

**Riverton Public School**

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**RIVERTON BOARD OF EDUCATION  
A G E N D A  
SEPTEMBER 28, 2021**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 6, 2021, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on August 17, 2021.

M \_\_\_\_\_ S \_\_\_\_\_

4. Correspondence

5. Board of Education – Board Member Vacancy (Serving 1 year of a 3-year term ending 12-31-22)  
Candidate Interview

6. Administration Report – Public reporting of Test Results: WIDA and Dynamic Learning Maps

7. Recognition of citizens for discussion of Agenda items

8. PTO

9. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

10. Old Business

11. New Business:

a. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve implementation of requirements/guidelines of the local health department and the CDC for health-related matters that do not have a specific Board Policy.

M \_\_\_\_\_ S \_\_\_\_\_

2) I motion for the Board to approve Senergene Solutions, a third-party vendor for mandated COVID testing.

M \_\_\_\_\_ S \_\_\_\_\_

3) I motion for the Board to approve the required Riverton School Covid Testing Plan.

M \_\_\_\_\_ S \_\_\_\_\_

4) I motion for the Board to approve the QSAC Team as listed below a-g:

- a. Mary Ellen Eck, Superintendent
- b. Lorna Sullivan, School Psychologist
- c. Nikolas Vrettos, Business Administrator
- d. Rosemary Allen, Teacher
- e. Christine Durante, REA President
- f. Walter Croft, Board of Education President
- g. Michele Farr, Administrative Assistant

M \_\_\_\_\_ S \_\_\_\_\_

5) I motion for the Board to confirm Back to School Night on September 23rd 2021.

M \_\_\_\_\_ S \_\_\_\_\_

6) I motion for the Board to approve the observance of the Week of Respect scheduled for October 4-8, 2021 and approving activities for School Violence Awareness Week scheduled for October 18-22, 2021.

M \_\_\_\_\_ S \_\_\_\_\_

7) I motion for the Board to approve Spirit Week for Grades 6-8 the week of October 4-8, 2021 with Spirit Afternoon Activities at 3:30 P.M. on October 7, 2021 (rain date October 8, 2021).

M \_\_\_\_\_ S \_\_\_\_\_

8) I motion for the Board to approve the Mandated and District Report of testing that was administered during the 2020-21 School Year.

M \_\_\_\_\_ S \_\_\_\_\_

9) I motion for the Board to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) prepared by the Superintendent on file in the main office.

M \_\_\_\_\_ S \_\_\_\_\_

10) I motion for the Board to approve using Title I funds in the amount of \$13,447.00 to pay the stipend amount to assigned teachers.

M \_\_\_\_\_ S \_\_\_\_\_

11) I motion for the Board to approve teachers to provide extra academic support to identified students after school as part of our Title I After-School ELA and Math Program at the contractual rate as assigned by the Superintendent and listed a-g:

- a. Lindsay Bartuska
- b. Susan Blackwell
- c. Jennifer Douglass
- d. CJ McGee
- e. Terrye McGilberry
- f. Katherine Pacione
- g. Doreen Walter

M \_\_\_\_\_ S \_\_\_\_\_

12) I motion for the Board to approve the use of IDEA FY 21 funds towards Mrs. Kristen Schlindwein and Mrs. Andrea Zimmermann's salaries in the amount of \$3,234.00.

M \_\_\_\_\_ S \_\_\_\_\_

13) I motion for the Board to approve the ARP IDEA Consolidated Application and Allocation as listed a-b:

- a. Basic - \$13,936.00
- b. Preschool - \$ 1,188.00

M \_\_\_\_\_ S \_\_\_\_\_

14) I motion for the Board to approve the following policies for 1<sup>st</sup> reading and adoption as listed a-g:

- a. Policy #5141 - Health
- b. Policy #5141.10 - Face Coverings
- c. Policy #5141.11 - Vaccination and Testing
- d. Policy #5141.12 - Medical Mask Exemption
- e. Form #5141.12A - Parent Request Mask Exemption Form
- f. Form #5141.12B - Authorization to Release Records
- g. Form #5141.12C - School Physician Verification

M \_\_\_\_\_ S \_\_\_\_\_

15) I motion for the Board to approve the - Riverton Education Association (REA) and Riverton Board of Education Amendment for the first reading and adoption of the following job description as listed a:

- a. Job #59 Technology Coordinator

M \_\_\_\_\_ S \_\_\_\_\_

16) I motion for the Board to approve the appointment of extra-curricular positions for the 2021-22 school year as listed a-e:

