

RIVERTON BOARD OF EDUCATION
MINUTES OF JUNE 23, 2020
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:02 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 3, 2020, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

- | | |
|----------------------|---|
| Mrs. Corbi (7:10) | Mr. Sencindiver |
| Mr. DiLeo (7:15) | Mr. Croft, President |
| Mr. Elliott | Mr. Warnock, Vice President |
| Mrs. Mack | Mrs. Mary Ellen Eck, Superintendent |
| Mrs. McGinnis (7:10) | Mr. Nikolas Vrettos, School Board Secretary |
| Mr. Papenberg (7:10) | |

PUBLIC SESSION:

Motion made by Mr. Elliot and seconded by Mrs. Mack, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on May 26, 2020.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Goals for the 2020-21 School Year
- Planning for the Opening of School
- Curriculum Work on a Crossover Document for Inclusiveness and Diversity
- Annual Review of Contracts

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Warnock reported on the 6/10/20 meeting: Discussions on racism, equity, and quarterly data reporting. Mrs. Eck asked who is the lead on the diversity group. Mr. Warnock responded that he didn't know, but he would inquire.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve the Outdoor In-Person Partial Graduation Ceremony for Riverton School's 8th Grade Class on July 14, 2020 at 7:00 P.M. on the School's blacktop playground.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve District Goals and Mission Statement for the 2020-21 School Year written by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to appoint Mary Ellen Eck to the position of School Principal and Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve participation in Burlington County Crisis Team at a fee of \$650 for the 2020-21 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve participation in the Burlington County Professional Development Institute (BCPDI) for the 2020-21 school year at a cost of \$1.50 per student.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the renewal for Dual Use of Educational Space for the 2020-21 school year.

Seconded by Mr. Elliot. Mr. Sencindiver asked what is Dual Use and Mrs. Eck responded with it is the area where the library was split into a classroom with a retractable wall. Motion carried, all members voting aye.

-to approve the Alternative Bathroom Plan for 2020-21 school year for Kindergarten students in Room 104.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve public reporting (June 12, 2020) of the New Jersey Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights District and School Grade Report 2018-19.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Educational Services Unit (ESU) to provide Extended School Year (ESY) services 10 hrs./week for 4 weeks at the current contract rate of \$67.00/hr.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve provided summer speech services as assigned and listed a:

- a. Mrs. Lora Palazzolo \$331.03/day

Seconded by Mr. Elliot. Mr. Croft asked if there was more than one student. Mrs. Eck responded with yes, the number of students is on the next motion. Motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the following extended school year program as recommended and listed a-d:

- a. Student #1177518931 and Student #1621607099 to receive 10 hours/week for 4 weeks remotely. (July 7-July 30);
- b. Student #6515321866 to attend remote ESY at Cambridge School for 2 weeks;
- c. Student #7983964935, Student #1474968585, Student #5405933871 to attend remote ESY at BCSSSD for 4 weeks (July 6-July 31);
- d. Students #5917405854, #1967023531, #2058456916, #9092354168, #1076622361, #9145696984, #1758366971, #8442179237, #1941, #3787004790, #1586500501, #5802365806, #5380423138, #2120256309 to receive speech therapy 2 times/week for 30 minutes for 4 weeks remotely (July 7-July 30).

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the Riverton School Plan for In-Person Evaluations for the Child Study Team pending Office of Emergency Management and the Board of Health Department approval.

Seconded by Mrs. Mack motion carried, all members voting aye.

-to approve the review of the English Language Services Three-Year Plan (2017-2020) Statement of Assurances for the school year 2019-20.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following teachers to complete curriculum development at the contracted rate and hours as assigned by the Superintendent listed a-m:

- | | | |
|-------------------|------------------|-------------------|
| a. Ms. Allen | f. Mrs. Flanagan | k. Miss Pacione |
| b. Mrs. Blackwell | g. Mrs. Lubitsky | l. Mrs. Sutcliffe |
| c. Miss Cahill | h. Miss Odd | m. Miss Yeager |
| d. Ms. Douglass | i. Mrs. Parker | |
| e. Miss Durante | j. Mrs. Penwell | |

Seconded by Mrs. Mack. Mr. Sencindiver asked if the group was larger than usual. Mrs. Eck responded yes, with more individuals the group will establish more well-rounded ideas with the diversity curriculum. Motion carried, all members voting aye.

-to approve the Lead Testing Program Statement of Assurance (Non-Lead Testing Year) for the school year 2019-20.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of June 2020, and the Security Drill Statement of Assurance for the 2019-20 school year as prepared and submitted by the Superintendent.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the submission of the ESEA Consolidated Application FY21 as listed a-d:

- a. Title I - \$34,187.
- b. Title II A - \$10,942. (\$672. for Orchard Friends)
- c. Refusing Title III - \$1,254.
- d. Transferred Title IV funds (\$10,000.) to Title I (\$5,000) and to Title IIA (\$5,000).

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve those individuals on the updated list on file in the main office from the Sub Calling Service as certified substitutes for the 2019-20 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to accept generous donations from the community to assist school families in need as listed a-w:

- | | |
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| <p><u>Individuals:</u></p> <ul style="list-style-type: none"> a. Anita Brown b. Judy Zimmermann c. Andrea Zimmermann d. William Brown e. Adrienne Kupper f. Amy Penwell g. Kacey Dougherty h. Dana Freels i. Sharon Martinez j. Kathy McEntee k. Anne Riley l. Erin Matzelle m. Dylan Green | <ul style="list-style-type: none"> n. Jen Lusk o. Jodi Demas p. Justin & Katie Lucas <p><u>Businesses/Nonprofits:</u></p> <ul style="list-style-type: none"> q. Victoria's Bagels in Mount Laurel r. Aversa's Bakery s. Burleo Agricultural Center (Countywide event) t. Hand N Heart -Non-profit organization (Mt. Laurel) u. Cultivate Church in Voorhees v. The Porch Club (Phyllis Rodgers) w. Calvary Presbyterian Church |
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Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the countywide jointure for transportation services for the 2020-21 school year as listed a-c:

- a. public, non-public, vocational schools
- b. special education summer schools
- c. special education winter routes

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2020 – June 30, 2021 at a cost of \$7,500 (no increase). Repairs to be billed at an hourly rate of \$78.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2020-21 year payable over twelve months on the first of every month as listed a:

- a. General Fund - \$5,621,676

Seconded by Mr. Dileo, motion carried, all members voting aye.

-to approve resolution #5-20 pursuant to N.J.S.A. 52:34-7 and N.J.S.A.18A:18A-3 to increase the bid threshold amount for a school district which does not have a Qualified Purchasing Agent from \$29,000 to \$32,000 with an effective date of July 1, 2020.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the transfer of Maintenance Reserve interest of \$1,113.12 (July, 2019 - May, 2020) to the general account. June's interest will be transferred in July.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the attached resolution #6-20 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve account at year end.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the attached resolution #7-20 to transfer unanticipated current year surplus in an amount not to exceed \$300,000 total into the Maintenance/Capital Reserve account at year end.

Seconded by Mrs. Mack. A roll call was taken with all members voting aye. Motion carried.

-to approve Resolution #8-20 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2020-21 school year for the 4 days/week at \$3.56/student meal with a commodity credit given of \$.66/meal and \$4.00/adult meal.

Seconded by Mr. Dileo. Mr. Sencindiver asked what is the commodity credit? Mr. Vrettos responded it is a value based on previous year accepted commodities, number of participating students, and number of serving days. Motion carried, all members voting aye.

-to approve the price of school lunch to \$2.90/student meal and \$4.00/adult meal (no increase).

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve Resolution #9-20 as stated below:

Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200:

- | | |
|--|---|
| A) Bayada Nurses | O) Hewitt Associates |
| B)Blackboard Connect | P) Hunterdon County Educational Services Commission |
| C) Brett DiNovi & Associates | Q) Inverso & Stewart |
| D) CASA Payroll Service | R) Parker McCay |
| E) Cinnaminson Board of Education | S) Republic Services |
| F) Colonial Life | T) RFP Solutions |
| G) Comcast | U) Riverton Borough MOA with Law Enforcement |
| H) Cooper Health System | V) SAIF |
| I) Delta Dental of N.J. | W) Symetra |
| J) Dr. Anthony Bonett | X) TSA Consulting Group |
| K) Educational Services Commission of N.J. | Y) Verderame & Sons |
| L) Educational Services Unit | Z) Verizon |
| M) EMC | aa) Websites Made EZ |
| N) Heartland School Solution | bb) YMCA – Prime Time |

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve Resolution# 10-20 to renew membership in the School Alliance Insurance Fund (SAIF) from 7/1/2020-6/30/23 with the following coverages as listed a-d:

- a. Workers' Compensation
- b. District-Wide Package (Property, Boiler, Machinery, General Liability, Auto, Environmental Impairment Liability)
- c. School Leaders Professional Liability
- d. Excess Liability (Auto, General, School Leaders Professional)

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the annual assessment of \$57,481 for the 2020-21 school year for insurance coverage listed above in Resolution #10-20 through SAIF.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve Resolution# 11-20 to as a member of School Alliance Insurance Fund ("SAIF") and appoint The Barclay Group as its Risk Management Consultant in accordance with the Fund's Bylaws.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the Board Secretary's and Treasurer's Reports for May 2020, in balance.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2020.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of May 31, 2020, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. DiLeo. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for June 24, 2020, in the amount of \$843,810.26.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the transfers, as listed, in the amount of \$47, 802.87 for May, 2020.

Seconded by Mr. Dileo, motion carried, all members voting aye.

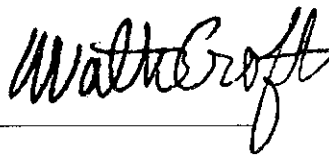
-to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Elliot, motion carried, all members voting aye.

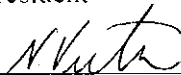
EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of Superintendent evaluation and SBA contract.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

***BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.*

***BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Mack, the Board adjourned to Executive Session at 7:43 p.m. for the purpose of Superintendent evaluation and SBA contract.

PUBLIC SESSION:

Upon a motion made by Mr. Sencindiver, seconded by Mr. DiLeo, the Board reconvened to open Public Session at 7:48 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve contract with Nikolas Vrettos, School Business Administrator/Board Secretary from July 1, 2020 until June 30, 2021.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve Erik Minix at a rate of \$11.00 and Amanda Palladino at a rate of \$11.50 for summer custodial work as assigned by the Business Administrator effective July 1, 2020.

Seconded by Mr. DiLeo. A roll call was taken with all members voting aye. Motion carried.

Mr. DiLeo made the following motion:

-to approve/affirm completion of HIB Investigation Case #4.

Seconded by Mrs. Mack, motion carried, all members voting aye.

DISCUSSION ITEMS: Mrs. Eck spoke on the group of schools filing an OPRA with the state regarding the funding formula, and inquired if Riverton should join. Mr. Sencindiver responded with the current state of the state funding going backwards, it would not be best to stay put.

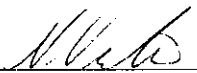
INFORMATION ITEMS: Mrs. Eck mentioned to respond in email that the members reviewed the REA, BA, and non-certified staff contracts.

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON AGENDA: None

ADJOURNMENT:

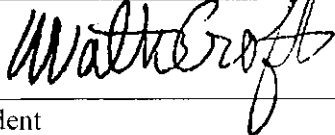
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:51 p.m.

Upon a motion made by Mr. Sencindiver, seconded by Mr. DiLeo, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

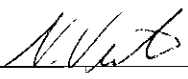


Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary