

Riverton Public School

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Joshua W. Zagorski, Superintendent

RIVERTON BOARD OF EDUCATION

A G E N D A

June 25, 2024

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the presentations and reception.

M_____ S_____

4. I motion for the Board to approve reconvening to the regular meeting.

5. Preschool Presentation

6. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on May 28, 2024.

M_____ S_____

7. Correspondence – Student Thank You

8. Administration Report

- 1) Riverton School Safe Return to School In-Person Plan – Discussion and Public Comment
- 2) Annual Review of Contracts
- 3) CSA Evaluation
- 4) District Goals

9. Recognition of citizens for discussion of Agenda items

10. PTO

11. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Wilburn
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

12. Old Business

13. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the Riverton School District Plan for Safe Return to In-Person updated June 2024.

M _____ S _____

- 2) I motion for the Board to approve the Riverton School District Chapter 27 Emergency Virtual and Remote Safe Return Plan to School updated June, 2024.

M _____ S _____

- 3) I motion for the Board to approve District Goals for the 2024-25 School Year written by the Superintendent as listed a-c:

- a. Goal 1: Achieving Educational Equity for All Students
- b. Goal 2: Promoting Social-Emotional Learning for All Students & Staff
- c. Goal 3: Fostering Student Growth and Achievement for Excellence

M _____ S _____

- 4) I motion for the Board to approve the progress of Superintendent Goals from the 2023-24 School Year.

M _____ S _____

- 5) I motion for the Board to approve the Alternative Bathroom Plan for 2024-25 school year for Kindergarten students in Rooms 103 and 104.

M _____ S _____

- 6) I motion for the Board to accept the recommendation of the Superintendent in regard to HIB Investigation Case #8, #9, #10.

M _____ S _____

- 7) I motion for the Board to approve the Language Instruction Educational Program (LIEP) Three-Year Plan for the school years 2024-27.

M _____ S _____

- 8) I motion for the Board to approve Ms. Emily Young as a Speech Specialist Substitute to provide summer speech services at the rate of \$55.00/hour.

M _____ S _____

- 9) I motion for the Board to approve Mrs. Michele DiMarino, Mrs. Jaclyn Sutter and Bayada Nursing as summer certified nurses during summer student activities at the contracted rate and hours as assigned by the Superintendent.

M_____ S_____

- 10) I motion for the Board to approve the following extended school year program as recommended and listed a-b

- a. Student 7983964935 to attend ESY at BCSSD July 8 – August 5, 2024;
- b. Student #7407765379 to attend ESY YALE School, Ellisburg July 8 – August 16, 2024.

M_____ S_____

- 11) I motion for the Board to confirm the workshop/professional day requests as listed below:

- Dr. Lorna Sullivan to attend the BCASA Women’s Group, “Women in Leadership Conference” on July 17, 2024, from 8:30AM until 3:00 PM at the Maple Shade School, Maple Shade, New Jersey at a cost to the Board for mileage.

M_____ S_____

- 12) I motion for the Board to approve staff for summer curriculum work at the contracted rate as assigned by the Superintendent and listed as a-n:

- | | |
|----------------------|---------------------|
| a. Rosemary Allen | h. Samantha Miller |
| b. Tara Bange | i. Kristin Park |
| c. Anne Devonshire | j. Amy Pfeiffer |
| d. Christine Durante | k. Lauren Swerdloff |
| e. Alyson Flanagan | l. Heather Thress |
| f. Todd Klokis | m. Doreen Walter |
| g. Dawn Locantore | n. Dave Zaun |

M_____ S_____

- 13) I motion for the Board to approve Summer Enrichment Tutoring and the following teachers assigned by the Superintendent as listed a-f:

- | | |
|----------------------|---------------------------|
| a. Emily Acito | d. Elizabeth Killion-Toro |
| b. Rosemary Allen | e. Katherine Pacione |
| c. Christine Durante | f. Heather Thress |

M_____ S_____

- 14) I motion for the Board to approve the following teachers to provide assistance to the STEM Education LLC Summer STEM Camp as listed a-b:

- a. Ms. Lauren Swerdloff
- b. Mr. Dave Zaun

M_____ S_____

15) I motion for the Board to approve the appointment of Joshua W. Zagorski, Superintendent, for the 2024-25 school year as the District's Affirmative Action Officer and as such, Mr. Zagorski will serve as the District's Chief Equity Officer as required by N.J.A.C. 6:4-1.3.

M_____ S_____

16) I motion for the Board to approve the appointment of the Affirmative Action Team (listed below) for the 2024-25 school years as listed a-g:

- a. Joshua Zagorski*
 - b. Robert Foster
 - c. Lorna Sullivan
 - d. Christine Durante
 - e. PTO Member
 - f. Michele Farr
 - g. Robert Sciarrotta
- *Affirmative Action Officer

M_____ S_____

17) I motion for the Board to approve the continued LDTC shared service agreement with Springfield School District for the 2024-25 School Year at the rate of \$493.01/day for 40 days at a total of \$19,720.40.

M_____ S_____

18) I motion for the Board to approve the request to allow the Superintendent to fill any vacant position for the 2024-25 school year with a qualified candidate who holds, if position warrants, permanent NJ Certificate and whose references are suitable prior to the next regular scheduled Board of Education meeting. The Board will take action to approve/confirm the recommended candidate at their next regular scheduled meeting.

M_____ S_____

19) I motion for the Board to approve Amazing Transformations to provide BCBA services 3 hours/week at the rate of \$115.00/hour.

M_____ S_____

20) I motion for the Board to approve Red Rover Substitute Service for the 2024-25 school year with an annual fee of \$1,822.08.

M_____ S_____

21) I motion for the Board to approve the following revised policy for 2nd ready and adoption as listed below:

- Policy #4433 – Vacations

M_____ S_____

22) I motion for the Board to approve payment for unused vacation days for the 2023-24 school year as listed a-b:

- a. Staff #1043 3 days \$620.10
- b. Staff #1028 4 days \$953.28

M_____ S_____

23) I motion for the Board to approve the payout of 191 unused Sick Days to staff #1004 at the rate of \$40/day for a total of \$7,640.

M_____ S_____

24) I motion for the Board to approve the Fire & Security Drill Report for the month of June 2024, and the Security Drill Statement of Assurance for the 2023-24 school year as prepared and submitted by the Superintendent.

M_____ S_____

25) I motion for the Board to approve the signatories for the Board of Education bank accounts, effective July 1, 2024, as listed:

Custodian Account

Walter Croft, President
Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Agency Account

Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Flexible Spending Account

Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Payroll Account

Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President
Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Activity Account

Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Maintenance Reserve Account

Robert Foster, School Business Administrator/Board Secretary

Capital Reserve Account

Robert Foster, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

M_____ S_____

- 26) I motion for the Board to approve the FY2025 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent.

M_____ S_____

- 27) I motion for the Board to approve the submission of the FY2025 Elementary and Secondary Education Act (ESEA) Consolidated Subgrant application as listed a-d:

- a. Title IA \$38,314.00
- b. Title IIA \$ 7,218.00 (\$476.00) Orchard Friends
- c. Title IV \$10,000.00 (\$659.00) Orchard Friends
- d. Refusal of Title III \$853.00

M_____ S_____

- 28) I motion for the Board to accept the New Jersey High Impact Tutoring Grant for the 2023-24 school year in the amount of \$27,387.00.

M_____ S_____

- 29) I motion for the Board to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2024-25 year payable over twelve months on the first of every month as listed below:

- General Fund – \$5,995,573.00

M_____ S_____

- 30) I motion for the Board to approve the appropriation of FY2024-25 Stabilized School Budget Aid to the following accounts:

Revenue:

- 10-3249 Stabilized School Budget Aid: \$52,261

Expenditure:

- 11-000-266-300 Security Purchased Services: \$32,261
- 11-000-266-610 Security Supplies: \$20,000

M_____ S_____

31) I motion for the Board to approve Resolution #4-24 as stated below:
 Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200 as listed a-yy:

- | | |
|--|---|
| a) Amazing Transformations LLC | x) Inverso & Stewart |
| b) The Barclay Group | y) John Gibson Martin Architect |
| c) Bayada Home Health Care, Inc | z) Joseph Rainer |
| d) Brett DiNovi & Associates, LLC | aa) NJ Tutoring Corps, Inc. |
| e) Burlington County Institute of Technology | bb) Newborn Nursing Services |
| f) Burlington County Special Services School District | cc) Palmyra Board of Education |
| g) Cambridge School | dd) Parker McCay P.A. |
| h) CASA Payroll Service | ee) Professional Medical Staffing Services |
| i) Cinnaminson Board of Education | ff) RFP Solutions |
| j) Colonial Life | gg) Riverton Borough MOA with Law Enforcement |
| k) Comcast | hh) SAIF |
| l) Computer Solutions Inc. | ii) Soliant Health, LLC |
| m) Delta Dental of N.J. | jj) Springfield Township BOE |
| n) Dr. Anthony Bonett | kk) STEM Education LLC |
| o) Educational Consortium for Telecommunications Savings | ll) Strauss Esmay |
| p) Educational Services Commission of N.J. | mm) Symetra Life Insurance |
| q) Educational Services Unit | nn) TBS Services |
| r) Frontline Technologies Group LLC | oo) The Teneo Group LLC |
| s) Genesis Educational Services | pp) Toshiba Business Solutions |
| t) Hampton Academy | qq) TSA Consulting Group |
| u) Heartland School Solution | rr) Verderame & Sons |
| v) Hewitt Psychiatric, PC | ss) Verizon Wireless |
| w) Hunterdon County Educational Services Commission | tt) Waste Management of NJ, Inc. |
| | uu) Websites Made EZ |
| | vv) Wolfschmidt Plumbing, Heating & Cooling |
| | ww) Xtel Communications |
| | xx) Y.A.L.E. School, Inc. |
| | yy) YMCA – Prime Time |

M_____ S_____

32) I motion for the Board to approve the attached Resolution #5-24 to transfer unanticipated current year surplus in an amount not to exceed \$400,000. total into the Maintenance/Capital Reserve account at year end.

M_____ S_____

Roll Call.

33) I motion for the Board to approve the attached Resolution #6-24 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve Account at year end.

M_____ S_____

Roll Call.

34) I motion for the Board to approve the transfer of Maintenance Reserve interest of \$1,744.78 (July 2023 - May 2024) to the general account. June's interest will be transferred in July.

M_____ S_____
Roll Call.

35) I motion for the Board to approve the annual assessment of \$75,300.00 for the 2024-25 school year for insurance coverage (7/1/24 – 6/30/25) through School Alliance Insurance Fund (SAIF) (increase 2.8%).

M_____ S_____
Roll Call.

36) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for May 2024, in balance.

M_____ S_____
Roll Call.

37) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2024.

M_____ S_____
Roll Call.

38) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____
Roll Call.

39) I motion for the Board to approve the payment of bills for May 31, 2024, in the amount of \$164,016.12 and for June 26, 2024 in the amount of \$581,171.07.

M_____ S_____
Roll Call.

40) I motion for the Board to approve the transfers, as listed, in the amount of \$91,566.49 for May, 2024, and to authorize transfers through July 31, 2024 to be ratified and affirmed at the next Board of Education meeting.

M_____ S_____
Roll Call.

41) I motion for the Board to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

M_____ S_____
Roll Call.

13. Recognition of Citizens for comment on items not on agenda.

14. I motion for the Board to approve the resolution to move to Executive Session for the purpose of approving the CSA Evaluation and staffing.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the

Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately ____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in

N.J.S.A. 10:4-12:

X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

15. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

16. Action taken as a result of discussion during Executive Session.

17. Discussion Items

18. Information Items

19. Recognition of citizens – for comment on items not on agenda

20. The Board approves the meeting to be adjourned

M _____ S _____

JWZ:mmf 6-20-24

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.