

**Riverton Public School**

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Joshua W. Zagorski, Superintendent

**RIVERTON BOARD OF EDUCATION  
A G E N D A  
March 19, 2024**

1. Flag Salute – President
2. Call meeting to order – roll call

“On January 12, 2024, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on February 27, 2024 including Mid-Year Goal Reviews and the Public Hearing on the Student Safety Data Submission SSDS (Period #1).

M\_\_\_\_\_ S\_\_\_\_\_

4. Correspondence
5. Administration Report
6. Recognition of citizens for discussion of agenda items
7. PTO
8. Committee Reports:
  - a. Personnel – Mr. Sencindiver
  - b. Curriculum – Mr. Elliot
  - c. Building & Grounds – Mrs. Matzelle
  - d. Finance – Mr. Papenberg
  - e. Policy – Mrs. Corbi
  - f. Community Relations – Mrs. Corbi, Mrs. Wilburn
  - g. Legislation – Mr. Croft, Mr. Elliot
  - h. Palmyra Board Representative – Mrs. Falicki
9. Old Business:
10. New Business:
  - a. Discussion: 2024-25 Budget
  - b. Action Items:

Based on the recommendation of the Superintendent:

- 1) BE IT RESOLVED to approve the tentative FY 2024-25 School District Budget for submission to the Executive County Superintendent of Schools for approval:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 6,919,662.	\$ 5,995,573.
Special Revenue Fund	\$ 169,342.	\$ 0
Debt Service Fund	\$ 0	\$ 0
Total Budget	\$ 7,089,004.	\$ 5,995,573.

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Roll Call Vote.

- 2) I motion for the Board to approve the establishment of the school district travel maximum for the 2024-25 school year at \$10,000. The maximum amount established for the 2023-24 school year is \$10,000 with the amount spent year to date of \$4,443.

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- 3) I motion for the Board to approve the following revised policies for first reading as listed a-u:

- a. P1140 Educational Equity Policies/Affirmative Action
- b. P1523 Comprehensive Equity Plan
- c. P1530 Equal Employment Opportunities
- d. R1530 Equal Employment Opportunity Complaint Procedure
- e. P1550 Equal Employment/Anti-Discrimination Practices
- f. R2200 Curriculum Content
- g. P2260 Equity in School and Classroom Practices
- h. R2260 Equity in School and Classroom Practices Complaint Procedure
- i. P2411 Guidance Counseling
- j. P3211 Code of Ethics
- k. R5440 Honoring Student Achievement
- l. P5570 Sportsmanship
- m. P5750 Equitable Educational Opportunity
- n. P5842 Equal Access of Student Organizations
- o. P7610 Vandalism
- p. R7610 Vandalism
- q. P9323 Notification of Juvenile Offender Case Disposition
- r. P2423 Bilingual Education
- s. R2423 Bilingual Education
- t. P2431.4 Prevention & Treatment of Sports-Related Concussions & Head Injuries
- u. R2431.4 Prevention & Treatment of Sports-Related Concussions & Head Injuries

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to approve the April Board Meeting date adjustment from April 23, 2024 to April 24, 2024 per County guidance.

M\_\_\_\_\_ S\_\_\_\_\_

5) I motion for the Board to accept the recommendation of the Superintendent in regard to the HIB Investigation Case #4.

M\_\_\_\_\_ S\_\_\_\_\_

6) I motion for the Board to approve the use of the Suicide Risk Screening Tool and PHQ-9 modified for Adolescents Screening Tool (PHQ-A) to be used as part of the preliminary assessment completed by the Child Study Team to determine a student's risk of suicide.

M\_\_\_\_\_ S\_\_\_\_\_

7) I motion for the Board to approve Field Day as listed a-b:

- a. May 24, 2024 - Grades PreK, 5-8 Field Day
- b. June 7, 2024 - Grades K-4 Field Day

M\_\_\_\_\_ S\_\_\_\_\_

8) I motion for the Board to confirm the Student Council Snow Cone Fundraiser with Kona Ice of Haddonfield on March 20, 2024. Responsible person: Doreen Walter.

M\_\_\_\_\_ S\_\_\_\_\_

9) I motion for the Board to approve the PTO trip as listed below:

- PTO Middle School Trip to The Statue of Liberty & Ellis Island and the Liberty Science Museum on May 22, 2024 from 8:00 A.M. until 8:00 P.M.

M\_\_\_\_\_ S\_\_\_\_\_

10) I motion for the Board to approve the following class trips as listed a-d:

- a. 7<sup>th</sup> and 8<sup>th</sup> Grade students to Palmyra High School to watch a live theater performance of *Mamma Mia*;
- b. Safety Patrol to Six Flags Great Adventure as a Safety Patrol reward for the school year;
- c. Kindergarten to the Johnson's Farm to examine the parts of plants, plant seeds and pick strawberries;
- d. 7<sup>th</sup> and 8<sup>th</sup> grade students to attend "Battle of the Books County Battle" to participate with other Burlington County students in a reading trivia contest and celebration of reading.

M\_\_\_\_\_ S\_\_\_\_\_

- 11) I motion for the Board to approve Mr. Robert Sciarrotta for the extra-curricular position of YMCA of the Pines Advisor for the 2023-24 school year.

M\_\_\_\_\_ S\_\_\_\_\_

- 12) I motion for the Board to approve the workshop/professional day requests as listed a-b:

a. Mr. Robert Foster to attend a workshop, “NJASBO Seminar -Review of Purchasing Laws for NJ Schools” on March 26, 2024 from 9:00 A.M. until 12:00 P.M. at the Westin Hotel, Mount Laurel, NJ at a cost to the Board of \$125.00 plus mileage;

b. Mr. Joshua Zagorski and Mr. Robert Foster to attend a workshop, “Strauss Esmay Annual School Law and Policy Seminar” on May 31, 2024 from 9:00 A.M. – 3:00 P.M. at Brookdale Community College, Middletown, NJ at a cost to the Board for mileage.

M\_\_\_\_\_ S\_\_\_\_\_

- 13) I motion for the Board to approve the following application for facility use as listed below:

- STEM Education LLC to provide Summer STEM Camp using varies first floor classrooms, Media Center and Gym on July 1 – 25, 2024, Mondays - Thursdays from 9:00 A.M. until 12:00 P.M. Responsible person: Mr. Joshua Zagorski

M\_\_\_\_\_ S\_\_\_\_\_

- 14) I motion for the Board to accept the generous donations listed a-b:

- a. Riverton Fire Dept. - \$100.00 to benefit Riverton School’s Art Program;  
b. Austin Family -Booklet and long reach staplers

M\_\_\_\_\_ S\_\_\_\_\_

- 15) I motion for the Board to approve the Fire & Security Drill Report for the month of March 2024 as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 16) I motion for the Board to approve the submission of a Minor Amendment to the Long-Range Facilities Plan to update proposed systems actions (capital maintenance).

M\_\_\_\_\_ S\_\_\_\_\_

17) I motion for the Board to approve the appropriation of FY22-23 Stabilization Aid to the following accounts as listed below:

- 11-000-266-610 - Security Supplies: \$21,848.34
  - 11-000-266-300 - Security Purchased Services: \$12,499
  - 11-190-100-640 - Textbooks: \$60,000
  - 11-190-100-610 - General Supplies: \$51,151.66
  - 11-120-100-101-1 Substitutes: \$20,578
  - 11-000-100-565 - Tuition County Spec. Services: \$37,000
  - 11-000-217-320 - Purchased Professional Services: \$63,000
- Total: \$266,077

M\_\_\_\_\_ S\_\_\_\_\_

18) I motion for the Board to approve the following 2023-24 Tuition contracts as listed below a-b:

- a. Palmyra Board of Education: 40 regular education students @ \$16,128 each;
- b. Palmyra Board of Education: 13 special education students @ \$21,526 each.

M\_\_\_\_\_ S\_\_\_\_\_

19) I motion for the Board to approve the Asbestos Ahera Three Year Re-Inspection and Management Plan as prepared by Ramm Environmental Services, Inc. on February 26, 2024.

M\_\_\_\_\_ S\_\_\_\_\_

20) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for February 2024.

M\_\_\_\_\_ S\_\_\_\_\_

21) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call Vote.

22) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for February 2024 in balance.

M\_\_\_\_\_ S\_\_\_\_\_

23) I motion for the Board to approve the payment of bills March 20, 2024 in the amount of \$337,190.66.

M\_\_\_\_\_ S\_\_\_\_\_

24) I motion for the Board to approve transfers as listed in the amount of \$49,202.74 for February 2024.

M \_\_\_\_\_ S \_\_\_\_\_

12. Recognition of Citizens for comment on items not on agenda.

13. I motion for the Board to approve the resolution to move to Executive Session for the purpose of hiring staff, Sick Leave Bank, HIB Investigation.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_

14. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

15. Action taken as a result of discussion during Executive Session.

16. Discussion Items

17. Information Items

18. I motion for the Board to approve the meeting to be adjourned.

M\_\_\_\_\_ S\_\_\_\_\_

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.

JWZ:mmf 3-13-24