

RIVERTON BOARD OF EDUCATION  
MINUTES OF MAY 26, 2020  
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:00 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 3, 2020, notice of this meeting was mailed to the Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi (7:05)	Mr. Sencindiver
Mr. DiLeo	Mr. Croft, President
Mr. Elliott	Mr. Warnock, Vice President
Mrs. Mack	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mr. Nikolas Vrettos, School Board Secretary
Mr. Papenberg	

**EXECUTIVE SESSION:**

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staff assignments.

FURTHER, that any action taken shall be disclosed following the executive meeting.

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Secretary

*WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and*

*WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and*

*WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately 7:15 p.m. this evening.*

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

X \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

***BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

Upon a motion made by Mr. Sencindiver, seconded by Mr. Warnock, the Board adjourned to Executive Session at 7:01 p.m. for the purpose of discussing staff assignments. Motion carried, all members voting aye.

**PUBLIC SESSION:**

Upon a motion made by Mrs. McGinnis, seconded by Mrs. Mack, the Board reconvened to open Public Session at 7:15 p.m. Motion carried, all members voting aye.

Based on the recommendation of the Superintendent, Mr. Warnock made the following motion:

-to approve the revised Staffing Pattern (copy in Board Folder) for the 2020-21 school year as presented by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Motion made by Mrs. McGinnis, and seconded by Mrs. Mack to accept the Secretary's Minutes (Public and Executive) for the regular meeting on April 28, 2020.

Motion carried, all members voting aye.

**CORRESPONDENCE:** None

**ADMINISTRATION REPORT:** – Staff Recognition: Ms. Rose Allen, Educator of the Year,  
Miss Christine Durante, 30 of Years of Service  
Mrs. Michele Farr, 20 years of Service

**RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS:** None

**PTO:** None

**COMMITTEE REPORTS:**

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. Vrettos gave an update on the status of the raingarden.
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Warnock stated that June 15<sup>th</sup> was their final day, Palmyra will have sports physicals and a graduation on July 21, 2020.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Based on the recommendation of the Superintendent, Mrs. McGinnis made the following motion:

-to approve the Revised School Closure Plan shared on the District's website.

Seconded by Mr. Papenberg. Mr. Croft read the plan and thanked everyone that had an input. Motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve a Board of Education meeting on July 28, 2020 beginning at 7:00 P.M.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the appointment of Mary Ellen Eck, Superintendent, for the 2020-21 school year as listed a-e:

- a. Authorized representative for all state and federal funds
- b. Title IX Officer
- c. Assistant Board of Education Secretary
- d. Custodian of Records for Student and Personnel Records
- e. School District Data Coordinator

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the appointment of Mr. Nikolas Vrettos, School Business Administrator for the 2020-21 school year as listed a-f:

- a. Board Secretary
- b. Authorized Purchasing Agent for the Riverton Board of Education
- c. Public Agency Compliance Officer
- d. Custodian of Records for Financial and Governmental Records
- e. Right-to-Know Officer
- f. Safety & Health Designee

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the appointment of Michael Palladino for the 2020-21 school year as listed a-c:

- a. Integrated Pest Management Coordinator
- b. Asbestos/AHERA/PEOSA Coordinator
- c. Indoor Air Quality Designee

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the appointment of Dr. Anthony Bonett as the school physician for the 2020-21 school year, at a fee of \$700.00 and a fee schedule of \$40.00 per for necessary exams.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the appointment of Dr. Lorna Sullivan for the 2020-21 school year as listed a-e:

- a. Anti-Bullying Coordinator
- b. Educational Stability Specialist
- c. School Safety Team Leader
- d. Substance Awareness Coordinator
- e. Section 504 Officer

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the appointment of Mr. Robert Sciarrotta for the 2020-21 school year as listed a-b:

- a. School District Data Coordinator
- b. Technology Coordinator

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the following appointments for the 2020-21 school year as listed a-b:

- a. Anti-Bullying Specialist (school level) – Miss Elizabeth Odd and Mrs. Jaelyn Sutter;
- b. Homeless Liaison – Dr. Lorna Sullivan.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the appointment of Thomas Egan as Treasurer of School Monies for the 2020-21 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the request to allow the Superintendent to fill any vacant position for the 2020-21 school year with a qualified candidate who holds, if position warrants, appropriate N.J. Certification and whose references are suitable prior to the next regular scheduled Board of Education meeting. The Board will take action to approve/confirm the recommended candidate at their next regular scheduled meeting.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Chief School Administrator Professional Development Plan achievement for the 2019-20 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the School/District Professional Development Plan for the 2020-21 school year as prepared by all teachers and finalized by the School Improvement Plan (SCIP) Advisory Committee.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Riverton School District Mentoring Plan for the 2020-21 school year as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the Food Service Biosecurity Management Plan with updates.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the annual review of our Multi-Year Comprehensive Equity Plan and Statement of Assurance for the school year 2020-21 as prepared by the Affirmative Action Team.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the establishment of a Petty Cash Fund of \$200.00 for the 2020-21 school year to be administered according to the Board of Education policy #3451.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve procurement of Goods and Services from the following list of approved State Contract Vendors for the 2020-21 school year as listed a-f:

<u>Vendor</u>	<u>Contract #</u>	<u>State Contract</u>
a. CDW-G	89849	Technology Supplies/Software
b. Dell Marketing	88796,89850	Data Communications Equipment/Software Licensing
c. Pitney Bowes	41258	Mailroom Equipment
d. Ricoh USA	40467	Copiers
e. SHI-International	89851	Maintenance Support
f. Verizon Wireless	82583	Cell Phone

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Equipment Lease Purchase Agreement with Toshiba Financial Services through National IPA to provide copiers and maintenance services at a monthly lease payment of \$955.03 and monthly service/maintenance payment of \$250.80 for 60 months, including Google Integration and PaperCut.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Service-Maintenance Contract with RFP through Educational Services Commission for telecommunication, paging, door access, camera and emergency strobe systems for \$5,094.68. (18% increase)

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Software Support Contract with computer Solutions, Inc. for support, storage, and access at a monthly payment of \$392.00 (62% decrease)

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the contract with Bayada Nurses to provide substitute nursing services on an as needed basis for the 2020-21 school year at a rate of \$56.00 per hour.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the contract with Websites Made EZ (John Miller) to provide technical support/professional development for the 2020-21 school year at an annual cost of \$14,560 (increase of 2.6%).

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the contract with Xtel Communications for local/long distance services from July 1, 2020 to June 30, 2022 awarded through participation in the Alliance for Competitive Telecommunications (ACT).

Seconded by Mr. Papenberg. Mr. Croft asked how does Xtel differ from Verizon and Mr. Vrettos explained Verizon is used for the facility director's cell phone and hot spots. Motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the current textbooks and instructional materials for the 2020-21 school year as listed a-h:

- a. **Health**-The Great Body Shop, The Children's Health Market
- b. **Language Arts Literacy** - Foundations (K-3)Units of Study, Heinemann (Gr. 6-8)Language Books McDougal Littell (2004), Literature listed (Shared & Guided Reading) and protocols used in curriculum, Sadlier Vocabulary & Grammar Program (Gr. 5-8)
- c. **Mathematics** – Grade 6-8 – Big Ideas, (Harcourt, Houghton, Mifflin) Grades K – 5 – Go Math (Harcourt, Houghton, Mifflin) (Materials subscription ends 2023)
- d. **Music** - The Music Connection Silver Burdett Ginn © 2000); Grades K-6 Macmillan Sing & Learn Program (Teaching Guides and tapes), Recorder Karate books 1 and 2 (from Music k-8), Musick8.com, Ukuleleunderground.com, Music Minutes-Veronica Harper, Classicsforkids.com, Fun for the Little Ones-Jeanette Morgan, Spanish Piggyback songs-Sonya Kranwinkel Exploring the Blues/ Music Alive!-Hal Leonard Corp., Thirty Days to Music Theory-Hal Leonard 60 Music Quizzes for Theory and Reading-Alfred Publishing, MakingMusicFun.net, Lives of the Musicians: Good Times, Bad Times (and What the Neighbors Thought)by Kathleen Krull and Kathryn Hewitt
- e. **Science** - Interactive Science (Pearson Education © 2016), Dimensions Science (Houghton Mifflin Harcourt © 2018); Carolina® Bio Lab®: Frog CD-ROM - Bio Lab®: Frog teaches students the external and internal anatomy of the frog in a virtual setting, so the real dissection is much more meaningful; Carolina® Bio Lab®: Fish CD-ROM - Bio Lab®: Fish is a 3-in-1 CD-ROM covers the external and internal anatomy of the perch, shark (dogfish), and lamprey. Virtual minilabs include an interactive comparison of fish and a closer look at respiration rate, capillary flows, and dissolved oxygen; K'NEX Education Real Bridge Building Set.
- f. **Social Studies** – Pearson's My World Interactive Program for Social Studies K-8 (Materials 6-year subscription ends 2025)
- g. **Technology/STEM** - Learning.com, Easy Tech Assessment, Curriculum ActivitiesLearning.com, Building Easy Tech Assessment - Code.org, Computer Science and Coding - Google Apps - KNEX, Simulations & Real Bridge, Kodable, Britannica Nearpod, Epic P35Stem Lab
- h. **World Language**
  - Gr. 1-5 Descubre el espanol (Santillana Publishing)
  - Gr. 6-7 Voces Digital, Textbook (2013)
  - Gr. 6-7 Introductory Spanish, (Teacher's Discovery)
  - Gr. 8 Avancemos! (Houghton Mifflin Harcourt)

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.



Mr. Papenberg made the following motion:

-to approve the adoption of the following for the 2019-20 school year as listed a-d:

a. Curriculum aligned to the current New Jersey Student Learning Standards:

- 1) 21st Century Life and Careers – Document aligning to Social Studies & Language Arts Literacy;
- 2) Comprehensive Health & Physical Education (including Dance)(K-8);
- 3) Information Literacy (K-8);
- 4) Language Arts Literacy (K-8);
- 5) Mathematics (K-8);
- 6) Music K-8/Chorus (Visual & Performing Arts including Dance/Theory, Music);
- 7) Pre-school Curriculum (and Creative Curriculum);
- 8) Science (K-8) – (Next Generation Science Standards);
- 9) Social Studies (Pre-school – Grade 8);
- 10) Technology (Pre-school – Grade 8);
- 11) Fine Arts K-8 (Visual and Performing Arts);
- 12) World Language (Spanish K-8);
- 13) English Language Learner

b. Specialized Programs as listed 1-4:

1. Guidance and Counseling Plan
2. Gifted & Talented/SEEK Curriculum
3. Character Education
4. Adopt-A-Cop

c. Student Code of Conduct;

d. Intervention and Referral Manual and Training and committee members as named by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve assigned teachers to complete curriculum development at the contracted rate as assigned by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the application for CARES Act Elementary and Secondary School Emergency Relief (ESSER) Funds in the amount of \$22,030 for public and \$1,441 for nonpublic (Orchard Friends).

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the FY2021 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent for the funds as listed a-b:

- a. Basic - \$84,305
- b. Pre-school - \$ 3,198

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Educational Services Unit (ESU)  
to provide professional services as listed per the contract for the 2020-2021 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve Educational Services Unit (ESU) to provide non-public services for the 2020-21 school year as listed a-e:

- a. Chapters 192/193
- b. IDEA
- c. Nursing.
- d. Technology
- e. Textbook

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to accept a donation of 500 face masks (PPE) from Global Geeks.

Seconded by Mr. Papenberg. Mr. Elliot questioned how the donation of masks occurred and Mrs. Eck responded it was at the request of Michele DiMarino.

Mrs. McGinnis made the following motions:

-to approve a speaker (Holocaust survivor or 2<sup>nd</sup> generation family member) from the Holocaust Museum in Cherry Hill to speak virtually and share their story with the 8<sup>th</sup> grade via Zoom. (\$200 donation)

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve a ½ page ad in the Riverton Fourth of July program booklet at a cost of \$80.00.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for April 2020.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Board Secretary’s and Treasurer’s Reports for April 2020, in balance.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the following resolution .....

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of April 30, 2020 after review of the secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

Mrs. McGinnis made the following motions:

-to approve the payment of bills for May 27, 2020, in the amount of \$509,875.86 and payment of bills for May 28, 2020 in the amount of \$50.00.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

-to approve the transfers, as listed, in the amount of \$30,533.36 for April, 2020.

Seconded by Mr. Elliot, motion carried, all members voting aye.

**DISCUSSION ITEMS:** None

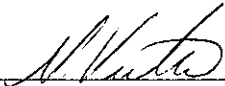
**INFORMATION ITEMS:** - School Board Candidate Packets (Coming Soon)

**RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON AGENDA:** None


**ADJOURNMENT:**

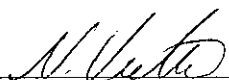
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:47 p.m.

Upon a motion made by Mr. Elliot, seconded by Mr. Papenberg, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

  
\_\_\_\_\_  
Nikolas Vrettos, Secretary  
Riverton Board of Education

**APPROVED UPON MOTION OF THE BOARD**

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary