

RIVERTON BOARD OF EDUCATION
MINUTES OF JUNE 28, 2022
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 6:32 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 5, 2022, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi (6:47)	Mr. Sencindiver
Mr. Elliot	Mrs. McGinnis, Vice President
Mrs. Falicki	Mr. Croft, President
Mrs. Matzelle	Mary Ellen Eck, Superintendent
Mr. Papenberg	Nikolas Vrettos, Business Administrator
Mrs. Quinzi	

Mr. Croft asked for a motion to adjourn to the presentations and reception for all honor roll students.

Upon a motion by Mrs. McGinnis and seconded by Mr. Elliot, with all members voting aye, the Board adjourned to the presentations and reception at 6:33 p.m.

Mrs. Eck and Mr. Croft presented students with honor pins and congratulated them on their hard work and success. Upon completion of the student presentations Mrs. Eck introduced Mr. Zagorski as the new Superintendent/Principal of Riverton School. After which Mr. Sencindiver honored Mrs. Eck with an eloquent speech regarding her 28 years of dedication and service to the students, teachers, and families of Riverton School.

Upon completion of the presentations everyone was invited to enjoy refreshments at 6:50 p.m.

Motion made by Mrs. Corbi and seconded by Mr. Elliot, to reconvene the regular meeting at 7:08 p. m.

Motion carried, all members voting aye.

PUBLIC SESSION:

Motion made by Mrs. McGinnis and seconded by Mr. Sencindiver, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on May 24, 2022.

Motion carried, all members voting aye.

CORRESPONDENCE: Mrs. Eck read Thank You cards form several students who received end of the year scholarships.

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Summer School – Safe Return to School Plan
- Substitute Regulation – Increase Payment
- RedRover – Substitute Assignment System
- Summer School Program
- Summer Curriculum Work

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No Report.
- b. **Curriculum** – No Report.
- c. **Building & Grounds** – No Report.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No Report.
- f. **Community Relations** – No Report
- g. **Legislation** – No Report.
- h. **Palmyra Board Representative** – No Report

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motion:

-to approve the Safe Return Plan updated June, 2022 for Summer Programming.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Alternative Bathroom Plan for 2022-23 school year for Kindergarten students in Room 104.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Regulation #4121-Payment of Substitute Teachers for first reading and adoption.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve for first reading & adoption the following curriculum fully aligned to the 2020 New Jersey Student Learning Standards as listed a:

- a. World Languages; Spanish

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Mrs. Lora Palazzolo to provide summer speech services at her contracted rate of \$49.40/hour.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve summer certified nurse during the Summer Academic Support Program at the contracted rate and hours as assigned by the Superintendent as listed a-b:

- a. Mrs. DiMarino
- b. Mrs. Sutter

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the extra-curricular positions for the 2022-23 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve unused vacation payment for the 2021-22 school year as listed a-c:

- a. Rosemary Eifert (2.5 days) - \$469.08
- b. Michele Farr (2 days) - \$436.37
- c. Jeanne Paulsen (3 days) - \$531.38

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the following extended school year program as recommended and listed a-c:

- a. Students #3503680311, #6422506275, #1967023531, #8472360938, #3787004790 to receive ESY Speech
Therapy 2 times/week for 30 minutes for 4 weeks (July 5 – July 28).
- b. Student #7407765379 to attend ESY at YALE School Ellisburg Campus (July 6 – Aug 16);
- c. Students # 1474968585, 7983964935 to attend ESY at BCSSD for 4 weeks (July 6 – July 30)

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following 2022-23 tuition contract as listed a:

- a. YALE School: 1 special education student including ESY @ \$78,787.80.

Seconded by Mr. Elliot. Mr. Croft 10. Mr. Croft asked if the tuition includes transportation and if the student is an 11-month student. Mr. Vrettos responded that the student will be attending ESY during the month of July and tuition did not include transportation. Motion carried, all members voting aye.

Mrs. Quinzi made the following motion:

-to approve Red Rover Substitute Service for the 2022-23 school year with a cost to the Board for a one-time configuration fee of \$1,000. and an annual fee of \$1,277.50.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Riverton students in grades 6-8 to participate in the Palmyra Middle School Field Hockey Team for the 2022-23 school year at a cost to the Board of \$200.00 per player.

Seconded by Mr. Elliot. Mrs. Falicki inquired if Riverton students would be able to participate in Palmyra MS soccer, band, or color guard. Mrs. Eck responded no to soccer due to the current number of participants from Palmyra, but would ask about band and color guard. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the FY2023 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent for the funds as listed a-b:

- a. Basic - \$83,313.
- b. Pre-school - \$ 3,505.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the Fire & Security Drill Report for the month of June 2022, and the Security Drill Statement of Assurance for the 2021-22 school year as prepared and submitted by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the signatories for the Board of Education bank accounts, effective July 1, 2022, as listed:

Custodian Account

Walter Croft, President

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Agency Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Flexible Spending Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Payroll Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Activity Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Maintenance Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Capital Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Resolution #5-22 as stated below: Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200 as listed a-gg:

- | | |
|--|---|
| a) Bayada Nurses | p) Hunterdon County Educational Services Commission |
| b) Blackboard Connect | q) Inverso & Stewart |
| c) Brett DiNovi & Associates | r) Newborn Nursing Services |
| d) CASA Payroll Service | s) Parker McCay |
| e) Cinnaminson Board of Education | t) Professional Nursing Services |
| f) Colonial Life | u) Red Rover Substitute Service |
| g) Comcast | v) Republic Services |
| h) Computer Solutions Inc. | w) RFP Solutions |
| i) Delta Dental of N.J. | x) Riverton Borough MOA with Law Enforcement |
| j) Dr. Anthony Bonett | y) SAIF |
| k) Educational Consortium for Telecommunications Savings | z) Symetra |
| l) Educational Services Commission of N.J. | aa) TBS Services |
| m) Educational Services Unit | bb) Toshiba |
| n) Heartland School Solution | cc) TSA Consulting Group |
| o) Hewitt Associates | dd) Verderame & Sons |
| | ee) Verizon |
| | ff) Websites Made EZ |
| | gg) YMCA – Prime Time |

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2022-23 year payable over twelve months on the first of every month as listed a:

- a. General Fund – \$5,621,675

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the transfer of funds in the amount of \$7,000 from Activity Interest to Activity Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the attached resolution #3-22 to transfer unanticipated current year surplus in an amount not to exceed \$250,000 total into the Maintenance/Capital Reserve account at year end.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motions:

-to approve the attached resolution #4-22 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve Account at year end.

Seconded by Mrs. McGinnis. A roll call was taken with all members voting aye. Motion carried.

Mr. Sencindiver made the following motions:

-to approve the annual assessment of \$67,456. for the 2022-23 school year for insurance coverage (7/1/22 – 6/30/23) through School Alliance Insurance Fund (SAIF) (increase 9.49%).

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2022 – June 30, 2023 at a cost of \$7,500 (no increase). Repairs to be billed at an hourly rate of \$78. #HCESC-SER-12A

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for May 2022, in balance.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2022.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of May 31, 2022, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. McGinnis. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motion:

-to approve the payment of bills for June 29, 2022, in the amount of \$736,331.76.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the transfers, as listed, in the amount of \$60,477.02 for May, 2022, and to authorize transfers through July 31, 2022 to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

June 28, 2022 Board Minutes

Mr. Sencindiver made the following motion:

-to approve the workshop/professional day request as listed:

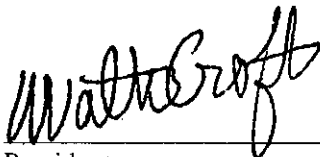
Mrs. Dawn Locantore and Mrs. Christine Lubitsky to attend a workshop, "Primary Educator's Conference" on July 13, 2022 from 9:00A.M. until 2:40 P.M. at the Camden County College, Blackwood, NJ at a cost to the Board of \$149.00 each plus mileage.

Seconded by Mrs. Corbi, motion carried, all members voting aye.


EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring the Superintendent/Principal, approving the Business Administrator Contract, and hiring summer staff.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Elliot, seconded by Mrs. McGinnis, the Board adjourned to Executive Session at 7:32 p.m. for the purpose of discussing the hiring of the Superintendent/Principal, approving the Business Administrator Contract, and hiring summer staff.

PUBLIC SESSION:

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:35p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. McGinnis made the following motion:

-to approve the Superintendent/Principal contract with Mr. Joshua Zagorski from August 1, 2022 until June 30, 2026.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve Mr. Joshua Zagorski as Supervisor of Instruction for assigned days in July at his contractual per diem rate.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mrs. McGinnis made the following motion:

-to approve the appointment of Mr. Joshua Zagorski for the 2022-23 school year as the District's Affirmative Action Officer and will serve as the District's Chief Equity Officer as required by N.J.A.C. 6:4-1.3.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Mr. Joshua Zagorski, Superintendent, beginning August 1, 2022 for the 2022-23 school year as listed a-f:

- a. Authorized representative for all state and federal funds
- b. Title IX Officer
- c. Assistant Board of Education Secretary
- d. Custodian of Records for Student and Personnel Records
- e. School District Data Coordinator
- f. Principal

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mr. Sencindiver made the following motion:

-to approve contract with Mr. Nikolas Vrettos, School Business Administrator/Board Secretary from July 1, 2022 until June 30, 2023.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

Mrs. McGinnis made the following motion:

-to approve 4 weeks of New Jersey Family Leave for Mr. Dave Zaun beginning September 1, 2022 and returning October 3, 2021 using 20 sick days.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve Mrs. Marilyn Lippincott as the Interim PE/Health Teacher beginning September 6, 2022 until September 30, 2022.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Ms. Amanda Palladino for summer custodial work at a rate of \$13.00/hr.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motions:

-to approve payment to Mary Ellen Eck upon retirement of unused sick time (limited by accountability regulations and unused vacation from 21-22 and 22-23 school years (per regulations) at her per diem rate.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve payment to Mrs. Susan Blackwell for unused sick time per the negotiated agreement with the REA in the amount of \$2,950.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None

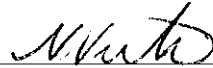
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON AGENDA: None

ADJOURNMENT:

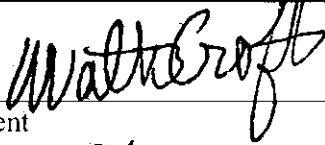
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:38 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

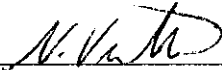


Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary