

Riverton Public School
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Mary Ellen Eck, Superintendent

RIVERTON BOARD OF EDUCATION

A G E N D A

AUGUST 21, 2018

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 3, 2018, notice of this meeting was sent to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on June 26, 2018.

M _____ S _____

4. Correspondence

5. Administration Report-School Safety and Security Plan & Curriculum Update

6. Recognition of citizens for discussion of Agenda Items

7. PTO

8. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Elliot

9. Old Business

10. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to confirm/approve the workshop/professional day requests as listed a-e:
 - a. Mrs. Jeanne Paulsen to attend a workshop, “Certification & Benefits Issuance” on August 22, 2018, 10:00 A.M. – 1:00 P.M. at the Forensics Science Tech Center, Hamilton, N.J. at a cost to the Board for mileage;

- b. Mr. Jonathan Yates to attend professional development programs sponsored by NJASBO and BCASBO at a cost to the Board of \$900 (NJ) and \$125 (BC), plus mileage. Schedule of dates and locations on file in Main Office;
- c. Mrs. Mary Ellen Eck or her designee to attend monthly Superintendent Roundtable and all county and state curriculum and administrator meetings (dates on file in Main Office) at a cost to the Board for mileage;
- d. Dr. Lorna Sullivan , Mrs. Lisa Rosenberg and Ms. Cathryn Browning to attend professional/County meetings –Learning Disabilities Teacher Consultant, Special Education Inclusion, Curriculum Consortium, Child Study Team Directors, School Social Workers/School Psychologists, Crisis Response Team, Gifted Consortiums, and trainings as dictated by the State on various dates at a cost to the Board for mileage;
- e. Dr. Lorna Sullivan to attend a workshop, “NJ Achieve Regional Workshop” on August 7, 2018 at Rowan College, Sewell, N.J. from 8:00 A.M. – 1:00 P.M. at a cost to the Board for mileage.

M _____ S _____

- 2) I motion for the Board to approve the following applications for facilities use as listed a:
 - a. Men’s Basketball to use the Gym on Thursdays, October 4, 2018 through April 25, 2019, 7:00-9:30 P.M. Responsible person: Robert Hoag.

M _____ S _____

- 3) I motion for the Board to approve the participation in Artome to promote our Art Program and as a fundraiser.

M _____ S _____

- 4) I motion for the Board to approve the Provisional Certificate Plan for Mr. Thomas Sadler, math teacher (17%), which includes Mrs. Mary Ellen Eck as the Supervisor and the Mentoring Plan which names Mrs. Karen Park as the mentor teacher.

M _____ S _____

- 5) I motion for the Board to approve a Mentoring Plan - experienced teacher new to District for Ms. Heather Thress naming the SCIP panel as her mentors. Duties to be divided by the Superintendent.

M _____ S _____

- 6) I motion for the Board to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

M _____ S _____

- 7) I motion for the Board to approve the reading & adoption of the revised curriculum as listed a-c:
- a. Preschool Curriculum
 - b. Gifted and Talented Grades 6-8
 - c. Revisited modifications and cross curricular activities in all curriculum (Art, Music, PE/Health, Math, Lang. Arts, Science & Social Studies).

M _____ S _____

- 8) I motion for the Board to approve for reading and adoption the English Language Learner Curriculum.

M _____ S _____

- 9) I motion for the Board to approve the Fire & Security Drill Report for the month of July 2018, as submitted by the Superintendent.

M _____ S _____

- 10) I motion for the Board to approve Back to School Night on September 13, 2018.

M _____ S _____

- 11) I motion for the Board to approve the following individuals to be on the School Improvement Panel (SCIP) as listed a-f:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST
- c. Rose Allen, Teacher
- d. Christine Durante, Teacher
- e. Alyson Flanagan, Teacher
- f. Nancy Knoll, Teacher
- g. Robert Sciarrotta, Teacher

M _____ S _____

- 12) I motion for the Board to approve the written parent involvement policies for participating students after annual review as listed a-f:

- a. #1230 - School Connected Organizations
- b. #1230 Reg. - Parent Involvement
- c. #5124 - Reporting To Parents/Guardians
- d. #5124 Reg. - School Parent Compact
- e. #6142.6 - Basic Skills
- f. #6171.3 - At-Risk & Title I

The Policy, Parent-School Compact, and notification of teacher qualifications will be given to parents in handbooks and in separate mailings.

M _____ S _____

13) I motion for the Board to approve for adoption the revised job description #08 “Accounting Clerk/Confidential Secretary (12 month) Board of Education Office.”

M_____ S_____

14) I motion for the Board to approve the following policies for second reading & adoption as listed a-b:

- a. Policy #4111- Recruitment, Hiring and Selection
- a. Policy #4211- Recruitment, Hiring and Selection

M_____ S_____

15) I motion for the Board to approve the following Regulation for second reading and adoption as listed a:

- a. Regulation #4121 – Payment of Substitute Teachers

M_____ S_____

16) I motion for the Board to approve the “pilot” use of Chromebooks for 6th grade students.

M_____ S_____

17) I motion for Miss Caitlin Leone to complete a 60 hour field experience for Western Governor’s University Teacher Program during fall, 2018.

M_____ S_____

18) I motion for the Board to approve the submission and completed implementation of the Corrective Action Plan for the food service program as required by the Division of Food and Nutrition’s review of the June 30, 2018 audit.

M_____ S_____

19) I motion for the Board to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2018-19 school year as listed a-d.

- a. Technology \$ 360
- b. Textbooks \$ 534
- c. Security \$1,275
- d. Nursing \$1,649

M_____ S_____

20) I motion for the Board to approve the Alternative Bathroom Plan for 2018-19 school year for Kindergarten students in Room 104.

M_____ S_____

- 21) I motion for the Board to approve participation in a substitute teacher calling consortium comprised of Delanco, Edgewater Park, Beverly and Riverton School Districts for the 2018-19 school year at an annual cost of \$1,735.66.

M_____ S_____

- 22) I motion for the Board to approve Resolution #8-18 to authorize joining the Educational Services Commission of New Jersey (ESCNJ) cooperative pricing agreement.

M_____ S_____

Roll Call Vote.

- 23) I motion for the Board to approve Resolution 9-18 authorizing the Riverton Board of Education to enter into a cooperative pricing agreement with the Camden County ESC.

M_____ S_____

Roll Call Vote.

- 24) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for June and July, 2018, in balance.

M_____ S_____

- 25) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for June and July 2018.

M_____ S_____

- 26) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____

Roll Call

- 27) I motion for the Board to approve the payment of bills for June 29, 2018 in the amount of \$41,367.39, for July 31, 2018 in the amount of \$153,025.00 and for August 22, 2018 in the amount of \$_____.

M_____ S_____

- 28) I motion for the Board to approve the transfers, as listed, for June 2018 in the amount of \$35,592.93 and for July 2018 in the amount of \$20,670.00.

M_____ S_____

12. I motion for the Board to approve the resolution to move to Executive Session for the purpose of hiring staff and amending the Business Administrator Contract.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

13. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

14. Action taken as a result of discussion during Executive Session.

15. Discussion Items

16. Information Items

17. Recognition of Citizens

18. The Board approves the meeting to be adjourned.

M _____ S _____

8/16/18

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.