

Riverton Public School

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Joshua W. Zagorski, Superintendent

**RIVERTON BOARD OF EDUCATION
A G E N D A
MAY 28, 2024**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the presentations and reception.

Welcome New Staff:

- Ms. Madison Bryant – 4th Grade Teacher
- Ms. JoAnna DiMiero – Kindergarten Teacher
- Ms. Jenna Feldman – Kindergarten Teacher

Staff Recognition:

- Mrs. Lena Sutcliffe – Retirement
- Ms. Katherine Pacione – Educator of the Year
- Ms. Elizabeth Odd – Educational Services Professional

PTO: Mrs. Jennifer Alvarado – Outgoing PTO President

7th & 8th Grade Battle of the Books Team

8th Grade Awards

M_____ S_____

4. I motion for the Board to approve reconvening to Public Session.

M_____ S_____

5. Acceptance of Secretary’s Minutes Public Budget Hearing and the regular meeting (Public and Executive) on April 24, 2024.

M_____ S_____

6. Correspondence

7. Administration

8. Recognition of citizens for discussion of Agenda items

9. PTO

10. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mrs. Matzelle

- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Wilburn
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

11. Old Business

12. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve receipt and discussion of the Code of Ethics and the training provided by of Parker McCay.

M_____ S_____

- 2) I motion for the Board to approve the appointment of Joshua W. Zagorski, Superintendent, for the 2024-25 (July 2024) school year as listed a-e:

- a. Authorized representative for all state and federal funds
- b. Title IX Officer
- c. Assistant Board of Education Secretary
- d. Custodian of Records for Student and Personnel Records
- e. School District Data Coordinator

M_____ S_____

Roll Call Vote

- 3) I motion for the Board to approve the appointment of Mr. Robert Foster, School Business Administrator for the 2024-25 school year as listed a-f:

- a. Board Secretary
- b. Authorized Purchasing Agent for the Riverton Board of Education
- c. Public Agency Compliance Officer
- d. Custodian of Records for Financial and Governmental Records
- e. Right-to-Know Officer
- f. Safety & Health Designee

M_____ S_____

Roll Call Vote

- 4) I motion for the Board to approve the appointment of Michael Palladino for the 2024-25 school year as listed a-d:

- a. Integrated Pest Management Coordinator
- b. Asbestos/AHERA/PEOSA Coordinator
- c. Indoor Air Quality Designee
- d. Food Service Director

M_____ S_____

- 5) I motion for the Board to approve the appointment of Dr. Lorna Sullivan for the 2024-25 school year as listed a-f:

- a. Anti-Bullying Coordinator
- b. Educational Stability Specialist
- c. School Safety Team Leader
- d. Substance Awareness Coordinator

- e. Section 504 Officer
- f. Homeless Liaison

M_____ S_____

- 6) I motion for the Board to approve the appointment of Dr. Anthony Bonett as the school physician for the 2024-25 school year, at a fee of \$1,500. and a fee schedule of \$40.00 per for necessary exams.

M_____ S_____

- 7) I motion for the Board to approve the appointment of Mr. Robert Sciarrotta as the School District Data Coordinator for the 2024-25 school year.

M_____ S_____

- 8) I motion for the Board to approve the following appointments for the 2024-25 school year as listed below:

- Anti-Bullying Specialist (school level) – Ms. Elizabeth Odd, Mrs. Jaclyn Sutter

M_____ S_____

- 9) I motion for the Board to approve Ms. Elizabeth Odd as the School Climate State Coordinator for the 2024-25 school year.

M_____ S_____

- 10) I motion for the Board to approve the appointment of Thomas Egan as Treasurer of School Monies for the 2024-25 school year.

M_____ S_____

- 11) I motion for the Board to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2023-24 school year.

M_____ S_____

- 12) I motion for the Board to approve the following revised policy for 1st reading as listed below:

- Policy #4433 - Vacations

M_____ S_____

- 13) I motion for the Board to confirm the following application for facilities use as listed below:

- Riverton Police Department to use the Gymnasium for a Town Meeting on May 7, 2024 from 6:30-9:00 PM.
Responsible Person: Chief Andrew Beuschel.

M_____ S_____

- 14) I motion for the Board to approve/confirm the following workshop/professional days listed below as a-d:

- a. Mrs. Amy Penwell to attend a workshop, “Lessons for Today-A Symposium on Teaching the Holocaust” on May 13, 2024 at Stockton University at a cost to the Board for mileage;

- b. Mr. Todd Klokis to attend the World Council of Philadelphia Annual Model UN Conference for Middle School Seek on May 16, 2024 from 8:00 A.M. until 3:00 P.M. at a cost to the Board for mileage;
- c. Mrs. Amy Penwell to attend and present, "Speaking Your Piece: Keys to Impactful Public Statements" on May 30, 2024 at Harrah's Resort, Atlantic City, New Jersey from 8:00 AM – 4:00 PM at a cost to the Board for mileage;
- d. Mrs. Amy Penwell to attend a workshop, "Law for Librarians-Train the Trainer" on May 31, 2024-June 2, 2024 from 8:00 A.M. until 4:00 P.M. at the Double Tree Hilton O'Hare, Rosemont, IL. at no cost to the Board.

M _____ S _____

- 15) I motion for the Board to approve the nursing contracts to provide substitute nursing services "as needed" as listed a-c:
- a. Professional Medical Staffing at a rate of \$60.00/hour
 - b. Newborn Nurses at a rate of \$65.00/hour (LPN), \$75.00/hour (RN)
 - c. Bayada Nurses at a rate of \$80.00/hour

M _____ S _____

- 16) I motion for the Board to approve Dr. Lorna Sullivan to carry over 5 unused vacation days from the 2023-24 school year to be used by June 30, 2025.

M _____ S _____

- 17) I motion for the Board to approve the School/District HIB Grade Report posted on the District website.

M _____ S _____

- 18) I motion for the Board to approve the Fire & Security Drill Report for the month of May 2024, as submitted by the Superintendent.

M _____ S _____

- 19) I motion for the Board to approve the 2024-25 PTO Theater Week from October 21-25, 2024.

M _____ S _____

- 20) I motion for the Board to approve Resolution #2-24 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2024-25 school year for 4 days/week at \$4.64/student meal with a commodity credit given of \$1.64/meal for an estimated total cost of \$68,138.40. School Breakfast will be served 5 days/week at \$1.85/student meal for an estimated total cost of \$11,655.00.

M _____ S _____

- 21) I motion for the Board to approve the price of school lunch to \$3.00/student meal and \$4.00/adult meal.

M _____ S _____

- 22) I motion for the Board to approve the price of school breakfast for \$1.85/student meal and 2.85/adult meal.

M _____ S _____

23) I motion for the Board to approve Service-Maintenance Contract with RFP through Educational Services Commission for telecommunication, paging, door access, camera and emergency strobe systems for \$5,880.48.

M _____ S _____

24) I motion for the Board to approve Software Support Contract with Computer Solutions, Inc. for support, storage, and access at a monthly payment of \$400.00.

M _____ S _____

25) I motion for the Board to approve the contract with Websites Made EZ (John Miller) to provide technical support/professional development for the 2024-25 school year at an annual cost of \$15,360.00.

M _____ S _____

26) I motion for the Board to approve procurement of Goods and Services from the following list of approved State Contract Vendors for the 2024-25 school year as listed a-f:

<u>Vendor</u>	<u>Contract #</u>	<u>State Contract</u>
a. CDW-G	20-TELE-01511	Technology Supplies/Software
b. Dell Marketing	24-TELE-71883	Data Communications Equipment/Software Licensing
c. Pitney Bowes	41258	Mailroom Equipment
d. SHI-International	21-TELE-01360	Cloud Solution
e. Verizon Wireless	22-TELE-05441	Cell Phone
f. WB Mason	0000003	Office Supplies

M _____ S _____

27) I motion for the Board to approve the contract with the Greater Philadelphia YMCA to provide an after-school program (Primetime) for the 2024-25 school year.

M _____ S _____

28) I motion for the Board to approve the establishment of a Petty Cash Fund of \$200.00 for the 2024-25 school year to be administered according to the Board of Education policy #6620.

M _____ S _____

29) I motion for the Board to approve Educational Services Unit (ESU) to provide non-public services for the 2024-25 school year as listed a-c:

- a. Nursing
- b. Chapters 192/193
- c. IDEA

M _____ S _____

30) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for April 2024.

M _____ S _____

31) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for April 2024, in balance.

M _____ S _____

32) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M _____ S _____

Roll call.

33) I motion for the Board to approve the payment of bills for May 29, 2024, in the amount of \$649,785.32.

M _____ S _____

34) I motion for the Board to approve the transfers, as listed, in the amount of \$33,043.74 for April, 2024.

M _____ S _____

13. Recognition of Citizens – for comment on items not on agenda.

14. I motion for the Board to approve the resolution to move to Executive Session for the purpose of hiring staff, staff leave, staff resignation and student HIB cases.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and

interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

15. I motion for the Board to approve reconvening to Public Session
16. Action taken as a result of discussion during Executive Session
17. Discussion Items
18. Information Items
19. The Board approves the meeting to be adjourned
M_____ S_____

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.

JWZ:mmf 5-23-24