

RIVERTON BOARD OF EDUCATION
MINUTES OF APRIL 25, 2023
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 6:31 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2023, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mrs. Wilburn
Mrs. Falicki	Mr. Croft, President
Mrs. Matzelle	Mr. Elliot, Vice President
Mr. Papenberg	Mr. Joshua Zagorski, Superintendent
Mrs. Quinzi	Mr. Robert Foster, School Board Secretary
Mr. Sencidiver	

PUBLIC BUDGET HEARING:

Mr. Croft opened the public hearing at 6:35 p.m. and Mr. Foster presented the 2023-24 budget.

Upon conclusion of Mr. Foster’s budget presentation, Mrs. Carins Wells, the mayor of Riverton, commented that the emphasis on extra instruction is appreciated.

Mr. Croft closed the Public Hearing at 6:50 upon no further discussion about the budget.

Mr. Sencidiver made the following motion:

-to approve the resolution for the 2023-24 school district budget, as proposed:

BE IT RESOLVED to approve a FY 2023-24 school district budget as reviewed and approved by the Executive County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$6,546,913	\$5,878,013
Special Revenue Fund	\$ 206,875	\$ 0
Total Budget	\$6,753,788	\$5,878,013

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

PUBLIC SESSION:

Motion made by Mr. Sencindiver, and seconded by Mrs. Corbi to accept the Secretary's Minutes (Public and Executive) for the regular meeting on March 14, 2023.

Motion carried, all members voting aye.

CORRESPONDENCE: Thank you note, PRC Juneteenth

ADMINISTRATION REPORT:

Mr. Zagorski spoke about the following items:

- Ethics Training
- NJ Stabilization Aid for FY 2024
- 2020-2021 NJ School Performance Reports
- Community Connection Events –
 - o Environmental Resolutions, Inc. – SEEK & STEM Students
 - o Rain Garden Sign Ceremony
- State Testing Dates Finalized
- PTO Fundraising Ideas
- Student Teacher – 2023-24 School Year
- Permission for Music Teacher to Show “Hamilton” to 8th Grade Students

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – Mr. Sencindiver indicated multiple meetings have been scheduled with REA to finalize negotiations.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mr. Sencindiver made the following motions:

-to accept the New Jersey District/School Performance Reports for the 2021-22 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Joshua W. Zagorski to be the School Safety Specialist for the 2022-23 and 2023-24 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following job descriptions for first reading and for adoption as listed a-b:

- a. Job Code #64 Elementary Literacy Specialist
- b. Job Code #65 Elementary Math Interventionist

Seconded by Mrs. Falicki. Mr. Zagorski indicated multiple applications have been received from highly qualified candidates for the newly posted positions. Motion carried, all members voting aye.

-to approve for annual review and re-adoption of the following policies listed a-b:

- a. #1410 - Local Units
- b. #6114 - Emergencies and Disaster Preparedness

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Food Service Biosecurity Management Plan with updates.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Falicki made the following motion:

-to approve the PTO Family Fun Night Event at the Riverton Park on May 12, 2023 from 6-8 P.M (rain date May 19th).

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the PTO Pumpkin Seed Fundraiser beginning May 1, 2023.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the following Rowan University placement for Clinical Intern Ms. Joanna DiMiero working with Mrs. Dawn Locantore (Grade 1) beginning September 5, 2023 until May 3, 2024 (Clinical Practice I and II).

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

-to approve the appointment of Mr. Charles McGee for the extracurricular duty of 8th Grade Trip Advisor for the YMCA Pines Trip for the 2022-23 school year.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to complete CPR training on Thursday, June 15, 2023 from 1:00 – 3:00 P.M as listed a-ii:

- | | | | |
|----|------------------------|-----|-------------------|
| a. | Rosemary Allen | s. | Samantha Miller |
| b. | Joanna Austin | t. | Elizabeth Odd |
| c. | Lindsay Bartuska | u. | Katherine Pacione |
| d. | Nicole Cesaretti | v. | Lora Palazzolo |
| e. | Tara Coombs | w. | Michael Palladino |
| f. | Madison Decker | x. | Kristin Park |
| g. | Annie Devonshire | y. | Sandra Parker |
| h. | Jennifer Douglass | z. | Danielle Payne |
| i. | Rosemary Eifert | aa. | Amy Pfeiffer |
| j. | Shannon Elwell | bb. | Robert Sciarrotta |
| k. | Michele Farr | cc. | Lorna Sullivan |
| l. | Alyson Flanagan | dd. | Lena Sutcliffe |
| m. | Rebecca Hill | ee. | Caitlin Truitt |
| n. | Rebecca Karr-Parente | ff. | Shannon Vasile |
| o. | Elizabeth Killion-Toro | gg. | Doreen Walter |
| p. | Dawn Locantore | hh. | Josh Zagorski |
| q. | CJ McGee | ii. | Dave Zaun |
| r. | Danielle Milburn | | |

Seconded by Mr. Elliot. There was a discussion regarding CPR training being renewed every 2 to 3 years. Motion carried, all members voting aye.

-to approve Mrs. Danielle Payne as a substitute for the 2022-23 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to confirm the following workshop listed a-b:

- a. Mrs. Shannon Elwell and Mrs. Christine Lubitsky to attend a workshop, “The Science of Reading” on March 22, 2023 from 9:30 A.M. until 1:30 P.M. at a cost to the Board for mileage;
- b. Mr. Robert Foster to attend 2022-23 professional development programs sponsored by NJASBO at a cost to the Board for mileage and BCASBO Roundtable meetings at a cost to the Board for mileage. Schedule of dates and locations on file in the main office.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve a \$200 award for the Riverton student graduating from Palmyra High School in June 2023 with the highest grade point average.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of March 2023 and April 2023, as submitted by the Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve a ½ page ad in the Riverton Fourth of July Program Booklet at a cost of \$90.00.

Seconded by Mrs. Corbi. Mr. Sencindiver suggested the Board takes out a full page ad instead of a half page ad so that teachers and REA members are included. Motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve participation in Burlington County Crisis Team at a fee of \$660 for the 2023-24 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve participation in the Burlington County Professional Development Institute (BCPDI) for the 2023-24 school year at a cost of \$1.60 per student (\$452.80).

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve submission of a major amendment to the Long Range Facilities Plan to the NJDOE.

Seconded by Mr. Sencindiver. Mr. Sencindiver asked Mr. Foster for clarification on what the LRFPP was for. Mr. Foster indicated the plan must be updated in order for the district to apply for SDA ROD Grant funding. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the submission of the ROD Grant application to NJDOE for Riverton School's proposed window project.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to accept the 2023-24 Supplemental Stabilization Aid for future use(s) in the amount of \$266,077.00.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Educational Services Unit (ESU) to provide professional services as listed per the contract for the 2023-24 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the countywide jointure for transportation services for the 2023-24 school year as listed a-c:

- a. Public, non-public, vocational schools
- b. Special education summer schools
- c. Special education winter routes

Seconded by Mrs. Corbi, motion carried, all members voting aye.

- to approve the following 2023-24 tuition contracts as listed below a-b:
 - a. Palmyra Board of Education: 46 regular education students @ \$14,830 each;
 - b. Palmyra Board of Education: 12 special education students @ \$20,864 each.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for March 2023.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of March 31, 2023, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the Board Secretary's and Treasurer's Reports for March 2023 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the payment of bills for March 24, 2023, in the amount of \$169,257.59 and for April 26, 2023 in the amount of \$622,168.91.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

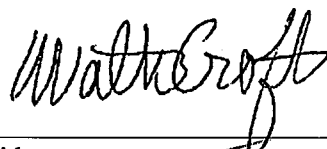
-to approve the transfers, as listed, in the amount of \$24,086.15 for March 2023.

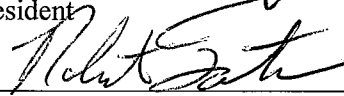
Seconded by Mr. Elliot, motion carried, all members voting aye.

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of an HIB case, higher education movement, renewal and hiring of staff.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 7:20 p.m. for the purpose of discussing an HIB case, higher education movement, and renewal and hiring of staff.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi seconded by Mr. Sencindiver, the Board reconvened to open Public Session at 7:35 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to accept the HIB report and affirm completion of HIB Investigation Case #6.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the salary increase (\$3,400) for higher education credit for Mrs. Karr-Parente to MA prorated to February 1, 2023.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the appointment of Mrs. Christine Lubitsky as a 2nd grade teacher for the 2023-24 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the revised staffing pattern (copy in Board Folder) for the 2022-23 school year as presented by the Superintendent.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the certificated and non-certificated staff to positions listed on the 2023-24 Staffing Pattern as presented by the Superintendent at salaries as per the current negotiated agreement and on file in the business office.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: None

INFORMATION ITEMS: BOE Self-Evaluation – Mr. Zagorski and the Board clarified the process.
CSA Evaluation
School Board Candidate Packets Available–Three members up for renewal:
Mrs. Corbi, Mrs. Falicki, & Mrs. Matzelle

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

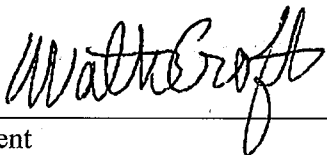
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:39 p.m.

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Quinzi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Robert Foster, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary