

RIVERTON BOARD OF EDUCATION
MINUTES OF SEPTEMBER 26, 2017
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:04 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi (N.A.)	Mr. Sencindiver
Mr. DiLeo (N.A.)	Mr. Croft, President
Mr. Elliot (7:04)	Mr. Warnock, Vice President
Mrs. Mack (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mr. Jonathan Yates, Business Administrator
Mr. Papenberg	

PUBLIC SESSION:

Motion made by Mr. Warnock and seconded by Mr. Papenberg, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on August 22, 2017.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- PARCC Results, Spring 2017, Grades 3-8, English, Language Arts, & Math
- ASK Science Results, Spring 2017, Grades 4 & 8, Science
- Eagle Scout Project: Gaga Pit
- Technology Plan
- School Activities

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – No report.
- e. **Policy** – No report.
- f. **Community Relations** – No report
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mrs. McGinnis made the following motions:

-to accept the Spring 2017 New Jersey Assessment of Skills and Knowledge (NJ ASK) for Science in Grades 4 and 8 and PARCC Test results in Language Arts and Math for Grades 3-8 test and the analysis of student achievement and curriculum review as submitted by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Riverton School Public Hearing on School Violence & Vandalism on October 24, 2017, @ 7:00 P.M. for the purpose of sharing information and approve activities for Violence/Vandalism Awareness Week (scheduled for October 16-20, 2017) as well as details of our HIB policy/programs and Red Ribbon Day.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the observance of the Week of Respect scheduled for October 2-6, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the school activity Spirit Week for grades 6-8 on October 11-13, 2017.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the bus evacuation drill on September 27, 2017, for the 2017-18 school year.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve the following applications for facilities use as listed a:

- a. Men's Basketball to use the Gym on Thursdays, October 5, 2017 through April 26, 2018, 7:00-9:30 P.M.
Responsible person: Robert Hoag.

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Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the following class trips as listed a-g:

- a. Preschool to Springdale Farm to observe animals in barnyard, pumpkin picking, and hayride;
- b. Fourth grade to the NJ State House to tour and observe Senate and General Assembly Chambers and visit the Old Barracks to learn more about Revolutionary War history;
- c. First Grade to Indian Acres Farm to observe a group presentation about various types of pumpkins, sequence of the growing cycle, community helper connections, and harvest time;
- d. Third Grade to Academy of Natural Sciences to observe a hands on science lesson taught by Academy staff;
- e. Third grade to Palmyra Cove Nature Park to identify animals, marine life, plants and to participate in activities organized by the Nature Cove;
- f. Fourth Grade to Whitesbog Village to observe cultivated cranberry plants, cranberry bogs and the process of farming cranberries;
- g. Sixth grade to Edelman Planetarium, Rowan University to observe the current night sky and learn about space and the universe.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to affirm the HIB Investigation Case #1.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the workshop/professional day requests as listed a-b:

- a. Dr. Lorna Sullivan to attend a workshop, "FAPE" on January 18, 2018, 9:00 A.M. - 3:00 P.M. at the Burlington Co. Special Services School District at a cost to the Board for mileage;
- b. Mr. Dave Zaun to attend a workshop, "Energizing PE" on October 19, 2017, 8:30 A.M. – 2:00 P.M. at the Sheraton Atlantic City Convention Center at a cost to the Boar of \$25.00 plus mileage.

Seconded by Mr. Papenberg. Mr. Warnock questioned what the "Energizing PE" workshop was about and Mrs. Eck answered. Motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve Miss Rebecca Karr as a substitute teacher for the 2017-18 school year.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the PTO Health Fair and Safety Event on September 28, 2017 from 6:00 – 8:00 P.M.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Miss Anne Jancsar for the extra-curricular position of Art Club Advisor for the 2017-18 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following policies for first reading as listed a-b:

- a. 3541.33 - Transportation Safety
- b. 6114 - Emergency & Disaster Preparedness

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the following policies for second reading and adoption as listed a-b:

- a. 2130.2 - Evaluation of the School Business Administrator/Board Secretary
- b. 5119 - Transfers

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the following regulation for second reading and adoption as listed a:

- a. #5141.4R - Missing Abused and Neglected Children

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the following individuals as substitute custodians, as assigned by the Business Administrator, for the 2017-18 school year as listed a-c:

- a. Mrs. Annette Palladino
- b. Ms. Vanessa Hackett
- c. Mrs. Darlene Mood

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Provisional Certificate Plan for Miss Anne Jancsar, Art teacher, which includes Mary Ellen Eck as the Supervisor and the Mentoring Plan which names Lindsay Eckhardt as the mentor teacher.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2017-18 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2017-18 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2017-18 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Professional Development activities as approved by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the updated Curriculum and Textbook Plan for the 2017-18 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of September 2017 as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the revised 2016-2019 Technology Plan approved by the New Jersey Department of Education.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve all mandated training as listed a-j:

- a. Sexual Harassment Staff to Staff
- b. Bullying Recognition and Response (Refresher)
- c. Child Abuse (mandatory reporting)
- d. FERPA – All Staff
- e. Student Drug and Alcohol Abuse
- f. (CIPA) Compliance with Children’s Internet Protection
- g. Bloodborne Pathogens
- h. Youth Suicide Awareness & Prevention
- i. Concussion Awareness
- j. Hazard Communications: Right to Understand

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following individuals to be on the Safety Committee as listed a-f:

- a. Dr. Lorna Sullivan, District Anti-Bullying Specialist
- b. Mary Ellen Eck
- c. Nancy Grimes, Parent
- d. Lisa Rosenberg, Social Worker
- e. Karen Park, Teacher
- f. Jacky Sutter, School Nurse

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the following individuals to be on the Special Education Parent Advisory Committee as listed a-e:

- a. Mrs. Lisa Rosenberg
- b. Dr. Lorna Sullivan
- c. Mrs. Karen Park
- d. Mrs. Jen Waldhouser
- e. Mrs. Staci Harris

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the following individuals to be on the Superintendent's Advisory Committee (SAC) as listed a-h:

- a. Mary Ellen Eck, Superintendent
- b. Jenny Ferroni, PTO President and/or designee
- c. Jonathan Yates, SBA
- d. Lorna Sullivan, School Psychologist
- e. Nancy Knoll, Teacher
- f. Chief John Shaw or representative
- g. Jacky Sutter, School Nurse
- h. Andrea Zimmermann, Parent

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Intervention & Referral Services (I&RS) Committee for the 2016-17 school year as listed a-h:

- a. Dr. Lorna Sullivan
- b. Mrs. Mary Ellen Eck
- c. Mrs. Lora Palazzolo (as needed)
- d. Mrs. Karen Park
- e. Ms. Cathryn Browning
- f. Mrs. Jaelyn Sutter
- g. Mrs. Christine Lubitsky/Mrs. Parker (BSI Teachers as needed)
- h. Classroom Teacher/Referring Teacher

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve membership to the Burlington County Curriculum Consortium at a cost to the Board of \$75.00 for annual fee.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2017-18 school year as listed a-b:

- a. Nursing \$1,746
- b. 192/193 \$ 718

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following 2017-18 tuition contracts as listed a-b:

- a. YALE School: 2 students @ \$51,687 each;
- b. Burlington County Institute of Technology: 18 regular & special education students @ \$3,313 each.

Seconded by Mr. Elliot. Mr. Croft questioned 18 students and Mr. Yates responded. Motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for August 2017 in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of August 31, 2017, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for September 27, 2017 in the amount of \$780,369.93.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the transfers, as listed in the amount of \$86.00 for August 2017.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the workshop/professional day requests as listed a:

- a. Miss Katherine Pacione to attend a workshop, "Best Instructional Practices for English Learners Grades K-12" on October 19, 2017, 9:00 A.M. – 3:00 P.M. at the Burlington Co. Special Services School District (Westampton) at a cost to the Board for mileage.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

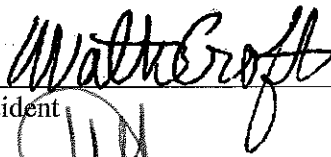
-to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2017-18 school year.

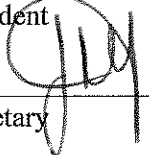
Seconded by Mrs. McGinnis, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of assigning extracurricular duty, Title 1 After-School Tutoring assignments, leave request and Superintendent's Merit Goal.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mrs. Papenberg, the Board adjourned to Executive Session at 7:30 p.m. for the purpose of discussing the assigning of extracurricular duty, Title 1 After-School Tutoring assignments, leave request and Superintendent's Merit Goal.

PUBLIC SESSION:

Upon a motion made by Mr. Warnock, seconded by Mr. Papenberg, the Board reconvened to open Public Session at 7:35 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motion:

- to confirm changing Melissa Creagh's teaching position (Grades 6-8 Language Arts) to 80% (9:10 A.M. – 3:00 P.M., M-F) for the 2017-18 school year at a salary of \$61,124.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve changing Mrs. Killion-Toro's teaching position (Spanish teacher) to 76% (8:00 A.M. – 1:30 P.M., M-F) for the 2017-18 school year at a salary of \$41,652.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve teachers to provide extra academic support to identified students after school as part of our Title I After-School ELA and Math Program at the contractual rate as assigned by the Superintendent and listed a-q:

- | | |
|----------------------|-----------------------|
| a. Rose Allen | j. Christine Lubitsky |
| b. Susan Blackwell | k. CJ McGee |
| c. Shannon Cahill | l. Terrye McGilberry |
| d. Jennifer Douglass | m. Kate Pacione |
| e. Christine Durante | n. Karen Park |
| f. Lindsay Eckhardt | o. Amy Pfeiffer |
| g. Donna Johnson | p. Lena Sutcliffe |
| h. Nancy Knoll | q. Doreen Walter |
| i. Dawn Locantore | |

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the following Merit Goal attainment for Mary Ellen Eck as listed a:

- a. Merit Goal # 1 attainment total payment \$4,455.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None

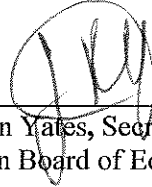
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

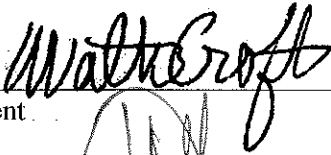
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:53 p.m.

Upon a motion made by Mr. Papenberg, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

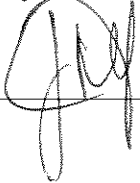


Jonathan Yates, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary