

RIVERTON BOARD OF EDUCATION
MINUTES OF MAY 24, 2022
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 6:33 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 5, 2022, notice of this meeting was posted on the District’s website, mailed to Burlington County Times, posted on the front door of the school, the post office, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver (N.A)
Mr. Elliot	Mr. Croft, President
Mrs. Falicki	Mrs. McGinnis, Vice President (N.A.)
Mrs. Matzelle	Mrs. Mary Ellen Eck, Superintendent
Mr. Papenberg	Mr. Nikolas Vrettos, School Board Secretary
Mrs. Quinzi	

PUBLIC SESSION:

Mr. Croft asked for a motion to adjourn to the presentations and reception.

Upon a motion made by Mr. Papenberg and seconded by Mrs. Corbi, the Board adjourned to the presentations and reception at 6:34.

Those honored at the reception were as follows: Mrs. Susan Blackwell for 35 Years of Service and Retirement and Ms. Jennifer Douglass for 20 Years of Service. The 8th Grade Awards were also presented at this time.

Motion made by Mrs. Corbi and seconded by Mr. Elliot to reconvene the regular meeting at 8:01.

Motion carried, all members voting aye.

Motion made by Mrs. Corbi, and seconded by Mr. Elliot to accept the Secretary’s Minutes Public Budget Hearing and the regular meeting (Public and Executive) on April 26, 2022 and the special meetings on March 29, 2022, May 10, 2022, May 17, 2022 and May 18, 2022.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Art Show Proceeds
- Curriculum Update – New EAL Materials for K-3
- Summer School Program

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Papenberg found all bills to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mr. Elliot made the following motions:

-to approve the appointment of Mary Ellen Eck, Superintendent, for the 2022-23 (July 2022) school year as listed a-e:

- a. Authorized representative for all state and federal funds
- b. Title IX Officer
- c. Assistant Board of Education Secretary
- d. Custodian of Records for Student and Personnel Records
- e. School District Data Coordinator

Seconded by Mrs. Quinzi. A roll call was taken with all members voting aye. Motion carried.

-to approve the appointment of Mr. Nikolas Vrettos, School Business Administrator for the 2022-23 school year as listed a-f:

- a. Board Secretary
- b. Authorized Purchasing Agent for the Riverton Board of Education
- c. Public Agency Compliance Officer
- d. Custodian of Records for Financial and Governmental Records
- e. Right-to-Know Officer
- f. Safety & Health Designee

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motions:

-to approve the appointment of Michael Palladino for the 2022-23 school year as listed a-c:

- a. Integrated Pest Management Coordinator
- b. Asbestos/AHERA/PEOSA Coordinator
- c. Indoor Air Quality Designee

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the appointment of Dr. Anthony Bonett as the school physician for the 2022-23 school year, at a fee of \$1,000.00 and a fee schedule of \$40.00 per for necessary exams.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the appointment of Dr. Lorna Sullivan for the 2022-23 school year as listed a-f:

- a. Anti-Bullying Coordinator
- b. Educational Stability Specialist
- c. School Safety Team Leader
- d. Substance Awareness Coordinator
- e. Section 504 Officer
- f. Homeless Liaison

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the appointment of Mr. Robert Sciarrotta for the 2022-23 school year as listed a:

- a. School District Data Coordinator

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve the following appointments for the 2022-23 school year as listed a:

- a. Anti-Bullying Specialist (school level) – Miss Elizabeth Odd, Mrs. Jaclyn Sutter

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the appointment of Thomas Egan as Treasurer of School Monies for the 2022-23 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the request to allow the Superintendent to fill any vacant position for the 2022-23 school year with a qualified candidate who holds, if position warrants, appropriate N.J. Certification and whose references are suitable prior to the next regular scheduled Board of Education meeting. The Board will take action to approve/confirm the recommended candidate at their next regular scheduled meeting.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Summer Academic Support Program and the following teachers as assigned by the Superintendent listed a-l:

- | | |
|----------------------|-------------------|
| a. Miss Cahill | g. Mrs. Miller |
| b. Miss Durante | h. Miss Pacione |
| c. Mrs. Flanagan | i. Mrs. Sutcliffe |
| d. Mrs. Killion-Toro | j. Ms. Thress |
| e. Mrs. Locantore | k. Mrs. Truitt |
| f. Mr. McGee | l. Mrs. Walter |

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the following teachers to work on curriculum as assigned in June 2022 as listed a-l:

- | | |
|---------------------|-------------------|
| a. Ms. Allen | g. Mrs. Locantore |
| b. Miss Cahill | h. Mrs. Milburn |
| c. Ms. Douglass | i. Mrs. Penwell |
| d. Miss Durante | j. Mr. Sciarrotta |
| e. Mrs. Killion-Tor | k. Mrs. Sutcliffe |
| f. Miss Knoll | l. Ms. Thress |

Seconded by Mrs. Falicki, motion carried, all members voting aye.

-to approve Donna Wenzke as an interim teacher for the intermediate level resource center at the rate of \$150.00/day beginning May 16, 2022 until the end of the school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2021-22 school year.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Student Council Snow Cone Fundraiser with Kona Ice of Haddonfield on May 26, 2022 after school on the blacktop. Responsible person: Doreen Walter.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve/confirm the following class trips as listed a-b:

- a. Fourth grade to the NJ State House to tour and observe Senate and General Assembly Chambers to see where bills become laws and to learn New Jersey symbols and facts about the State House;
- b. Kindergarten to Muddy Paws Farm where students will observe farm animals, take a nature walk, and learn about farm life.

Seconded by Mr. Elliot. Mrs. Falicki asked where is Muddy Paw's Farm, with Mrs. Eck responding in Medford and that it's the old Paws Farm. Motion carried, all members voting aye.

-to approve the School/District HIB Grade Report posted on the District website.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the School/District Professional Development Plan for the 2022-23 school year as prepared by all teachers and finalized by the School Improvement Plan (SCIP) Advisory Committee.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Riverton School District Mentoring Plan for the 2022-23 school year as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve for second reading & adoption the policy as listed a:
a. #5131 - Conduct/Discipline

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Fire & Security Drill Report for the month of May 2022, as submitted by the Superintendent.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the purchase of English Language Arts materials for grades K-3 from Houghton Mifflin Hartcourt at a cost of \$34,241.29.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the submission of the FY 2023 Elementary and Secondary Education Act (ESEA) Consolidated Subgrant application as listed a-d:

- a. Title IA \$12,288.
- b. Title IIA \$5,151.
- c. Title IV \$10,000.
- d. Refusal of Title III (\$1371.)

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Resolution #2-22 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2022-23 school year for the 4 days/week at \$3.72/student meal with a commodity credit given of \$.72/meal.

Seconded by Mr. Elliot. Mr. Croft asked if the \$3.72 was pre or post commodity credit. Mr. Vrettos responded with pre-credit, our cost to Cinnaminson BOE is net \$3.00. Motion carried, all members voting aye.

Mrs. Falicki made the following motion:

-to approve the price of school lunch to \$2.90/student meal and \$4.00/adult meal (no increase).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve Service-Maintenance Contract with RFP through Educational Services Commission for telecommunication, paging, door access, camera and emergency strobe systems for \$5,105.48.

Seconded by Mr. Papenberg. Mr. Croft asked if this is for the 2022-23 school year. Mr. Vrettos responded yes, and for the next few agenda items, with no increase in costs. Motion carried, all members voting aye.

-to approve Software Support Contract with Computer Solutions, Inc. for support, storage, and access at a monthly payment of \$394.00.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the contract with Websites Made EZ (John Miller) to provide technical support/professional development for the 2022-23 school year at an annual cost of \$14,976.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the contract with Bayada Nurses to provide substitute nursing services on an "as needed" basis for the 2022-23 school year at a rate of \$60.00/hour.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve procurement of Goods and Services from the following list of approved State Contract Vendors for the 2022-23 school year as listed a-f:

<u>Vendor</u>	<u>Contract #</u>	<u>State Contract</u>
a. CDW-G	20-TELE-01511	Technology Supplies/Software
b. Dell Marketing	19-TELE-00656	Data Communications Equipment/Software Licensing
c. Pitney Bowes	41258	Mailroom Equipment
d. SHI-International	21-TELE-01360	Cloud Solution
e. Verizon Wireless	82583	Cell Phone
f. WB Mason	0000003	Office Supplies

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the contract with the Greater Philadelphia YMCA to provide an after-school program (Primetime) for the 2022-23 school year.

Seconded by Mrs. Quinzi. Mr. Croft asked if the program is going to be at Sacred Heart. Mrs. Eck responded no, it will be back at the school. Motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the 2021-22 tuition contract with Y.A.L.E. School: 1 special education student @ \$20,014.80.

Seconded by Mrs. Quinzi. Mr. Vrettos commented that this was already a tuition student and that he switched form one YALE school to another. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the establishment of a Petty Cash Fund of \$200.00 for the 022-23 school year to be administered according to the Board of Education policy #3451.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to accept free Rapid Covid Tests from Abbott Rapid DX North America, LLC.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Educational Services Unit (ESU) to provide non-public services for the 2022-23 school year as listed a-c:

- a. Chapters 192/193
- b. IDEA
- c. Nursing

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for April 2022.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for April 2022, in balance.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of April 30, 2022, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-6.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for May 25, 2022 in the amount of \$581,039.44.

Seconded by Mrs. Falicki, motion carried, all members voting aye.

Mr. Elliot made the following motion:

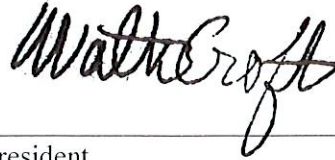
-to approve transfers as listed in the amount of \$127,446.98 for April, 2022.

Seconded by Mrs. Quinzi, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of Family Medical Leave.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately 8:00 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Elliot, seconded by Mrs. Quinzi, the Board adjourned to Executive Session at 8:18 p.m. for the purpose of discussing Family Medical Leave.

PUBLIC SESSION:

Upon a motion made by Mr. Elliot, seconded by Mrs. Quinzi, the Board reconvened to open Public Session at 8:19 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to confirm Mrs. Shannon Vasile's continued Family Medical Leave which began April 12, 2022 to continue until June 20, 2022.

Seconded by Mr. Elliot, motion carried, all members voting aye.

DISCUSSION ITEMS: Mr. Vrettos updated the group about school board candidate packets.


INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:


Hearing no further business, Mr. Croft called for a motion to adjourn at 8:20 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary