

**Riverton Public School**

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Joshua W. Zagorski, Superintendent

**RIVERTON BOARD OF EDUCATION**

**A G E N D A**  
**April 24, 2024**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Public Budget Hearing – Presentation of the 2024-25 Budget

4. I motion for the Board to open the Public Budget Hearing

5. Public comment

6. I motion for the Board to close the Public Budget Hearing.

I motion for the Board to approve the resolution for the 2024-25 school district budget, as proposed: BE IT RESOLVED to approve a FY 2024-25 school district budget as reviewed and approved by the Executive County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$6,919,662.	\$5,995,573.
Special Revenue Fund	\$ 169,342.	\$ 0
Total Budget	\$7,089,004.	\$ 5,995,573.

M \_\_\_\_\_ S \_\_\_\_\_  
Roll Call Vote.

7. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on March 19, 2024.

M \_\_\_\_\_ S \_\_\_\_\_

8. Correspondence

9. Administration Report – 2022-23 NJ Performance Report

10. Recognition of citizens for discussion of agenda items

11. PTO

12. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Wilburn
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

13. Old Business

14. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to accept the New Jersey District/School Performance Reports for the 2022-23 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- 2) I motion for the Board to approve Joshua W. Zagorski to be the School Safety Specialist for the 2024-25 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- 3) I motion for the Board to approve for annual review and re-adoption of the following policies listed a-c:

- a. P8420 - Emergency & Crisis Situations
- b. P8431 - Preparedness for Toxic Hazard
- c. P9320 - Cooperation with Law Enforcement Agencies

M\_\_\_\_\_ S\_\_\_\_\_

- 1) I motion for the Board to approve the following revised policies for second reading and adoption as listed a-u:

- a. P1140 Educational Equity Policies/Affirmative Action
- b. P1523 Comprehensive Equity Plan
- c. P1530 Equal Employment Opportunities
- d. R1530 Equal Employment Opportunity Complaint Procedure
- e. P1550 Equal Employment/Anti-Discrimination Practices
- f. R2200 Curriculum Content
- g. P2260 Equity in School and Classroom Practices
- h. R2260 Equity in School and Classroom Practices Complaint Procedure
- i. P2411 Guidance Counseling
- j. P3211 Code of Ethics
- k. R5440 Honoring Student Achievement
- l. P5570 Sportsmanship
- m. P5750 Equitable Educational Opportunity
- n. P5842 Equal Access of Student Organizations
- o. P7610 Vandalism
- p. R7610 Vandalism

- q. P9323 Notification of Juvenile Offender Case Disposition
- r. P2423 Bilingual Education
- s. R2423 Bilingual Education
- t. P2431.4 Prevention & Treatment of Sports-Related Concussions & Head Injuries
- u. R2431.4 Prevention & Treatment of Sports-Related Concussions & Head Injuries

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to accept the recommendation of the Superintendent in regard to HIB Investigation Case #5, #6, #7.

M\_\_\_\_\_ S\_\_\_\_\_

- 5) I motion for the Board to approve the Lead Testing Program Statement of Assurance (Non-testing year) for the school year 2023-24.

M\_\_\_\_\_ S\_\_\_\_\_

- 6) I motion for the Board to confirm the following workshop listed below:

- Mr. Robert Foster to attend a workshop, “Review for 2023-24 School Year Audit” sponsored by NJASBO at the Westin, Mt. Laurel, NJ at a cost to the Board of \$125.00 plus mileage.

M\_\_\_\_\_ S\_\_\_\_\_

- 7) I motion for the Board to confirm the extra-curricular appointment of Ms. Heather Thress to lunch duty (M & F) for the 2024-25 school year as assigned by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 8) I motion for the Board to confirm the appointment of Ms. Jennifer Douglass to provide home instruction for student# 5093977508 for 10 hours/week beginning the week of March 25, 2024 at the contractual rate with an ending date TBD.

M\_\_\_\_\_ S\_\_\_\_\_

- 9) I motion for the Board to approve a \$200 award for the Riverton student graduating from Palmyra High School in June 2024 with the highest grade point average.

M\_\_\_\_\_ S\_\_\_\_\_

- 10) I motion for the Board to approve Medical Essentials Diagnostics to provide health screenings to our staff during the May 22<sup>nd</sup> Staff In-Service.

M\_\_\_\_\_ S\_\_\_\_\_

- 11) I motion for the Board to approve the Fire & Security Drill Report for the month of April 2024, as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 12) I motion for the Board to approve a full page ad in the Riverton Fourth of July Program Booklet at a cost of \$175.00.
- M \_\_\_\_\_ S \_\_\_\_\_
- 13) I motion for the Board to approve participation in Burlington County Crisis Team at a fee of \$675 for the 2024-25 school year.
- M \_\_\_\_\_ S \_\_\_\_\_
- 14) I motion for the Board to approve participation in the Burlington County Professional Development Institute (BCPDI) for the 2024-25 school year.
- M \_\_\_\_\_ S \_\_\_\_\_
- 15) I motion for the Board to approve the Food Service Biosecurity Management Plan with updates.
- M \_\_\_\_\_ S \_\_\_\_\_
- 16) I motion for the Board approve Educational Services Unit (ESU) to provide professional services as listed per the contract for the 2024-25 school year.
- M \_\_\_\_\_ S \_\_\_\_\_
- 17) I motion for the Board to approve the countywide jointure for transportation services for the 2024-25 school year as listed a-c:
- a. Public, non-public, vocational schools
  - b. Special education summer schools
  - c. Special education winter routes
- M \_\_\_\_\_ S \_\_\_\_\_
- 18) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for March 2024.
- M \_\_\_\_\_ S \_\_\_\_\_
- 19) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.
- M \_\_\_\_\_ S \_\_\_\_\_
- Roll Call.
- 20) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for March 2024 in balance.
- M \_\_\_\_\_ S \_\_\_\_\_
- 21) I motion for the Board to approve the payment of bills for March 28, 2024, in the amount of \$415,979.77 and for April 25, 2024 in the amount of \$360,042.75.
- M \_\_\_\_\_ S \_\_\_\_\_

22) I motion for the Board to approve the transfers, as listed, in the amount of \$72,403.84 for March 2024.

M \_\_\_\_\_ S \_\_\_\_\_

14. Recognition of Citizens for comment on items not on agenda.

15. I motion for the Board to approve the resolution to move to Executive Session for the purpose of renewal and hiring of staff and policy discussion.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_)

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_

16. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

17. Action taken as a result of discussion during Executive Session.

18. Discussion Items

19. Information Items – BOE Self-Evaluation  
CSA Evaluation  
School Board Candidate Packets Available

20. I motion for the Board to approve the meeting to be adjourned.

M\_\_\_\_\_ S\_\_\_\_\_

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.  
JWZ:mmf 4-19-24