

RIVERTON BOARD OF EDUCATION
MINUTES OF FEBRUARY 22, 2022
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:02 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 5, 2022, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver (A)
Mr. Elliot (N.A.)	Mr. Croft, President
Mrs. Falicki (N.A.)	Mrs. McGinnis, Vice President
Mrs. Matzelle	Mrs. Mary Ellen Eck, Superintendent
Mr. Papenberg	Mr. Nikolas Vrettos, School Board Secretary
Mrs. Quinzi	

PUBLIC SESSION:

Motion made by Mrs. McGinnis, and seconded by Mr. Papenberg to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on January 25, 2022, including the Public Hearing on the Student Safety Data Submission and Harassment, Intimidation and Bullying (HIB) reporting.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Safe Return to School Update – Mask Discussion
- Ethics Discussion using the NJSBA Powerpoint
- 22-23 School Year Budget

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – No report.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mrs. Quinzi made the following motion:

-to approve the updated Safe Return to School Plan.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve receipt of the Code of Ethics and the NJASBO power point training and discussion.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to confirm the following teachers to provide home instruction for student #5704854275 for a total of 10 hours/week at the contractual rate as listed a-c:

- a. Ms. Rosemary Allen
- b. Mrs. Samantha Miller
- c. Miss Katherine Pacione

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to confirm/approve Mrs. Terrye McGilberry to provide home instruction for student #5688508466 beginning December 6, 2021 for a total of 10 hours/week at the contractual rate.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following PTO events as listed a-b:

- a. Dodgeball Tournament on April 8, 2022, 4:30–7:30 P.M. on the Blacktop or Riverton Park;
- b. Family Fun Night on May 6, 2022 at the Riverton Park.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the third grade class trip to the Woodford Cedar Run Wildlife Refuge to hike and learn about survival skills and to see the interactive exhibits organized by the wildlife refuge.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of February 2022, as submitted by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Lead Testing Program Statement of Assurance (Testing Year) for the school year 2021-22.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Resolution #1-22:

WHEREAS, on January 2, 2022, the Board of Education of the Borough of Riverton, (the “Board”), pursuant to N.J.S.A. 18:18A-1 (et seq.), advertised for sealed bids for the Roof 1 Replacement Project at the Riverton School (the “Project”); and

WHEREAS, on February 2, 2022, the Board conducted a public bid opening which yielded the following bids for consideration:

Contractor	Bid
Union Roofing Contractors, Inc.	\$168,000.00
D. A. Nolt, Inc.	\$283,596.00

And **WHEREAS**, the Board Solicitor’s office has reviewed the low bid and recommends award to Union Roofing Contractors, Inc., in an amount equal to its bid;

NOW, THEREFORE, BE IT RESOLVED by the Board that the bid of Union Roofing Contractors, Inc. is accepted for the Project at the Riverton School, and the parties will enter into an appropriate Contract in the amount listed above.

Seconded by Mr. Papenberg. Mr. Vrettos provided an update to the number of bid packets distributed to the number of bids received. Mr. Vrettos also acknowledged the vast difference between the two bids and confirmed the winning bid was reviewed by the school solicitor. Motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the acceptance of the Securing Our Children’s Future Bond Act Grant application for school security in the amount of \$20,000.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve a waiver request for the Special Education Medicaid Initiative (SEMI) Program requirements for the 2022-23 school year due to the projection of less than 40 students eligible for participation. (DOE projection is 15 students.)

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the establishment of the school district maximum spending limit for the 2022 calendar year for the professional services as listed a-b:

- a. Legal Services \$15,000
- b. Audit Services \$24,000

Seconded by Mrs. McGinnis. Mr. Croft asked if we have ever exceeded these limits. Mr. Vrettos responded not since his tenure, and that the audit services was an RFP and will not change. Legal has consistently been a few thousand every year. Motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for January 2022.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of January 31, 2022, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

-to approve the Board Secretary's and Treasurer's Reports for January 31, 2022 in balance.

Seconded by Mrs. McGinnis, motion carried, all members voting aye

-to approve the payment of bills for January 28, 2022 in the amount of \$165,731.64 and for February 23, 2022 in the amount of \$382,406.37.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

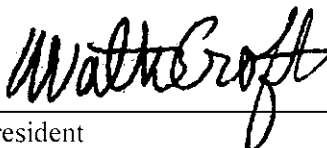
-to approve the transfers, as listed in the amount of \$170,020.27 for January 2022.


Seconded by Mr. Papenberg, motion carried, all members voting aye.

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staff family leave.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and
WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

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_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 7:20 p.m. for the purpose of discussing staff family leave.

PUBLIC SESSION:

Upon a motion made by Mrs. McGinnis, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:22 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve Federal Family/Medical Leave and NJ Family Leave for Lindsay Bartuska beginning March 28, 2022 and extending until the end of the school year using 46 sick/personal days or the number remaining at the time leave begins.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

DISCUSSION ITEMS: Mr. Vrettos mentioned the March meeting may include the audit presentation. Mr. Vrettos updated the group on governance training and school ethics submissions.

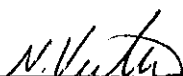
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:


Hearing no further business, Mr. Croft called for a motion to adjourn at 7:26 p.m.

Upon a motion made by Mrs. McGinnis, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary