

RIVERTON BOARD OF EDUCATION
MINUTES OF NOVEMBER 22, 2022
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mrs. McGinnis at 6:30 p.m. in the Gym at the school.

Mrs. McGinnis led the salute to the flag, and read the following statement:

“On January 5, 2022 notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the Post Office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

Mrs. McGinnis took a roll call and the following were present:

Mrs. Corbi	Mr. Sencindiver (6:35)
Mr. Elliot	Mr. Croft, President (N.A.)
Mrs. Falicki	Mrs. McGinnis, Vice President
Mrs. Matzelle	Mr. Zagorski, Superintendent
Mr. Papenberg	Mr. Vrettos, School Board Secretary
Mrs. Quinzi	

PUBLIC SESSION:

Motion made by Mrs. Corbi and seconded by Mr. Papenberg to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on October 18, 2022.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mr. Zagorski announced this would be Mrs. Robin McGinnis’s last meeting. He thanked her for the last eight years of service, and presented Mrs. McGinnis with a plaque. Mrs. McGinnis addressed the Board, thanked everyone, and commented that it was great to work with a group that was not politically motivated. At this time, her children are in college and high school and it is the right time to allow someone else to step in.

Mr. Zagorski spoke about the following items:

- Employees of the Year – Mrs. Lubitsky & Mrs. DiMarino
- Bike Rodeo
- Therapy Dog
- Halloween Parade & Veteran’s Day
- Middle School Community Service Projects
- Pass Survey Update
- Boys Basketball Coach
- PTO Raffle

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None**PTO:** None**COMMITTEE REPORTS:**

- a. **Personnel** – Mr. Sencindiver commented that he’s been in touch with the REA representative and may schedule a meeting date in January.
- b. **Curriculum** – No report.
- c. **Building & Grounds** –
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mrs. Falicki attended the November 9th meeting where the superintendent talked about the state of the district, commented that there are currently 59 Riverton students, and that the business administrator is retiring.

OLD BUSINESS: None**NEW BUSINESS:**

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve the preschool tuition rate for the regular education students of \$3,200/student (no increase) for the 2022-23 school year and the lottery to be held January 3, 2023.

Seconded by Mrs. Corbi. Mr. Sencindiver asked how many we are expecting for the lottery. Mr. Zagorski responded that it will really depend if the district qualifies for pre-k expansion and if we move forward with the program. Motion carried, all members voting aye.

-to approve/confirm the following applications for facilities use as listed a-c:

- a. The Burlington County School Librarians to use the media center on November 17, 2022 from 4:00-6:00 P.M. Responsible person: Mrs. Amy Penwell;
- b. PE Academy Camps to use (in case of severe weather) the gymnasium, computer lab, restrooms on June 19-23 and June 26-June 30, 2023 from 8:45 A.M. until 1:00 P.M. Responsible persons: Mr. Robert Sciarrotta and Mr. Dave Zaun;
- c. Men’s Basketball to use the gym on Thursday evenings, November 17, 2022 through April 30, 2023, 7:00 – 9:30 P.M. Responsible People: Matt DiLeo, Kyle Koste, Zach Rosica.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Riverton Middle School Students to participate on the Palmyra Middle School Wrestling Team this winter at a cost to the Board of \$200/student.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Riverton boys/girls basketball schedule for the 2022-23 school year. The schedule will be on file in the main office and on the District’s website.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Riverton School's 27th Annual Turkey Trot held on November 22, 2022.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the 3rd Annual Shop with a Cop event on December 10, 2022.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to confirm the Middle School Delaware River Clean Up walking field trip on November 14, 2022.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to confirm the bus evacuation drill on November 15, 2022 for the 2022-23 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following class trip as listed below:

- SEEK students Grades 5-8 to attend Exit 4 Escape Room, Collingswood, NJ to apply skills learned and practiced in marking period #1 unit on investigative skills and forensic science.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the revised staffing pattern (copy in Board Folder) for the 2022-23 school year as presented by the Superintendent.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the following policy for 2nd reading and adoption as listed below:

- Policy #5131.1 Harassment, Intimidation & Bullying

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to accept the generous donation of healthy snacks provided by the Porch Club of Riverton to be used for the After-School Tutoring Program.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Educational Consortium for Telecommunications Savings (ECTS) yearly contract, (e-rate consultant).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for November 2022, as submitted by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the 2022-23 Title I Comparability of Services Report as prepared by Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the budget calendar and budget goals for the 2022-23 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for October 2022.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for October 2022 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of October 31, 2022 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for October 21, 2022 in the amount of \$157,951.81 and for November 23, 2022 in the amount of \$609,159.95.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the transfers, as listed in the amount of \$20,608.62 for October 2022.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the revised Regulation #4121-Payment of Substitute Teachers for first reading and adoption.

Seconded by Mr. Elliot, motion carried, all members voting aye.

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staff resignation, hiring an aide, interim teacher, behavioral aide, and staff FMLA.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and **WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion) ;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Sencindiver, seconded by Mr. Elliot, the Board adjourned to Executive Session at 6:58 p.m. for the purpose of discussing staff resignation, hiring an aide, interim teacher, behavioral aide, and staff FMLA.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi, seconded by Mr. Elliot, the Board reconvened to open Public Session at 7:05 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Elliot made the following motion:

-to approve Mrs. Michele Farr for intermittent leave under the Family and Medical Leave Act beginning October 20, 2022 to June 30, 2023.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Mrs. Terrye McGilberry for intermittent leave under the Family and Medical Leave Act beginning November 1, 2022 to June 30, 2023.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Mr. Charles McGee for leave under the Family and Medical Leave Act beginning January 2, 2023 and returning March 27, 2023 using 57 sick days.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Mr. Robert Sciarrotta for intermittent leave under the Family and Medical Leave Act beginning December 1, 2022 to June 30, 2023.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to accept the resignation of Ms. Patrice Deal effective November 23, 2022.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Ms. Tara Coombs as a special education aide (9:15 AM – 3:15PM) for the 2022-23 school year beginning November 28, 2022 at a rate of \$14.50/hour.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Ms. Eleanor Evans as an interim art teacher for the 2022-23 school year beginning January 10, 2023 until May 26, 2023 at a rate of \$300.00/day.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Miss Rebecca Hill as a Behavioral Trained Aide for the 2022-23 school year beginning November 17, 2022 at a rate of \$25.00/hour.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None


INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

Hearing no further business, Mrs. McGinnis called for a motion to adjourn at 7:08 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Nikolas Vrettos, Board Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary