

RIVERTON BOARD OF EDUCATION
MINUTES OF OCTOBER 18, 2022
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 6:30 p.m. in the Gym at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 5, 2022 notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school and the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

Mr. Croft took a roll call and the following were present:

- | | |
|---------------|--------------------------------------|
| Mrs. Corbi | Mr. Sencindiver (N.A.) |
| Mr. Elliot | Mr. Croft, President |
| Mrs. Falicki | Mrs. McGinnis, Vice President (N.A.) |
| Mrs. Matzelle | Mr. Zagorski, Superintendent |
| Mr. Papenberg | Mr. Vrettos, School Board Secretary |
| Mrs. Quinzi | |

PUBLIC SESSION:

Motion made by Mr. Elliot, and seconded by Mrs. Corbi to accept the Secretary’s Minutes (Public and Executive) for the regular meeting including the Public Hearing on School Self Assessment for Anti-Bullying Bill of Rights, District and School Grade Report and collecting any additional information for the HIB Self-Assessment on September 27, 2022.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mr. Zagorski spoke about the following items:

- Professional Learning Day – 10/7/22
- Upcoming Curriculum Changes
- Growth Objectives/Quizzo
- “Thank you” to the Following:
 - Mrs. Lubitsky – Literacy Event
 - Mrs. Walter – Fall Festival
 - Mrs. Miller – K-3 Movie Night
- Upcoming Calendar of Events
- Pass – Bi-Annual Survey to Identify At-Risk Students
- District’s Tech Plan

Mrs. Corbi asked if the parents could opt out of the Pass Survey. Mr. Zagorski responded with yes and he said that other parents may not take the survey seriously.

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mrs. Falicki was unable to attend Palmyra’s BOE meeting.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Elliot made the following motion:

-to approve the annual review of the Uniform State Memorandum of Agreement with all addendums between Education and Law Enforcement Officials (MOA) and the Memorandum of Understanding (MOU) regarding live video streaming for the 2022-23 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Assignment Plan for Certified and Noncertified Nurses as per New Jersey Code and to approve the annual review and re-adoption of Regulation# 5141 “Health; Nursing Plan” as presented by the Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to accept the HIB reports and affirm completion of HIB Investigation Case #1 and Case #2.

Seconded by Mrs. Matzelle, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the written parent/guardian involvement policies for participating students after annual review as listed a-f:

- a. #1230 -School Connected Organizations
- b. #1230R -Parent/Guardian Involvement
- c. #5124 -Reporting to Parents/Guardians
- d. #5124R -School Parent/Guardian Compact
- e. #6142.6 -Basic Skills
- f. #6171.3 -At-Risk & Title I

The Policy, Parent/Guardian School compact, and notification of teacher qualifications will be given to parents in handbooks and in separate mailings.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following policy for 1st reading as listed below:

- Policy #5131.1 Harassment, Intimidation & Bullying

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following individuals to be on the Special Education Parent Advisory Committee as listed a-f (Meeting dates TBD):

- a. Dr. Lorna Sullivan
- b. Miss Elizabeth Odd
- c. Mrs. Amy Pfeiffer
- d. Mrs. Lora Palazzolo
- e. Ms. Adrienne Kupper
- f. Mrs. Jennifer Alvarado

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Falicki made the following motion:

-to approve Mr. Dave Zaun for the Extra-curricular position of Mt. Misery/YMCA of the Pines Advisor for the 2022-23 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Ms. Valerie Colella as a substitute teacher for the 2022-23 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to confirm the workshop/professional day request as listed below:

- Mrs. Lora Palazzolo to attend a virtual workshop, “ASHA National Conference” (one day) during the week of November 11- 27, 2022, from 8:00 A.M. until 3:15 P.M. at a cost to the Board of \$349.00.

Seconded by Mrs. Matzelle, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve/confirm the following application for facilities use as listed below:

- Riverton Fire & Police Departments to use the gym for a Pancake Breakfast with Santa on December 3, 2022 from 7:00 AM until 12:00 PM. Responsible person: Lt. Andrew Beushchel.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve the preschool pumpkin picking trip (walking) to Riverton Park. Students have been learning about pumpkins and will be picking mini pumpkins that have been hidden around the park.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Fire & Security Drill Report for October, 2022, as submitted by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Dr. Hewitt to conduct psychiatric evaluations as part of the Child Study Team Evaluations as assigned by the Child Study Team at a cost of \$650.00 per evaluation.

Seconded by Mr. Papenberg. Mr. Croft asked if the cost was the same as last year’s and Mr. Vrettos responded yes. Motion carried, all members voting aye.

-to approve the contract with INVO HealthCare Associates to provide behaviorally trained aides at the rate of \$47.00 per hour to assist with a special education student.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

-to approve the Instructional Online Services and Apps for the 2022-23 School Year.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve the following 2022-23 tuition contracts as listed a-c:

Sending:

a. Burlington County Special Services School District: 1 special education student @ \$27,236.

Receiving:

b. Ocean City School District: 1 regular education student @\$15,311.00;

c. Ocean City School District: 1 regular education student @\$13,937.00.

Seconded by Mrs. Matzelle, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the School Alliance Insurance Fund Safety Incentive Program Award Credit (SAIF) in the amount of \$3,500.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve submission of the Comprehensive Maintenance Plan and the Annual Maintenance Worksheet (M-1) for the 2022-23 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the Annual Facility Checklist and Statement of Assurance (SOA) as completed by the Supervisor of Buildings and Grounds evaluating the health & safety of the school building.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for September 2022.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for September 2022 in balance.

Seconded by Mrs. Matzelle, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of September 30, 2022 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Falicki. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for October 19, 2022 in the amount of \$496,734.16.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the transfers, as listed, in the amount of \$77,628.57 for September 2022.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

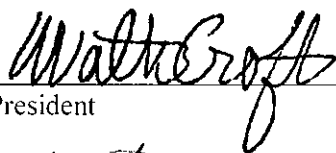
-to accept the HIB report and affirm completion of HIB Investigation Case #3.

Seconded by Mrs. Matzelle, motion carried, all members voting aye.

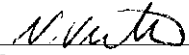
EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staff family leave.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President



 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ *Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);*

_____ *Any matter in which the release of information would impair a right to receive funds from the federal government;*

_____ *Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;*

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____) X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Elliot, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 6:54 p.m. for the purpose of discussing staff family leave.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi, seconded by Mr. Papenberg, the Board reconvened to open Public Session at 7:02 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Elliot made the following motion:

-to approve Federal Family/Medical leave and New Jersey Family Leave for Mrs. Anne Devonshire beginning January 17, 2023 and returning May 30, 2023, using 64 sick days.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None

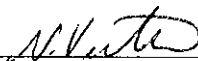
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

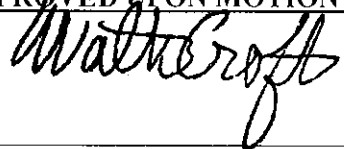
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:08 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mr. Papenberg, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

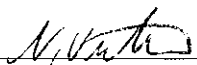


 Nikolas Vrettos, Board Secretary
 Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



 President



 Secretary