

RIVERTON BOARD OF EDUCATION  
MINUTES OF SEPTEMBER 25, 2018  
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Warnock at 7:02 p.m. in the Media Center at the school.

Mr. Warnock led the salute to the flag, and read the following statement:

“On January 3, 2018, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo (7:10)	Mr. Croft, President (N.A.)
Mr. Elliot	Mr. Warnock, Vice President
Mrs. Mack (N.A)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis (7:04)	Mr. Jonathan Yates, Business Administrator
Mr. Papenberg	

**PUBLIC SESSION:**

Motion made by Mrs. Corbi and seconded by Mr. Elliot, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on August 21, 2018.

Motion carried, all members voting aye.

**CORRESPONDENCE:** None

**ADMINISTRATION REPORT:**

Mrs. Eck spoke about the following items:

- PARCC Scores
  - Change in Weight From 30% to 5%
  - 25% Decrease in Time – Specifics Confirmed
  - Review of Scores 3 – 8 in Math & ELA
  - Comparison of Levels 4 and 5 Over Past 3 Years
  - Curriculum Review – Plan for General Ed and Special Ed Scoring in Levels 1-3
- Cooper Trauma Trip – Grade 8
- Recess Change in Law – Our Plan
- Riverton Rocks Activities – Tying into Week of Respect, Violence – Free Week, PEA Agent Parent Presentation
- Chromebooks Plan
- New Policy & Regulation on Agenda
- Addendum to Agenda – Teacher Workshop for SEEK Program

**RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS:** None**PTO:** None**COMMITTEE REPORTS:**

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Elliot Discussed Palmyra High School's Back to School Night and the New Principal.

**OLD BUSINESS:** None**NEW BUSINESS:**

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motions:

-to accept the PARCC Test results in Language Arts and Math for Grades 3-8, the analysis of student achievement and curriculum review as submitted by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act as submitted by Dr. Sullivan, District Anti-Bullying Coordinator and the Statement of Assurances signed by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Riverton School Public Hearing on School Safety & Security (Student Safety Data System) on October 23, 2018, @ 7:00 P.M. for the purpose of sharing information and approving activities for Violence/Vandalism Awareness Week (scheduled for October 15-19, 2018) as well as details of our HIB policy/programs and Red Ribbon Day.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the observance of the Week of Respect scheduled for October 1-5, 2018.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the school activity Spirit Week for grades 6-8 scheduled for October 9-12, 2018.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Mrs. Amy Penwell to provide an 8-9 week coding class for grades 3 and 4 after school.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the bus evacuation drill on September 17, 2018 for the 2018-19 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the following class trips as listed a-k:

- a. Preschool to Springdale Farm to observe animals in the barnyard, pumpkin picking, and hayride;
- b. First Grade to Indian Acres Farm to observe a group presentation about various types of pumpkins, sequence of the growing cycle, community helper connections, and harvest time;
- c. Third Grade to Academy of Natural Sciences to observe a hands on science lesson taught by Academy staff;
- d. Third grade to Palmyra Cove Nature Park to identify animals, marine life, plants and to participate in activities organized by the Nature Cove;
- e. Fourth grade to the NJ State House to tour and observe Senate and General Assembly Chambers and visit the Old Barracks to learn more about Revolutionary War history;
- f. Fourth Grade to Whitesbog Village to observe cultivated cranberry plants, cranberry bogs and the process of farming cranberries;
- g. Sixth grade to Edelman Planetarium, Rowan University to observe the current night sky and learn about space and the universe.
- h. Eighth grade annual week to Pinelands Center at Mt. Misery to observe animal/plant life and to develop an understanding of the Pinelands environment;
- i. Eighth grade to Island State Beach during the week at Pinelands Center at Mt. Misery;
- j. Eighth grade to Cooper University Hospital Traumatic Injury Prevention Program to learn the importance of safety and injury prevention;
- k. Riverton Chorus to attend a Choral Festival at the Delanco Walnut Street School to perform and to observe other area chorus performances.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following eighth grade fundraisers for the 2018-19 as listed a-g.

- Claire's Gourmet
- Movie Nights
- Rita's Water Ice
- Yankee Candle/Super Fan
- Gertrude Hawk
- Ice Cream Social
- Pancake Breakfast with Santa

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Parent/Community Outreach Evening Workshop (Opiate Presentation) with Mr. Nicholas Kolen, DEA Agent, on October 17, 2018 at 6:00 P.M. in the Media Center.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve using Title I funds in the amount of \$22,000 to pay the stipend amount to assigned teachers.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the use of IDEA FY 18 funds towards Mrs. Andrea Zimmermann's salary in the amount of \$3,140.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve substitute teachers for the 2018-19 school year as listed a-b.

- a. Mr. Jeffrey Mack
- b. Mr. Stephen Foley (Coach only)

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the following individuals as substitute custodians, as assigned by the Business Administrator, for the 2018-19 school year as listed a-d:

- a. Mrs. Darlene Mood
- b. Mrs. Dani Payne
- c. Mrs. Annette Palladino
- d. Miss Amanda Palladino

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to approve the following individuals as volunteer basketball coaches as listed a-b:

- a. Mr. Stephen Foley (Boys Coach)
- b. Mr. Drew Gilmore (Girls Coach)

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Andrea Zimmermann as co-coach to the Girls Basketball Coach for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the workshop/professional day requests as listed a-b:

- a. Mrs. Jeanne Paulsen to attend a workshop, "Verification" on November 5, 2018 at Rutgers Eco Complex, Bordentown, NJ from 10:00 A.M. until 1:00 P.M. at a cost to the Board for mileage;
- b. Miss Anne Janscar to attend an On-line workshop, "Winter 2019 Art Ed Now" on February 2, 2019, 8:00 A.M. until 3:00 P.M. at a cost to the Board of \$99.00.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following policy for first reading as listed a:

- a. 5131.1 - Harassment, Intimidation and Bullying

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following regulation for first reading as listed a:

- a. 4151/4251R - Attendance

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the Provisional Certificate Plan for Miss Kerri Walsh, Interim Special Education Teacher, which includes Mary Ellen Eck as the Supervisor and the Mentoring Plan which names Karen Park as the mentor teacher.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the annual review and amendments to the School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2018-19 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the updated Curriculum and Textbook Plan for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Fire & Security Drill Report for the month of September 2018 as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Professional Development activities as approved by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve all mandated training as listed a-j:

- a. Sexual Harassment
- b. Bullying Recognition and Response (Refresher)
- c. Child Abuse (mandatory reporting)
- d. FERPA – All Staff
- e. Student Drug and Alcohol Abuse
- f. CIPA) Compliance with Children’s Internet Protection
- g. Bloodborne Pathogens
- h. Youth Suicide Awareness & Prevention
- i. Concussion Awareness
- j. Hazard Communications: Right to Understand

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the following individuals to be on the Quality Single Accountability Continuum (QSAC) Team as listed a-l:

- a. Mary Ellen Eck, CSA
- b. Lorna Sullivan, CST Chair
- c. Jonathan Yates, SBA
- d. Rose Allen, Middle School Teacher
- e. Kelley Borreggine, Curriculum Supervisor
- f. Christine Durante, REA President
- g. Alyson Flanagan, Preschool Teacher
- h. Walter Croft, Board President
- i. Michele Farr, Confidential Secretary
- j. Robert Sciarrotta, Technology Teacher
- k. Michael Palladino, Supervisor of Buildings & Grounds
- l. Dave Zaun, Health, PE Teacher

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following individuals to be on the Safety Committee as listed a-f:

- a. Lorna Sullivan, District Anti-Bullying Specialist
- b. Mary Ellen Eck
- c. Nancy Grimes, Parent
- d. Lisa Rosenberg, Social Worker
- e. Karen Park, Teacher
- f. Jacky Sutter, Michele DiMarino, School Nurse

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to accept the generous donation of pens from Mr. Peter Rosica.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr.DiLeo made the following motion:

-to approve the following individuals to be on the Superintendent's Advisory Committee (SAC) as listed a-h:

- a. Mary Ellen Eck, Superintendent
- b. Jenny Ferroni, PTO President and/or designee
- c. Jonathan Yates, SBA
- d. Lorna Sullivan, School Psychologist
- e. Nancy Knoll, Teacher
- f. Chief John Shaw or representative
- g. Jacky Sutter, Michele DiMarino, School Nurse
- h. Andrea Zimmermann, Parent

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr.Papenberg made the following motion:

-to approve the Intervention & Referral Services (I&RS) Committee for the 2018-19 school year as listed a-h:

- a. Mrs. Mary Ellen Eck
- b. Dr. Lorna Sullivan
- c. Mrs. Lora Palazzolo (as needed)
- d. Mrs. Karen Park
- e. Ms. Cathryn Browning
- f. Mrs. Jaelyn Sutter/Mrs. Michele DiMarino
- g. Mrs. Christine Lubitsky/Mrs. Parker (BSI Teachers as needed)
- h. Classroom Teacher/Referring Teacher

Seconded by Mrs Corbi, motion carried, all members voting aye.

Mrs.Corbi made the following motion:

-to accept the Walmart Community Grant in the amount of \$500.00 for the purpose of school security/public safety.

Seconded by Mr Elliot, motion carried, all members voting aye.

Mr.Papenberg made the following motions:

-to approve membership to the Burlington County Curriculum Consortium at a cost to the Board of \$75.00 for annual fee.

Seconded by Mr Elliot, motion carried, all members voting aye.

-to approve the annual review of the Standard Operation Procedures Manual for 2018-19 school year.

Seconded by Mr DiLeo, motion carried, all members voting aye.



Mrs. Corbi made the following motion:

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2018-19 school year as listed a-e:

- a. Nursing \$1,649
- b. 192/193 \$2,316
- c. Textbooks \$ 534
- d. Technology \$ 360
- e. Security \$1,275

Seconded by Mr Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the following 2018-19 tuition contracts as listed a-b:

- a. YALE School: 1 student @ \$59,514 and 1 student @ \$66,555.30;
- b. Burlington County Institute of Technology: 19 regular & special education students @ \$3,380 each.

Seconded by Mrs McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2018.

Seconded by Mr Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for August 2018 in balance.

Seconded by Mr Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the following resolution .....

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of August 31, 2018, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mr. DiLeo made the following motion:

-to approve the payment of bills for August 31, 2018 in the amount of \$168,247.95 and for September 26, 2018 in the amount of \$216,630.97.

Seconded by Mrs Corbi, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the transfers, as listed in the amount of \$634.45 for August 2018.

Seconded by Mrs Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the workshop/professional day requests as listed a:

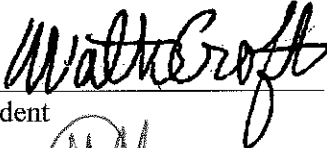
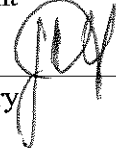
- a. Ms. Rose Allen to attend a workshop, "Buehler Challenger & Science Center Professional Development Training" on October 16, 2018 at 8:00 A.M. at the Buehler Challenger & Science Center, Paramus, NJ at a cost to the Board for mileage.

Seconded by Mr DiLeo, motion carried, all members voting aye.

**EXECUTIVE SESSION**

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of Title I After-School Tutoring assignments, nurse contracts, Superintendent's Merit Goal, and HIB Report.

FURTHER, that any action taken shall be disclosed following the executive meeting.

  
 \_\_\_\_\_  
 President  
  
  
 \_\_\_\_\_  
 Secretary

***WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and***

***WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and***

***WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.***

***NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:***

*\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);*

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Sencindiver, the Board adjourned to Executive Session at 7:29 p.m. for the purpose of discussing Title I After- School Tutoring assignments, nurse contracts, Superintendent's Merit Goal, and HIB Report.

**PUBLIC SESSION:**

Upon a motion made by Mrs. McGinnis, seconded by Mr. Papenberg, the Board reconvened to open Public Session at 7:36 p.m. Motion carried, all members voting aye.

**ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:**

Based on the recommendation of the Superintendent, Mr.Papenberg made the following motion:

-to affirm the HIB Investigation Case #1.

Seconded by Mrs McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motions:

-to confirm the contract with Mrs. Jaclyn Sutter's school nurse position 40% (two days Th, F) for the 2018-19 school year (9-1-18 to 6-30-19) at a salary of \$24,322.

Seconded by Mr Elliot, motion carried, all members voting aye.

-to confirm the contract with Mrs. Michele DiMarino's school nurse position 60% (three days M,T,W) for the 2018-19 school year (9-1-18 to 6-30-19) at a salary of \$34,443.

Seconded by Mrs Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve teachers to provide extra academic support to identified students after school as part of our Title I After-School ELA and Math Program at the contractual rate as assigned by the Superintendent and listed a-u:

- |                      |                       |                   |
|----------------------|-----------------------|-------------------|
| a. Lindsay Bartuska  | h. Dawn Locantore     | o. Amy Pfeiffer   |
| b. Susan Blackwell   | i. Christine Lubitsky | p. Tom Sadler     |
| c. Shannon Cahill    | j. CJ McGee           | q. Lena Sutcliffe |
| d. Jennifer Douglass | k. Terrye McGilberry  | r. Heather Thress |
| e. Christine Durante | l. Danielle Milburn   | s. Jessica Yeager |
| f. Alyson Flanagan   | m. Kate Pacione       | t. Doreen Walter  |
| g. Nancy Knoll       | n. Karen Park         | u. Kerri Walsh    |

Seconded by Mr Sencindiver, motion carried, all members voting aye.

-to approve the submission of one Merit Goal (Quantitative) for Mary Ellen Eck to the County Superintendent.

Seconded by Mr Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the revised Staffing Pattern (copy in Board Folder/Scan) for the 2018-19 school year as presented by the Superintendent.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

**DISCUSSION ITEMS:** None

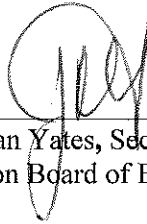
**INFORMATION ITEMS:** None

**RECOGNITION OF CITIZENS:** Mr. Quinn enjoyed Palmyra High School's Open House. He wants to reengage students so that they become civically involved.

**ADJOURNMENT:**

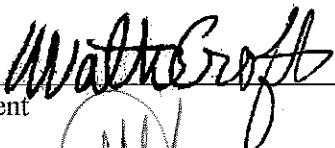
Hearing no further business, Mr. Warnock called for a motion to adjourn at 7:41 p.m.

Upon a motion made by Mrs. McGinnis, seconded by Mr. DiLeo, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

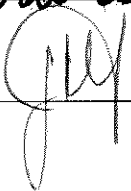


\_\_\_\_\_  
Jonathan Yates, Secretary  
Riverton Board of Education

**APPROVED UPON MOTION OF THE BOARD**



\_\_\_\_\_  
President



\_\_\_\_\_  
Secretary