

RIVERTON BOARD OF EDUCATION
MINUTES OF SEPTEMBER 22, 2020
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Warnock at 7:02 p.m. in the Media Center at the school.

Mr. Warnock led the salute to the flag, and read the following statement:

“On January 3, 2020, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver (A)
Mr. DiLeo (A)	Mr. Croft, President
Mr. Elliot (7:11)	Mr. Warnock, Vice President
Mrs. Mack (N.A)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mr. Nikolas Vrettos, Business Administrator
Mr. Papenberg	

PUBLIC SESSION:

Motion made by Mrs. Corbi and seconded by Mr. Papenberg, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on August 18, 2020.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- School Wide Diversity Project – Whole School Including Book Walk Outside
- Restart/Recovery Plan Changes Including Calendar Changes:
 - 9/30 - MS All Remote
 - 11/3 – Full School All Remote – Building Closed for Election
 - 12/2 – MS All Remote
 - 12/23 – Full School All Remote
- District Calendar Changes to Reflect No Early Dismissal as they are All Early Dismissal During the Pandemic Plan.

Mrs. Corbi asked if there are directions in the plan for employees visiting locations out of the state. Mrs. Eck responded yes, the protocol is to quarantine for 14 days. Mrs. McGinnis asked if a student makes a comment that they’re feeling ill, does the school district require that they get tested. Mrs. Eck responded with there’s only been one case where the nurse requested the student get tested

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None**PTO:** None**COMMITTEE REPORTS:**

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. Vrettos updated the board on the Roof #8 project. The district is waiting for the contractor to sign-off on items at the request of the architect, TBS Services. The roof leak claim has been finalized and the total amount was approximately \$24,000. Mr. Palladino and his crew did a great job getting the drop ceiling back together prior to the students returning. Dr. Obropta, from Rutgers Cooperative Extension Water Resources Program, was kind enough to stop by and provide us with some input on the raingarden. He would like us to meet with his landscape architect, Alex Ciorlian.
- d. **Finance** – No Report.
- e. **Policy** – No report.
- f. **Community Relations** – No report
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Warnock commented on the 9/16/20 board meeting. They discussed the remote schedule, back to school night, and whether to meet in-person for the next meeting.

OLD BUSINESS: None**NEW BUSINESS:**

Based on the recommendation of the Superintendent, Mrs. McGinnis made the following motion:

-to confirm the most recent Restart and Recovery Plan for the 2020-21 School Year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Virtual Back to School Nights on September 23rd (PreK-5) and September 24th (6-8), 2020.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the revised school calendar 2020-21 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the observance of the Week of Respect scheduled for October 5-9, 2020 and approving activities for School Violence Awareness Week (scheduled for October 19-23, 2020).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

September 22, 2020 Board Minutes

Mrs. Corbi made the following motion:

-to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve using Title I funds in the amount of \$24,000 to pay the stipend amount to assigned teachers.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the use of IDEA FY 21 funds towards Mrs. Kristen Schlindwein's salary in the amount of \$3,198.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following policies for 1st reading and adoption as listed a-b:

- a. Policy #3541.33 - Transportation Safety
- b. Policy #5141.3 - Health Examinations and Immunizations

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the following policies, regulations and resolution for second reading and adoption as listed a-f:

- a. Policy #2224 - Nondiscrimination/Affirmative Action
- b. Resolution #2224.1 - Equity and Justice in Education
- c. Policy #6163.1 - Media Center/Library
- d. Regulation #6161.2 - Review or Examination of Instructional Materials
- e. Form #6161.1 - Bias/Stereotyping Form
- f. Policy #6173.1 - Remote Learning

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve the workshop/professional day requests as listed a:

- a. Mr. Nikolas Vrettos to attend professional development programs sponsored by NJASBO at a cost to the Board of \$900.00 plus mileage and BCASBO Roundtable meetings at a cost to the Board of \$200.00 plus mileage. Schedule of dates and locations on file in Main Office.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve participation in a substitute teacher calling consortium comprised of Delanco, Edgewater Park, Beverly and Riverton School Districts for the 2020-21 school year at an annual cost of \$1,600.77.

Seconded by Mr. Papenberg. Mr. Elliot asked if this was the same amount as last year and Mr. Vrettos responded there was an increase of \$25. Motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2020-21 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to accept the generous donation of face masks (PPE) from Cooper University Health Care.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to accept the generous donations from the Zeoli Family, Quinn Family, Riley Family, Hicks Family, Holland Family, and the Matzelle Family to assist school families in need.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2020-21 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2020-21 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Mary Ellen Eck to be the School Safety Specialist for the 2020-21 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the annual review and amendments to the School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the annual review of the 2019-2022 Technology Plan as it was submitted to the New Jersey Department of Education.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Fire & Security Drill Report for the month of September 2020 as submitted by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Professional Development activities as approved by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve all mandated training as listed a-o:

- a. AED (Automated External Defibrillators)
- b. Bloodborne Pathogen Exposure Prevention
- c. Bullying Recognition and Response (Refresher)
- d. Child Abuse: Identification & Intervention
- e. Compliance with Children's Internet Protection (CIPA)
- f. Concussion Awareness
- g. Dyslexia Training
- h. FERPA: Confidentiality of Records
- i. Hazard Communications: Right to Understand
- j. Online Safety: What Every Educator Needs to Know
- k. Sexual Harassment
- l. Student Drug and Alcohol Abuse
- m. Sudden Cardiac Arrest in Athletes
- n. LGBTQ Training (Affirmative Action Plan)
- o. Youth Suicide Awareness & Prevention

Seconded by Mrs. McGinnis. Mr. Croft asked how is there time to get the training done and Mrs. Eck responded that the classes are online. Motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following individuals to be on the Safety Committee as listed a-f:

- a. Lorna Sullivan, District Anti-Bullying Specialist
- b. Mary Ellen Eck, Superintendent
- c. Nicole Hines, Parent
- d. Elizabeth Odd, Social Worker
- e. Jennifer Douglass, Teacher
- f. Jacky Sutter, Michele DiMarino, School Nurse

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following individuals to be on the Superintendent's Advisory Committee (SAC) as listed a-h:

- a. Mary Ellen Eck, Superintendent
- b. Felicia McCamy, PTO President and/or designee
- c. Nikolas Vrettos, SBA
- d. Lorna Sullivan, School Psychologist
- e. Nancy Knoll, Teacher
- f. Chief John Shaw or representative
- g. Jacky Sutter, Michele DiMarino, School Nurse
- h. Andrea Zimmermann, Parent

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Intervention & Referral Services (I&RS) Committee for the 2020-21 school year as listed a-i:

- a. Mrs. Mary Ellen Eck
- b. Dr. Lorna Sullivan
- c. Mrs. Lora Palazzolo (as needed)
- d. Mrs. Karen Park
- e. Ms. Cathryn Browning
- f. Mrs. Jaelyn Sutter/Mrs. Michele DiMarino
- g. Mrs. Christine Lubitsky/Mrs. Parker (BSI Teachers as needed)
- h. Miss Elizabeth Odd (Social Worker as needed)
- i. Classroom Teacher/Referring Teacher

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the annual review of the Purchasing Manual for the 2020-21 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2020-21 school year as listed a:

- a. 192/193 \$2,481

Seconded by Mrs. McGinnis. Mrs. Corbi asked if Orchard Friends is currently in-person. Mr. Elliot responded that he has seen buses pull out. Mrs. Eck responded that we do not currently send any students there so she doesn't know. Mr. Croft asked if these funds are less than last year and Mr. Vrettos responded that it is exactly the same. Mr. Warnock then confirmed that Orchard friends is open five days a week. Motion carried, all members voting aye.

- to approve the following 2020-21 tuition contracts as listed a:
- a. Y.A.L.E. School, Inc: 2 special education students @ \$61,698.60 each.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2020.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

- to approve the Board Secretary's and Treasurer's Reports for August 2020 in balance.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

- to approve the following resolution
 Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of August 31, 2020 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

- to approve the payment of bills for August 31, 2020 in the amount of \$33,608.82 and for September 23, 2020 in the amount of \$348,599.88.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve the transfers, as listed in the amount of \$3,788.86 for August 2020.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve changes to the school schedule as follows:

- a. 8:15 A.M. Arrival for Grades 1-5
- b. 8:45 A.M. Arrival for Grades 6-8
- c. Middle School All Remote Days on September 30, 2020 and December 2, 2020
- d. K-8 All Remote Days on November 3, 2020 (Election Day) and December 23, 2020

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to accept with regrets, the resignation/retirement of Mrs. Karen Park effective December 31, 2020.

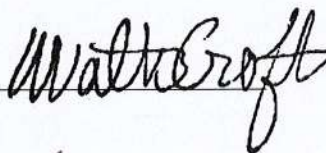
Seconded by Mrs Corbi, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring staff.

FURTHER, that any action taken shall be disclosed following the executive meeting.

President



Secretary



WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:27 p.m. for the purpose of discussing the hiring of staff.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi, seconded by Mrs. McGinnis, the Board reconvened to open Public Session at 7:33 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to confirm/approve Mrs. Joanna Austin as a part-time Special Education Aide (8:00 A.M.-12:30 P.M.) at the rate of \$13.00/hour as part of the 2020-21 Riverton Pandemic Plan .

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to confirm/approve Mrs. Bridgette Veasy as a part-time Special Education Aide (8:00 A.M.- 12:15 P.M.) at the rate of \$13.00/hour as part of the 2020-21 Riverton Pandemic Plan.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to confirm/approve Mrs. Tiffany Williams as a part-time Special Education Aide (8:00 A.M. -12:30 P.M.) at the rate of \$13.00/hour as part of the 2020-21 Riverton Pandemic Plan.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to confirm/approve Mrs. Donna Johnson as a Substitute/Aide (8:00 A.M. – 12:30 P.M.) at the Substitute rate of \$90.00/day as part of the 2020-21 Riverton Pandemic Plan.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to confirm/approve Mrs. Andrea Zimmermann as a Substitute/Aide (8:00 A.M. – 12:30 P.M.) at the Substitute rate of \$90.00/day as part of the 2020-21 Riverton Pandemic Plan.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to confirm/approve Mr. Donovan Moore as a part-time Special Education Aide (9:00 -10:30 A.M.) at the rate of \$13.00/hour as part of the 2020-21 Riverton Pandemic Plan.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to confirm/approve Ms. Joy Alicea as a part-time Special Education Aide (as assigned) at the rate of \$13.00/hour as part of the 2020-21 Riverton Pandemic Plan.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the revised Staffing Pattern (copy in Board Folder/Scan) for the 2020-21 school year as presented by the Superintendent.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: None

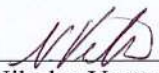
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

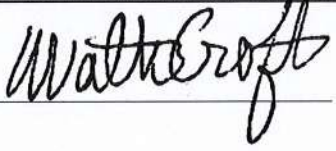
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:38 p.m.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary