

RIVERTON BOARD OF EDUCATION
MINUTES OF OCTOBER 24, 2023
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 6:31 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2023, notice of this meeting was posted on the District’s website, mailed to the Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mrs. Wilburn
Mrs. Falicki	Mr. Croft, President
Mrs. Matzelle	Mr. Elliot, Vice President
Mr. Papenberg	Joshua Zagorski, Superintendent
Mrs. Quinzi	Robert Foster, Business Administrator
Mr. Sencindiver	

PUBLIC SESSION:

Motion made by Mr. Elliot, seconded by Mrs. Corbi to accept the Secretary’s Minutes (Public & Executive) for the regular meeting including the Public Hearing on School Self-Assessment for Anti-Bullying Bill of Rights, District and School Grade Report and collecting any additional information for the HIB Self-Assessment on August 15, 2023 and the (Public & Executive) for the regular meeting on September 26, 2023.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mr. Zagorski reported on the following items:

- Organization of QSAC Curriculum Task Force
- STEM Initiatives #1 & #2
- New Custodian Start Date - 10-23-23
- Mural in Front Hallway
- Final Stages - Policy Manual
- Fall Activities – Halloween Parade, Spirit Night, Theatre Week, Bike Rodeo, & Movie Afternoon
- Teacher Observations
- Security Relocation Drill
- Staff Collaboration on Activities Supporting Student S.E.L.

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mrs. Corbi made the following motion:

-to approve the Assignment Plan for Certified and Noncertified Nurses as per New Jersey Code and to approve the annual review and re-adoption of Regulation# 5141 “Health; Nursing Plan” as presented by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the written parent/guardian involvement policies for participating students after annual review as listed a-f:

- a. #1230 -School Connected Organizations
- b. #1230R -Parent/Guardian Involvement
- c. #5124 -Reporting to Parents/Guardians
- d. #5124R -School Parent/Guardian Compact
- e. #6142.6 -Basic Skills
- f. #6171.3 -At-Risk & Title I

The Policy, Parent/Guardian School Compact, and Notification of Teacher Qualifications will be given to parents in handbooks and in separate mailings.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the Staff Equity Committee as listed a-n:

- | | |
|-----------------------------|--------------------------|
| a. Mr. Joshua Zagorski | h. Ms. Katherine Pacione |
| b. Ms. Rose Allen | i. Mrs. Lora Palazzolo |
| c. Ms. Tara Bange | j. Mr. Sandra Parker |
| d. Ms. Rebecca Hill | k. Mrs. Amy Penwell |
| e. Ms. Rebecca Karr-Parente | l. Dr. Lorna Sullivan |
| f. Mr. Todd Klokis | m. Mrs. Jaclyn Sutter |
| g. Ms. Elizabeth Odd | n. Ms. Heather Thress |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Mrs. Michele DiMarino for the Extra-curricular position of YMCA of the Pines Nurse for the 2023-24 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the appointment of extra-curricular positions for the 2023-24 school year as listed a-c:

- a. School Basketball Coach (Boys)
 - Mr. Matthew DiLeo
 - Mr. Steve Foley
 - Mr. Donnell Johnson (*pending paperwork*)
- b. School Basketball Coach (Girls)
 - Mr. Dan Foley
- c. Mrs. Lena Sutcliffe – Cheerleading Coach

Seconded by Mrs. Corbi. Mr. Zagorski clarified that our basketball coaches are volunteers. The basketball team is made up of 7th and 8th grade (6th grade will be included only if the numbers are needed). Cheerleading is for grades 5-8. Motion carried, all members voting aye.

-to approve/confirm the workshop/professional day requests as listed below a-g:

- a. Mrs. Shannon Elwell to attend a virtual workshop, “The Science of Reading Symposium” on October 10, 2023 from 12:00 until 4:00 P.M. with no cost to the Board;
- b. Mrs. Lora Palazzolo to attend a virtual workshop, “ASHA Learning Pass” on November 14, 2023, at a cost to the board of \$144.00;
- c. Mr. Robert Foster to attend a workshop NJASBO “Facilities SDA Grant/NJQSAC” on November 16, 2023 at the Westin Hotel, Mt. Laurel, New Jersey from 9:00 A.M. until 12:00 P.M. at a cost to the Board of \$125.00 plus mileage;
- d. Mrs. Shannon Elwell and Mrs. Kristin Park to attend a virtual workshop, “What is a Multi-Tiered System of Supports” on December 1, 2023 from 9:00 A.M. until 3:00 P.M. given by Stockton University at a total cost to the board of \$356.00;
- e. Mrs. Amy Penwell to attend a conference, “NJASL Fall Conference 2023” on December 3-5, 2023, 8:00 A.M. until 3:00 P.M. at the Hard Rock Hotel and Casino, Atlantic City, New Jersey;
- f. Mrs. Samantha Miller to attend a workshop, “Literacy Interventions” on January 9, 2024 from 9:00 A.M. until 3:00 P.M. at BCSSSD Media Center, Westampton, New Jersey at a cost to the Board for mileage;
- g. Mrs. Shannon Vasile and Mrs. Rebecca Karr-Parente to attend a workshop, “Engagement Strategies and Student-Led Discussions” on January 30, 2024 from 9:00 A.M. until 3:00 P.M. at the BCSSSD Media Center, Westampton, New Jersey at a cost to the Board for mileage;

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve the following class trip as listed below:

- 5th and 6th grade students to attend “Battle of the Books County Battle” to participate with other Burlington County students in a reading trivia contest and celebration of reading.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following application for facilities use as listed below:

- Men’s Basketball to use the gym on Thursday evenings, October 26, 2023 through April 28, 2024, 7:00 – 9:30 P.M.
Responsible Person: Matt DiLeo.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the preschool pumpkin picking trip (walking) to Riverton Park. Students have been learning about pumpkins and will be picking mini pumpkins that have been hidden around the park.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the PTO 8th Grade Basket Fundraiser during Parent/Caregiver Conferences.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Palmyra High School Interact Club to volunteer for childcare at all 2023-24 PTO sponsored events held at Riverton School (student list on file in the main office).

Seconded by Mr. Elliot. Mr. Elliot asked if the time spent by the Palmyra H.S. Interact Club goes towards their volunteer hours and Mr. Zagorski confirmed that this time does count towards volunteer hours. Motion carried, all members voting aye.

-to approve the Veteran’s Day Program on November 6, 2023 at 8:45 A.M. in the gym.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for October, 2023, as submitted by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following policy and regulation for 2nd reading and adoption as listed a-b:

- a. Policy #1642.01 - Sick Leave
- b. Regulation #1642.01 - Sick Leave

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Dr. Hewitt to conduct psychiatric evaluations as part of the Child Study Team Evaluations as assigned by the Child Study Team at a cost of \$600.00 per evaluation.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to accept a donation from Patient First in the amount of \$1,000 to benefit the students of Riverton.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2023-24 school year as listed below:

- 192/193 \$6,391.00

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the Instructional Online Services and Apps for the 2023-24 School Year.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following 2023-24 tuition contract as listed below:

Receiving:

- a. Ocean City School District: 1 regular education student @ \$13,344.00.

Seconded by Mr. Papenberg. Mr. Foster explained the student is received by Riverton and tuition is paid to us by Ocean City BOE. Motion carried, all members voting aye.

-to approve the Amendment of the American Rescue Plan - Evidence Based Comprehensive Beyond the School Day grant. This grant will now be used to fund an after-school STEM engineering program and summer 2024 STEM education.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Wilburn made the following motion:

-to approve submission of the Comprehensive Maintenance Plan and the Annual Maintenance Worksheet (M-1) for the 2023-24 school year.

Seconded by Mrs. Matzelle, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Annual Facility Checklist and Statement of Assurance (SOA) as completed by the Supervisor of Buildings and Grounds evaluating the health & safety of the school building.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for September 2023.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for September 2023 in balance.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of September 30, 2023, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motion:

-to approve the payment of bills for October 25, 2023 in the amount of \$561,288.44

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

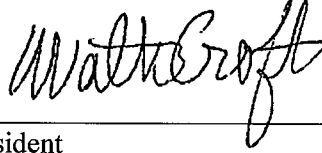
-to approve the transfers, as listed, in the amount of \$7,593.48 for September 2023.

Seconded by Mrs. Wilburn, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of HIB Case #1 and the MOA.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Corbi, seconded by Mr. Papenberg, the Board adjourned to Executive Session at 6:58 p.m. for the purpose of discussing HIB Case #1 and the MOA.

PUBLIC SESSION:

Upon a motion made by Mr. Papenberg, seconded by Mrs. Wilburn, the Board reconvened to open Public Session at 7:18 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Mr. Sencindiver made the following motion:

-to approve the Memorandum of Agreement between the Riverton Education Association and the Riverton Board of Education for the years 2023-2026.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

DISCUSSION ITEMS: None

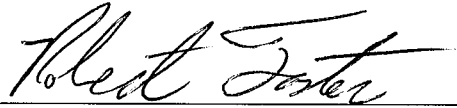
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

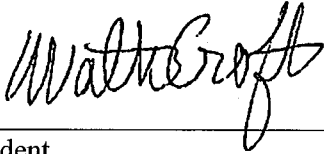
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:27 p.m.

Upon a motion made by Mr. Elliot, seconded by Mrs. Wilburn, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

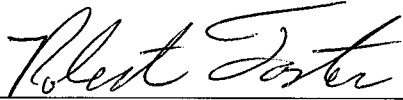


Robert Foster, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary