

Riverton Public School

600 Fifth Street, Riverton, NJ 08077

www.riverton.k12.nj.us

Telephone: (856) 829-0087

Fax: (856) 829-5317



Joshua W. Zagorski, Superintendent

RIVERTON BOARD OF EDUCATION

A G E N D A

June 27, 2023

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 4, 2023, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the presentations and reception.

M_____ S_____

4. I motion for the Board to approve reconvening to the regular meeting.

5. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on May 23, 2023.

M_____ S_____

6. Correspondence

7. Administration Report

- 1) Riverton School Safe Return to School In-Person Plan & Chapter 27 Emergency Virtual & Remote Safe Return to School Plan – Discussion and Public Comment
- 2) Annual Review of Contracts
- 3) CSA Evaluation
- 4) District Goals

8. Recognition of citizens for discussion of Agenda items

9. PTO

10. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Wilburn
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

11. Old Business

12. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the Riverton School District Plan for Safe Return to In-Person updated June 2023.

M _____ S _____

- 2) I motion for the Board to approve the Riverton School District Chapter 27 Emergency Virtual and Remote Safe Return Plan to School updated June, 2023.

M _____ S _____

- 3) I motion for the Board to approve District Goals for the 2023-24 School Year written by the Superintendent as listed a-c:

- a. Goal 1: Achieving Educational Equity for All Students
- b. Goal 2: Promoting Social-Emotional Learning for All Students & Staff
- c. Goal 3: Fostering Student Growth and Achievement for Excellence

M _____ S _____

- 4) I motion for the Board to approve the Alternative Bathroom Plan for 2023-24 school year for Kindergarten students in Room 104.

M _____ S _____

- 5) I motion for the Board to approve Mrs. Lora Palazzolo to provide summer speech services at her contracted rate of \$49.40/hour.

M _____ S _____

- 6) I motion for the Board to approve Mrs. Alyson Flanagan to participate in the Summer Academic Support Program as assigned by the Superintendent.

M _____ S _____

- 7) I motion for the Board to approve Mrs. Jaclyn Sutter as a summer certified nurse during the Summer Academic Support Program at the contracted rate and hours as assigned by the Superintendent.

M _____ S _____

- 8) I motion for the Board to approval of the 2023-24 contract for Amazing Transformations to provide 1:1 aide for student #1580934618 at BCSSSD beginning July 5, 2023 at an anticipated cost of \$63,000.

M _____ S _____

9) I motion for the Board to approve the following extended school year program as recommended and listed a-d

- a. Students 3787004790, 6422506275,1967023531, 6169021100, 3503680311, 9753309572, 8472360938, 2053 to receive ESY Speech Therapy beginning: (July 5,11,12,18,19, 25, 26, & August 1, 2023) for 30 minutes per day provided by Mrs. Palazzolo;
- b. Student #1580934618 to attend ESY at BCSSSD (Autism Program) July 5 – August 1, 2023;
- c. Students 1474968585, 7983964935 to attend ESY at BCSSD July 5 – August 1, 2023;
- d. Student #6495442404 to attend ESY at Moorestown High School July 5 – August 1, 2023 from 8:00 AM – 1:00 PM.

M_____ S_____

10)I motion for the Board to approve the 2023-24 tuition contracts list a-b:

- a. Burlington County Special Services School District: 1 special education student (Autism Program) at \$57,010.00.
- b. Cambridge School: 1 special education student at \$59,740.00.

M_____ S_____

11)I motion for the Board to approve the following class trip for the 2023-24 school year as listed below:

- SEEK students Grades 6-8 to attend Buehler Challenger Science Center to participate in a NASA Lunar simulation.

M_____ S_____

12)I motion for the Board to approve the follow job description for first reading and for adoption as listed below:

- Esports Advisor/Coach

M_____ S_____

13)I motion for the Board to approve the Extra-curricular positions for the 2023-24 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

M_____ S_____

14)I motion for the Board to approve payment to Mrs. Michele Farr for 3.25 unused vacation days for the 2022-23 school year in the amount of \$733.92.

M_____ S_____

15)I motion for the Board to approve Dr. Lorna Sullivan to carry over 4.5 unused vacation days from the 2022-23 school year to be used by June 30, 2024.

M_____ S_____

16)I motion for the Board to approve the continued LDTC shared service agreement with Springfield School District for the 2023-24 School Year at the rate of \$554.80/day for 40 days at a total of \$22,194.00.

M_____ S_____

17)I motion for the Board to approve Red Rover Substitute Service for the 2023-24 school year with an annual fee of \$1,799.76.

M_____ S_____

18)I motion for the Board to approve the Fire & Security Drill Report for the month of June 2023, and the Security Drill Statement of Assurance for the 2022-23 school year as prepared and submitted by the Superintendent.

M_____ S_____

19)I motion for the Board to approve the signatories for the Board of Education bank accounts, effective July 1, 2023, as listed:

Custodian Account

Walter Croft, President
Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Agency Account

Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Flexible Spending Account

Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Payroll Account

Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President
Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Activity Account

Robert Foster, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Maintenance Reserve Account

Robert Foster, School Business Administrator/Board Secretary

Capital Reserve Account

Robert Foster, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President

Robert Foster, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

M_____ S_____

20)I motion for the Board to approve Resolution #8-23 as stated below:

Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200 as listed a-kk:

- a) Bayada Nurses
- b) Blackboard Connect
- c) CASA Payroll Service
- d) Cinnaminson Board of Education
- e) Colonial Life
- f) Comcast
- g) Computer Solutions Inc.
- h) Delta Dental of N.J.
- i) Dr. Anthony Bonett
- j) Educational Consortium for Telecommunications Savings
- k) Educational Services Commission of N.J.
- l) Educational Services Unit
- m) Heartland School Solution
- n) Hewitt Associates
- o) Hunterdon County Educational Services Commission
- p) Inverso & Stewart
- q) INVO Health Care Association
- r) Newborn Nursing Services
- s) Palmyra Board of Education
- t) Parker McCay
- u) Professional Nursing Services
- v) Red Rover Substitute Service
- w) Republic Services
- x) RFP Solutions
- y) Riverton Borough MOA with Law Enforcement
- z) SAIF
- aa) Strauss Esmay
- bb) Symetra
- cc) TBS Services
- dd) Toshiba
- ee) TSA Consulting Group
- ff) Verderame & Sons
- gg) Verizon
- hh) Waste Management
- ii) Websites Made EZ
- jj) Xtel Communications
- kk) YMCA – Prime Time

M_____ S_____

21)I motion for the Board to approve the nursing contracts to provide substitute nursing services “as needed” as listed a-c:

- a. Professional Medical Staffing at a rate of \$58.00/hour
- b. Newborn Nurses at a rate of \$65.00/hour (LPN), \$75.00/hour (RN)
- c. Bayada Nurses at a rate of \$70.00/hour

M_____ S_____

22)I motion for the Board to approve the FY2023 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent for the funds as listed a-b:

- a. Basic - \$85,927.00
- b. Pre-school - \$ 3,459.00

M_____ S_____

23)I motion for the Board to approve the submission of the FY2024 Elementary and Secondary Education Act (ESEA) Consolidated Subgrant application as listed a-d:

- a. Title IA \$42,419.00
- b. Title IIA \$ 8,272.00 (\$530.00) Orchard Friends
- c. Title IV \$10,000.00 (\$641.00) Orchard Friends
- d. Refusal of Title III \$1,288.00

M_____ S_____

24)I motion for the Board to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2023-24 year payable over twelve months on the first of every month as listed below:

- General Fund – \$5,878,013.

M_____ S_____

25)I motion for the Board to approve the attached Resolution #6-23 to transfer unanticipated current year surplus in an amount not to exceed \$400,000. total into the Maintenance/Capital Reserve account at year end.

M_____ S_____

Roll Call.

26)I motion for the Board to approve the attached Resolution #7-23 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve Account at year end.

M_____ S_____

Roll Call.

27)I motion for the Board to approve the transfer of Maintenance Reserve interest of \$820.37 (July 2022 - May 2023) to the general account. June’s interest will be transferred in July.

M_____ S_____

Roll Call.

28)I motion for the Board to approve Resolution #4-23 to renew membership in the School Alliance Insurance Fund (SAIF) from 7/1/2023 - 6/30/2026 with the following coverages listed a-d:

- a. Workers’ Compensation
- b. District-Wide Package: Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- c. School Leaders Professional Liability
- d. Excess Liability: Auto, General, School Leaders Professional

M_____ S_____

29)I motion for the Board to approve the annual assessment of \$73,256.00 for the 2023-24 school year for insurance coverage (7/1/23 – 6/30/24) through School Alliance Insurance Fund (SAIF) (increase 8.59%).

M_____ S_____

30)I motion for the Board to approve Resolution #5-23 to appoint The Barclay Group as its Risk Management Consultant in accordance with the Fund’s Bylaws for the three-year period of membership in SAIF.

M_____ S_____

31)I motion for the Board to approve Resolution #3-23 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2023-24 school year for the 4 days/week at \$4.19/student meal with a commodity credit given of \$1.19/**meal for an estimated total cost of \$66,076.30.**

M_____ S_____

32)I motion for the Board to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2023 – June 30, 2024 at a cost of \$7,800. Repairs to be billed at an hourly rate of \$78.50 #HCESC-SER-12A

M_____ S_____

33)I motion for the Board to approve the Board Secretary’s and Treasurer’s Reports for May 2023, in balance.

M_____ S_____

34)I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2023.

M_____ S_____

35)I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____

Roll Call.

36)I motion for the Board to approve the payment of bills for June 28, 2023, in the amount of \$814,613.34.

M_____ S_____

37)I motion for the Board to approve the transfers, as listed, in the amount of \$58,471.96 for May, 2023, and to authorize transfers through July 31, 2023 to be ratified and affirmed at the next Board of Education meeting.

M_____ S_____

38) I motion for the Board to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

M _____ S _____

13. I motion for the Board to approve the resolution to move to Executive Session for the purpose of approving the CSA Evaluation, Business Administrator contract, hiring staff, staff resignations and HIB Cases.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in

N.J.S.A. 10:4-12:

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

 Any matter in which the release of information would impair a right to receive funds from the federal government;

 Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

 Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

 Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

 Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

 Any investigations of violations or possible violations of the law;

 Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is _____);

 Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

14. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

15. Action taken as a result of discussion during Executive Session.

16. Discussion Items

17. Information Items

18. Recognition of citizens – for comment on items not on agenda

19. The Board approves the meeting to be adjourned

M_____ S_____

JWZ:mmf 6-21-23

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.