

RIVERTON BOARD OF EDUCATION
MINUTES OF JUNE 27, 2023
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 6:36 p.m. in the Gym at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2023, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

| | |
|----------------|---|
| Mrs. Corbi | Mrs. Wilburn |
| Mrs. Falicki | Mr. Croft, President |
| Mrs. Matzelle | Mr. Elliot, Vice President |
| Mr. Papenberg | Mr. Joshua Zagorski, Superintendent |
| Mrs. Quinzi | Mr. Robert Foster, School Board Secretary |
| Mr. Sencidiver | |

PUBLIC SESSION:

Mr. Croft asked for a motion to adjourn to the presentations and reception.

Upon a motion made by Mr. Elliot and seconded by Mrs. Corbi, with all members voting aye, the Board adjourned to the presentations and reception at 6:38 p.m.

Mr. Zagorski and Mr. Croft presented students with honor pins and congratulated them on their hard work and success.

Upon completion of the presentations everyone was invited to enjoy refreshments at 6:50 p.m.

Motion made by Mr. Elliot and seconded by Mr. Papenberg to reconvene the regular meeting at 7:10 p.m.

Motion made by Mr. Elliot, and seconded by Mrs. Falicki to accept the Secretary’s Minutes for the regular meeting (Public and Executive) on May 23, 2023.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mr. Zagorski spoke about the following items:

- Riverton School Safe Return to School In-Person Plan & Chapter 27 Emergency Virtual & Remote Safe Return to School Plan – Discussion and Public Comment
- Annual Review of Contracts
- CSA Evaluations
- District Goals

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – Mr. Sencindiver reported negotiations are progressing and an agreement is very close.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mrs. Falicki reported on what was discussed at the Board Meeting which included: Equity Audit, Contracts Voted On, & Shout-Outs for Athletes.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mr. Elliot made the following motions:

-to approve the Riverton School District Plan for Safe Return to In-Person updated June 2023.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Riverton School District Chapter 27 Emergency Virtual and Remote Safe Return Plan to School updated June, 2023.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve District Goals for the 2023-24 School Year written by the Superintendent as listed a-c:

- a. Goal 1: Achieving Educational Equity for All Students
- b. Goal 2: Promoting Social-Emotional Learning for All Students & Staff
- c. Goal 3: Fostering Student Growth and Achievement for Excellence

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Alternative Bathroom Plan for 2023-24 school year for Kindergarten students in Room 104.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve Mrs. Lora Palazzolo to provide summer speech services at her contracted rate of \$49.40/hour.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Mrs. Alyson Flanagan to participate in the Summer Academic Support Program as assigned by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Mrs. Jaelyn Sutter as a summer certified nurse during the Summer Academic Support Program at the contracted rate and hours as assigned by the Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the 2023-24 contract for Amazing Transformations to provide 1:1 aide for student #1580934618 at BCSSSD beginning July 5, 2023 at an anticipated cost of \$63,000.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following extended school year program as recommended and listed a-d

- a. Students 3787004790, 6422506275, 1967023531, 6169021100, 3503680311, 9753309572, 8472360938, 2053 to receive ESY Speech Therapy beginning: (July 5, 11, 12, 18, 19, 25, 26, & August 1, 2023) for 30 minutes per day provided by Mrs. Palazzolo;
- b. Student #1580934618 to attend ESY at BCSSSD (Autism Program) July 5 – August 1, 2023;
- c. Students 1474968585, 7983964935 to attend ESY at BCSSSD July 5 – August 1, 2023;
- d. Student #6495442404 to attend ESY at Moorestown High School July 5 – August 1, 2023 from 8:00 AM – 1:00 PM.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve the 2023-24 tuition contracts list a-b:

- a. Burlington County Special Services School District: 1 special education student (Autism Program) at \$57,010.00.
- b. Cambridge School: 1 special education student at \$59,740.00.

Seconded by Mr. Elliot. Mr. Croft asked is there no transportation included for the student at BCSSD and Mr. Foster responded no, transportation will be billed separately. Motion carried, all members voting aye.

-to approve the following class trip for the 2023-24 school year as listed below:

- SEEK students Grades 6-8 to attend Buehler Challenger Science Center to participate in a NASA Lunar simulation.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the follow job description for first reading and for adoption as listed below:

- Esports Advisor/Coach

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Extra-curricular positions for the 2023-24 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve payment to Mrs. Michele Farr for 3.25 unused vacation days for the 2022-23 school year in the amount of \$733.92.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Dr. Lorna Sullivan to carry over 4.5 unused vacation days from the 2022-23 school year to be used by June 30, 2024.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the continued LDTC shared service agreement with Springfield School District for the 2023-24 School Year at the rate of \$554.80/day for 40 days at a total of \$22,194.00.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Red Rover Substitute Service for the 2023-24 school year with an annual fee of \$1,799.76.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Fire & Security Drill Report for the month of June 2023, and the Security Drill Statement of Assurance for the 2022-23 school year as prepared and submitted by the Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the signatories for the Board of Education bank accounts, effective July 1, 2023, as listed:

Custodian Account

Walter Croft, President

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Agency Account

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Flexible Spending Account

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Payroll Account

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Activity Account

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Maintenance Reserve Account

Robert Foster, School Business Administrator/Board Secretary

Capital Reserve Account

Robert Foster, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Resolution #8-23 as stated below:

Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200 as listed a-kk:

- | | |
|--|--|
| a) Bayada Nurses | r) Newborn Nursing Services |
| b) Blackboard Connect | s) Palmyra Board of Education |
| c) CASA Payroll Service | t) Parker McCay |
| d) Cinnaminson Board of Education | u) Professional Nursing Services |
| e) Colonial Life | v) Red Rover Substitute Service |
| f) Comcast | w) Republic Services |
| g) Computer Solutions Inc. | x) RFP Solutions |
| h) Delta Dental of N.J. | y) Riverton Borough MOA with Law Enforcement |
| i) Dr. Anthony Bonett | z) SAIF |
| j) Educational Consortium for Telecommunications Savings | aa) Strauss Esmay |
| k) Educational Services Commission of N.J. | bb) Symetra |
| l) Educational Services Unit | cc) TBS Services |
| m) Heartland School Solution | dd) Toshiba |
| n) Hewitt Associates | ee) TSA Consulting Group |
| o) Hunterdon County Educational Services Commission | ff) Verderame & Sons |
| p) Inverso & Stewart | gg) Verizon |
| q) INVO Health Care Association | hh) Waste Management |
| | ii) Websites Made EZ |
| | jj) Xtel Communications |
| | kk) YMCA – Prime Time |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the nursing contracts to provide substitute nursing services “as needed” as listed a-c:

- a. Professional Medical Staffing at a rate of \$58.00/hour
- b. Newborn Nurses at a rate of \$65.00/hour (LPN), \$75.00/hour (RN)
- c. Bayada Nurses at a rate of \$70.00/hour

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the FY2024 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent for the funds as listed a-b:

- a. Basic - \$85,927.00
- b. Pre-school - \$ 3,459.00

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve the submission of the FY2024 Elementary and Secondary Education Act (ESEA) Consolidated Subgrant application as listed a-d:

- a. Title IA \$42,419.00
- b. Title IIA \$ 8,272.00 (\$530.00) Orchard Friends
- c. Title IV \$10,000.00 (\$641.00) Orchard Friends
- d. Refusal of Title III \$1,288.00

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Falicki made the following motion:

-to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2023-24 year payable over twelve months on the first of every month as listed below:

- General Fund – \$5,878,013.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the attached Resolution #6-23 to transfer unanticipated current year surplus in an amount not to exceed \$400,000 total into the Maintenance/Capital Reserve account at year end.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

-to approve the attached Resolution #7-23 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve Account at year end.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

-to approve the transfer of Maintenance Reserve interest of \$820.37 (July 2022 - May 2023) to the general account. June's interest will be transferred in July.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve Resolution #4-23 to renew membership in the School Alliance Insurance Fund (SAIF) from 7/1/2023 - 6/30/2026 with the following coverages listed a-d:

- a. Workers' Compensation
- b. District-Wide Package: Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- c. School Leaders Professional Liability
- d. Excess Liability: Auto, General, School Leaders Professional

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the annual assessment of \$73,256.00 for the 2023-24 school year for insurance coverage (7/1/23 – 6/30/24) through School Alliance Insurance Fund (SAIF) (increase 8.59%).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Resolution #5-23 to appoint The Barclay Group as its Risk Management Consultant in accordance with the Fund’s Bylaws for the three-year period of membership in SAIF.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Resolution #3-23 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2023-24 school year for the 4 days/week at \$4.19/student meal with a commodity credit given of \$1.19/meal **for an estimated total cost of \$66,076.30.**

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2023 – June 30, 2024 at a cost of \$7,800. Repairs to be billed at an hourly rate of \$78.50 #HCESC-SER-12A

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Board Secretary’s and Treasurer’s Reports for May 2023, in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2023.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of April 30, 2023, after review of the secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for June 28, 2023, in the amount of \$814,613.34.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the transfers, as listed, in the amount of \$58,471.96 for May, 2023, and to authorize transfers through July 31, 2023 to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

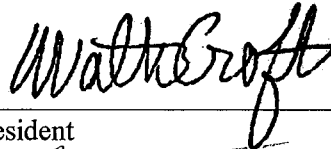
-to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Elliot, motion carried, all members voting aye.

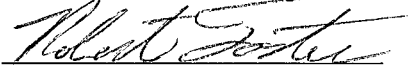
EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of the CSA Evaluation, Business Administrator contract, hiring of staff, staff resignations, and HIB cases.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 7:27 p.m. for the purpose of discussing the CSA Evaluation, Business Administrator contract, hiring of staff, staff resignations, and HIB cases.

PUBLIC SESSION:

Upon a motion made by Mr. Sencindiver seconded by Mrs. Corbi, the Board reconvened to open Public Session at 8:09 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to table for a later date the Annual CSA Evaluation.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve contract with Mr. Robert Foster, School Business Administrator/Board Secretary from July 1, 2023 until June 30, 2024.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motion:

-to approve the appointment of Ms. Emily Acito as a First Grade Teacher at the salary of \$59,826. (Step 5) per the current REA agreement for the 2023-24 School Year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the appointment of Ms. Tara Bange as a Fifth Grade Teacher at the salary of \$68,226. (Step 7 + MA) per the current REA agreement for the 2023-24 School Year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the appointment of Mrs. Kristin Park as an Elementary Math Interventionist for the 2023-24 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to accept the resignation of Mr. Erik Minix as of June 23, 2023 being his last day.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to accept the resignation of Mrs. Christine Lubitsky as of June 30, 2023.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to accept the resignation of Ms. Madison Decker as of June 30, 2023.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the revised 2023-24 Staffing Pattern (copy in Board Folder) as presented by the Superintendent.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

-to approve Mrs. Elizabeth Killion-Toro for summer custodial work at a rate of \$15.00/hour.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to accept the recommendation of the Superintendent in regard to the HIB Investigation Case # 7.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

-to accept the recommendation of the Superintendent in regard to the HIB Investigation Case # 8.

Seconded by Mrs. Corbi. A roll call was taken with all members, except Mrs. Wibur, voting aye. Motion carried.

DISCUSSION ITEMS: None

INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

Hearing no further business, Mr. Elliot called for a motion to adjourn at 8:15 p.m.

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Robert Foster, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary