

**Riverton Public School**

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Joshua W. Zagorski, Superintendent

**RIVERTON BOARD OF EDUCATION**

**A G E N D A**  
**April 25, 2023**

- 1. Flag Salute – President
- 2. Call meeting to order – roll call

“On January 4, 2023, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

- 3. Public Budget Hearing – Presentation of the 2023-24 Budget
- 4. Open discussion to Public
- 5. Close Public Hearing

I motion for the Board to approve the resolution for the 2023-24 school district budget, as proposed: BE IT RESOLVED to approve a FY 2023-24 school district budget as reviewed and approved by the Executive County Superintendent:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$6,546,913	\$5,878,013
Special Revenue Fund	\$ 206,875	\$ 0
Total Budget	\$6,753,788	\$5,878,013

M \_\_\_\_\_ S \_\_\_\_\_  
Roll Call Vote.

- 6. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on March 14, 2023.

M \_\_\_\_\_ S \_\_\_\_\_

- 7. Correspondence – Thank you note, PRC Juneteenth
- 8. Administration Report – 2021-22 NJ Performance Report
- 9. Recognition of citizens for discussion of agenda items
- 10. PTO

11. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mrs. Matzelle
- d. Finance – Mr. Papenberg
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Wilburn
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

12. Old Business

13. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to accept the New Jersey District/School Performance Reports for the 2021-22 school year.  
M\_\_\_\_\_ S\_\_\_\_\_
- 2) I motion for the Board to approve Joshua W. Zagorski to be the School Safety Specialist for the 2022-23 and 2023-24 school year.  
M\_\_\_\_\_ S\_\_\_\_\_
- 3) I motion for the Board to approve the following job descriptions for first reading and for adoption as listed a-b:
  - a. Job Code #64 Elementary Literacy Specialist
  - b. Job Code #65 Elementary Math Interventionist
 M\_\_\_\_\_ S\_\_\_\_\_
- 4) I motion for the Board to approve for annual review and re-adoption of the following policies listed a-b:
  - a. #1410 - Local Units
  - b. #6114 - Emergencies and Disaster Preparedness
 M\_\_\_\_\_ S\_\_\_\_\_
- 5) I motion for the Board to approve the Food Service Biosecurity Management Plan with updates.  
M\_\_\_\_\_ S\_\_\_\_\_
- 6) I motion for the Board to approve the PTO Family Fun Night Event at the Riverton Park on May 12, 2023 from 6-8 P.M (raindate May 19<sup>th</sup>).  
M\_\_\_\_\_ S\_\_\_\_\_

7) I motion for the Board to approve the PTO Pumpkin Seed Fundraiser beginning May 1, 2023.

M \_\_\_\_\_ S \_\_\_\_\_

8) I motion for the Board to approve the following Rowan University placement for Clinical Intern Ms. Joanna DiMiero working with Mrs. Dawn Locantore (Grade 1) beginning September 5, 2023 until May 3, 2024 (Clinical Practice I and II).

M \_\_\_\_\_ S \_\_\_\_\_

9) I motion for the Board to approve the appointment of Mr. Charles McGee for the extracurricular duty of 8<sup>th</sup> Grade Trip Advisor for the YMCA Pines Trip for the 2022-23 school year.

M \_\_\_\_\_ S \_\_\_\_\_

10) I motion for the Board to approve the following staff members to complete CPR training on Thursday, June 15, 2023 from 1:00 – 3:00 P.M as listed a-ii:

- |                           |                       |
|---------------------------|-----------------------|
| a. Rosemary Allen         | s. Samantha Miller    |
| b. Joanna Austin          | t. Elizabeth Odd      |
| c. Lindsay Bartuska       | u. Katherine Pacione  |
| d. Nicole Cesaretti       | v. Lora Palazzolo     |
| e. Tara Coombs            | w. Michael Palladino  |
| f. Madison Decker         | x. Kristin Park       |
| g. Annie Devonshire       | y. SandraParker       |
| h. Jennifer Douglass      | z. Danielle Payne     |
| i. Rosemary Eifert        | aa. Amy Pfeiffer      |
| j. Shannon Elwell         | bb. Robert Sciarrotta |
| k. Michele Farr           | cc. Lorna Sullivan    |
| l. Alyson Flanagan        | dd. Lena Sutcliffe    |
| m. Rebecca Hill           | ee. Caitlin Truitt    |
| n. Rebecca Karr-Parente   | ff. Shannon Vasile    |
| o. Elizabeth Killion-Toro | gg. Doreen Walter     |
| p. Dawn Locantore         | hh. Josh Zagorski     |
| q. CJ McGee               | ii. Dave Zaun         |
| r. Danielle Milburn       |                       |

M \_\_\_\_\_ S \_\_\_\_\_

11) I motion for the Board to approve Mrs. Danielle Payne as a substitute for the 2022-23 school year.

M \_\_\_\_\_ S \_\_\_\_\_

12) I motion for the Board to confirm the following workshop listed a-b:

- a. Mrs. Shannon Elwell and Mrs. Christine Lubitsky to attend a workshop, “The Science of Reading” on March 22, 2023 from 9:30 A.M. until 1:30 P.M. at a cost to the Board for mileage;
- b. Mr. Robert Foster to attend 2022-23 professional development programs sponsored by NJASBO at a cost to the Board for mileage and BCASBO Roundtable meetings at a cost to the Board for mileage. Schedule of dates and locations on file in the main office.

M \_\_\_\_\_ S \_\_\_\_\_

- 13) I motion for the Board to approve a \$200 award for the Riverton student graduating from Palmyra High School in June 2023 with the highest grade point average.
- M \_\_\_\_\_ S \_\_\_\_\_
- 14) I motion for the Board to approve the Fire & Security Drill Report for the month of March 2023 and April 2023, as submitted by the Superintendent.
- M \_\_\_\_\_ S \_\_\_\_\_
- 15) I motion for the Board to approve a ½ page ad in the Riverton Fourth of July Program Booklet at a cost of \$90.00.
- M \_\_\_\_\_ S \_\_\_\_\_
- 16) I motion for the Board to approve participation in Burlington County Crisis Team at a fee of \$660 for the 2023-24 school year.
- M \_\_\_\_\_ S \_\_\_\_\_
- 17) I motion for the Board to approve participation in the Burlington County Professional Development Institute (BCPDI) for the 2023-24 school year at a cost of \$1.60 per student (\$452.80).
- M \_\_\_\_\_ S \_\_\_\_\_
- 18) I motion for the Board to approve submission of a major amendment to the Long Range Facilities Plan to the NJDOE.
- M \_\_\_\_\_ S \_\_\_\_\_
- 19) I motion for the Board to approve the submission of the ROD Grant application to NJDOE for Riverton School’s proposed window project.
- M \_\_\_\_\_ S \_\_\_\_\_
- 20) I motion for the Board to accept the 2023-24 Supplemental Stabilization Aid for future use(s) in the amount of \$266,077.00.
- M \_\_\_\_\_ S \_\_\_\_\_
- 21) I motion for the Board approve Educational Services Unit (ESU) to provide professional services as listed per the contract for the 2023-24 school year.
- M \_\_\_\_\_ S \_\_\_\_\_
- 22) I motion for the Board to approve the countywide jointure for transportation services for the 2023-24 school year as listed a-c:
- a. Public, non-public, vocational schools
  - b. Special eduction summer schools
  - c. Special education winter routes
- M \_\_\_\_\_ S \_\_\_\_\_

23) I motion for the Board to approve the following 2023-24 tuition contracts as listed below a-b:

- a. Palmyra Board of Education: 46 regular education students @ \$14,830 each;
- b. Palmyra Board of Education: 12 special education students @ \$20,864 each.

M\_\_\_\_\_ S\_\_\_\_\_

24) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for March 2023.

M\_\_\_\_\_ S\_\_\_\_\_

25) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_ Roll Call.

26) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for March 2023 in balance.

M\_\_\_\_\_ S\_\_\_\_\_

27) I motion for the Board to approve the payment of bills for March 24, 2023, in the amount of \$169,257.59 and for April 26, 2023 in the amount of \$622,168.91.

M\_\_\_\_\_ S\_\_\_\_\_

28) I motion for the Board to approve the transfers, as listed, in the amount of \$24,086.15 for March 2023.

M\_\_\_\_\_ S\_\_\_\_\_

14. I motion for the Board to approve the resolution to move to Executive Session for the purpose of HIB case, higher education movement, renewal and hiring of staff.

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_)

\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**X** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_

15. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

16. Action taken as a result of discussion during Executive Session.

17. Discussion Items

18. Information Items – BOE Self-Evaluation  
CSA Evaluation  
School Board Candidate Packets Available

19. Recognition of Citizens for comment on items not on the agenda.

20. I motion for the Board to approve the meeting to be adjourned.

M \_\_\_\_\_ S \_\_\_\_\_

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.

JWZ:mmf 4-21-23