plus mileage;
- e. Dr. Lorna Sullivan to attend a virtual workshop, “Creative Curriculum for Preschool - Coaching with Fidelity of Implementation” on August 24, 2024, from 8:30 A.M. – 3:30 P.M. at a cost to the Board of \$225.00;
- f. Mrs. Alyson Flanagan to attend a workshop, “Introduction to Gold” and “Inspiring Interactions” on August 25, 2024 and October 11, 2024 at the Camden County Educational Services Commission, 225 White Horse Avenue, Clementon, N.J. at a cost to the Board of \$450.00 plus mileage;

M\_\_\_\_\_ S\_\_\_\_\_

11) I motion for the Board to approve the following individuals to be on the Threat Assessment Team as listed a-e:

- a. Joshua Zagorski, School Safety Officer
- b. Lorna Sullivan, Administrator
- c. Elizabeth Almeida, Counselor
- d. Christine Durante, Teacher
- e. Chief Andrew Beuschel, Resource Officer

M\_\_\_\_\_ S\_\_\_\_\_

12) I motion for the Board to approve the extracurricular positions for the 2024-25 school year and to approve all certificated staff as substitutes for any extracurricular positions (as assigned) and presented by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

13) I motion for the Board to approve the following individuals to substitute each week 1 or 2 days as assigned by the superintendent for the 2024-25 School Year and listed a-d:

- a. Ms. Susan Leonard
- b. Mrs. Marilyn Lippincott
- c. Mrs. Karen Park
- d. Ms. Monica Sanders

M\_\_\_\_\_ S\_\_\_\_\_

14) I motion for the Board to approve the payment for unused vacation days from the 2023-24 school year as listed below a-b:

- |                |          |            |
|----------------|----------|------------|
| a. Staff #1083 | (5 days) | \$1,442.05 |
| b. Staff #1051 | (5 days) | \$ 880.00  |

M\_\_\_\_\_ S\_\_\_\_\_

15) I motion for the Board to approve School Psychology Practicum student from Temple University, Mr. Netanel Paley, to visit 2 days per week and to be supervised by Dr. Sullivan for the 2024-25 School Year.

M\_\_\_\_\_ S\_\_\_\_\_

16) I motion for the Board to approve the following policies and regulations for first reading as listed a-m:

- a. 0141.1P - Board Member Number and Term Sending District
- b. 2200P - Curriculum Content
- c. 3160P - Physical Examination
- d. 4160P - Physical Examination
- e. 5337P - Service Animals
- f. 8420P - Emergency & Crisis Situations
- g. 8467P - Firearms & Crisis Situation
- h. 9181P - Volunteer Athletic coaches & Co-curricular Activities Advisors
- i. 01645P(Deleted)- Public Board Meeting During A Declared Emergency
- j. 3160R - Physical Examination
- k. 4160R - Physical Examination
- l. 5200R - Attendance
- m. 8467R - Firearms & Weapons

M\_\_\_\_\_ S\_\_\_\_\_

17) I motion for the Board to approve the revised job description for first reading and adoption as listed below:

- #43 Sports Clubs

M\_\_\_\_\_ S\_\_\_\_\_

18) I motion for the Board to approve rubrics for the evaluation of staff (teachers, nurse, CST) based on Danielson, 2007 framework for the 2024-25 school year.

M\_\_\_\_\_ S\_\_\_\_\_

19) I motion for the Board to approve the annual review of our Multi-Year Comprehensive Equity Plan (extended one year) and the Statement of Assurance for the 2024-25 school year.

M\_\_\_\_\_ S\_\_\_\_\_

20) I motion for the Board to approve Chromebook distribution for K-8 grade students for the 2024-25 school year.

M\_\_\_\_\_ S\_\_\_\_\_

21) I motion for the Board to approve the current textbooks and instructional materials for the 2024-25 school year and Curriculum Rewriting Plan as listed a-g:

- a. Health
- b. Language Arts Literacy
- c. Mathematics
- d. Music
- e. Science
- f. Social Studies
- f. Technology
- g. World Language

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call Vote.

22) I motion the Board to approve the following revised and newly designed curriculum and curricula resources fully aligned to the New Jersey Student Learning Standards as listed a-u:

New Curriculum's Written in the summer of 2024

- a. Seek - Year 3 Curriculum
- b. K Math - Imagine Learning's IM Pacing Guide & Curricular Framework
- c. 1st Math - Imagine Learning's IM Pacing Guide & Curricular Framework
- d. 2nd Math - Imagine Learning's IM Pacing Guide & Curricular Framework
- e. 3rd Math - Imagine Learning's IM Pacing Guide & Curricular Framework
- f. 4th Math - Imagine Learning's IM Pacing Guide & Curricular Framework
- g. 5th Math - Imagine Learning's IM Pacing Guide & Curricular Framework
- h. K Writing - HMH Into Reading
- i. K Reading - HMH Into Reading (2nd Half)
- j. 1st Reading - HMH Into Reading (2nd Half)
- k. 3rd Reading - HMH Into Reading (2nd Half)

Curricular Audits Summer 2024 (Updating NJSL Math & ELA standards per NJDOE guidance & prep for QSAC review)

- l. 6th Grade Math - Into Math Audit
- m. 7th Grade Math - Into Math Audit
- n. 8th Grade Math - Into Math Audit
- o. Algebra I Math - Into Math Audit
- p. K-8 Social Studies Audit
- q. K-8 Art Audit
- r. K-3 ELA Into Reading Audit
- s. 4th-8th ELA Audit
- t. K-5 Science Audit
- u. K-8 World Language Audit

M\_\_\_\_\_ S\_\_\_\_\_

23) I motion for the Board to approve the adoption of the following for the 2024-25 school year as listed a-d:

a. Curriculum aligned to the current New Jersey Student Learning Standards:

- Career Readiness, Life Literacies and Key Skills
- Comprehensive Health & Physical Education (including Dance & Theater) (K-8)
- Language Arts Literacy (K-8)
- Mathematics (K-8)
- Music K-8/Chorus (Visual & Performing Arts including Dance/Theory, Music)
- Pre-school Curriculum (and Creative Curriculum)
- Science (K-8)
- Social Studies (Pre-school – Grade 8)
- Fine Arts K-8 (Visual and Performing Arts)
- World Language (Spanish K-8)
- English Language Learner;
- Computer Science & Design Thinking

b. Specialized Programs as listed 1-4:

- 1. Guidance and Counseling Plan
- 2. Gifted & Talented Services/SEEK Curriculum
- 3. ML Services and Plan
- 4. Character Education

c. Student Code of Conduct;

d. Intervention and Referral Manual and Training and committee members as named by the Superintendent;

M\_\_\_\_\_ S\_\_\_\_\_

24) I motion for the Board to approve interested middle school students to participate in the following Palmyra School District activities for the 2024-25 school year at a cost per student of \$200.00 as listed a-d:

- a. Palmyra High School's Marching Band (grades 7-8)
- b. Color Guard (grades 7-8)
- c. Palmyra Middle School Field Hockey Team (grades 6-8)
- d. Middle School Wrestling (grades 6-8)

M\_\_\_\_\_ S\_\_\_\_\_

25) I motion for the Board to approve Back to School Night on September 19, 2024.

M \_\_\_\_\_ S \_\_\_\_\_

26) I motion for the Board to approve the Fire & Security Drill Report for the month of July 2024, as submitted by the Superintendent.

M \_\_\_\_\_ S \_\_\_\_\_

27) I motion for the Board to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2024-25 school year as listed a-d:

- a. Technology           \$ 441.00
- b. Textbooks           \$ 460.00
- c. Security             \$3,690.00
- d. Nursing             \$2,340.00

M \_\_\_\_\_ S \_\_\_\_\_

28) I motion for the Board to approve the following transfer for construction of the wall in Room101 for Preschool Expansion:

- From: 11-000-100-640 Textbooks - \$8,350
- To: 12-000-400-450 Construction Services - \$8,350

M \_\_\_\_\_ S \_\_\_\_\_

29) I motion for the Board to approve the annual review of the Purchasing Manual for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

30) I motion for the Board to approve the annual review of the Standard Operation Procedures Manual for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

31) I motion for the Board to approve special education student# 6515321866 to attend Moorestown High School for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

32) I motion for the Board to approve Brett DiNovi and Associates to provide Behavioral Consultation and Therapy Services, as needed, for the 2024-25 school year.

M \_\_\_\_\_ S \_\_\_\_\_

33) I motion for the Board to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2024 – November 1, 2024. Repairs to be billed at an hourly rate of \$78.50 #HCESC-SER-12A

M \_\_\_\_\_ S \_\_\_\_\_

34) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for June and July, 2024, in balance.

M\_\_\_\_\_ S\_\_\_\_\_

35) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for July 2024.

M\_\_\_\_\_ S\_\_\_\_\_

36) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call

37) I motion for the Board to approve the payment of bills for June 28, 2024 in the amount of \$163,189.87 and for June 30, 2024 in the amount of \$200,358.05 and for July 31, 2024 in the amount of \$293,746.61 and for August 21, 2024 in the amount of \$141,005.08.

M\_\_\_\_\_ S\_\_\_\_\_

38) I motion for the Board to approve the transfers, as listed, for June 2024 in the amount of \$80,869.32 and for July 2024 in the amount of \$167,783.80.

M\_\_\_\_\_ S\_\_\_\_\_

12. Recognition of Citizens for comment on items not on agenda.

13. I motion for the Board to approve the resolution to move to Executive Session for the purpose of hiring staff, staff resignation and retirement, staff summer maintenance hours and HIB Policy review.

**WHEREAS, N.J.S.A. 10:4-12** allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS, the Riverton Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS, the regular meeting of the Riverton Board of Education** will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**X** \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South

Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_

14. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

15. Action taken as a result of discussion during Executive Session.

16. Discussion Items

17. Information Items – Board review of contracts

18. The Board approves the meeting to be adjourned.

M \_\_\_\_\_ S \_\_\_\_\_

8/19/24

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.