- a. Rosemary Allen – Middle School Coordinator
- b. Robert Sciarrotta – Technology Coordinator
- c. Heather Thress – 8<sup>th</sup> Grade Fundraiser Advisor
- d. Alyson Flanagan – Boys & Girls Basketball Coach
- e. Madison Decker – Boys & Girls Basketball Coach (Assistant & Away Game Supervisor)

M\_\_\_\_\_ S\_\_\_\_\_

17) I motion for the Board to approve the following individuals as volunteers for the 2021-22 school year as listed a-f:

- a. Andrew Flanagan – Assistant Basketball Coach, Parent Volunteer
- b. Michael Longo – Assistant Basketball Coach, Parent Volunteer
- c. Nick DiLeo (if available) – Assistant Basketball Coach, Former Student Volunteer
- d. Susan Dechnik – Classroom Volunteer
- e. Sharon Stokes – Lunchroom Volunteer
- f. Sheila Thompson – Classroom Volunteer

M\_\_\_\_\_ S\_\_\_\_\_

18) I motion for the Board to confirm the following application for facilities use as listed a:

- a. Senator Singleton “Food Truck Friday” to use the Blacktop/Basketball Court to park a food truck on Friday, August 20, 2021 from 3:00-4:00 P.M.to distribute free lunches (hoagies) to families in need in the community. Responsible persons: Troy Singleton and Jennifer Aydjian.

M\_\_\_\_\_ S\_\_\_\_\_

19) I motion for the Board to approve participation in a substitute teacher calling consortium comprised of Delanco, Edgewater Park, Beverly and Riverton School Districts for the 2021-22 school year at an annual cost of \$1,600.77.

M\_\_\_\_\_ S\_\_\_\_\_

20) I motion for the Board to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2021-22 school year.

M\_\_\_\_\_ S\_\_\_\_\_

21) I motion for the Board to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2021-22 school year.

M\_\_\_\_\_ S\_\_\_\_\_

22) I motion for the Board to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2021-22 school year.

M\_\_\_\_\_ S\_\_\_\_\_

23) I motion for the Board to approve Mary Ellen Eck to be the School Safety Specialist for the 2021-22 school year.

M\_\_\_\_\_ S\_\_\_\_\_

24) I motion for the Board to approve the annual review and amendments to the School Safety and Security Plan/Manual, Emergency Procedure Plan and the Crisis Intervention procedures.

M\_\_\_\_\_ S\_\_\_\_\_

25) I motion for the Board to approve the annual review of the 2019-2022 Technology Plan as it was submitted to the New Jersey Department of Education.

M\_\_\_\_\_ S\_\_\_\_\_

26) I motion for the Board to approve the Fire & Security Drill Report for the month of September 2021 as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

27) I motion for the Board to approve the bus evacuation drill in October, 2021 for the 2021-22 school year.

M\_\_\_\_\_ S\_\_\_\_\_

28) I motion for the Board to approve the participation in Artome to promote our Art Program and as a fundraiser.

M\_\_\_\_\_ S\_\_\_\_\_

29) I motion for the Board to approve Alliance of Therapy Dogs (ATD) to provide classroom visits beginning October 2021.

M\_\_\_\_\_ S\_\_\_\_\_

30) I motion for the Board to confirm the workshop/professional day requests as listed a-c:

a. Mr. Nikolas Vrettos to attend professional development programs sponsored by NJASBO at a cost to the Board of \$900.00 plus mileage and BCASBO Roundtable meetings at a cost to the Board of \$200.00 plus mileage. Schedule of dates and locations on file in the main office.

b. Ms. Tracy Hofstrom to attend an online workshop, "Danielson-The Framework for Teaching in Your School Community" on September 21, 2021 at 12:00 P.M.at no cost to the Board.

- c. Mrs. Lora Palazzolo to attend an online ASHA Yearly Conference, “ASHA 2021 Rising United” on November 18-20, 2021, from 9:00 A.M. to 5:00 P.M. using Grant Funds of \$249.00.

M\_\_\_\_\_ S\_\_\_\_\_

- 31) I motion for the Board to approve the Professional Development activities as approved by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 32) I motion for the Board to approve all mandated training as listed a-t:

- a. AED (Automated External Defibrillators) - June 2021
- b. Affirmative Action Plan Training
- c. Asthma
- d. Bloodborne Pathogen Exposure Prevention
- e. Child Abuse: Identification & Intervention
- f. Communicable Diseases (COVID)
- g. Concussion Awareness
- h. Dyslexia
- i. EpiPen Delegate
- j. FERPA: Confidentiality of Records
- k. Glucagon
- l. Hazard Communications: Right to Understand
- m. Medical Emergencies
- n. Online Safety: What Every Educator Needs to Know (CIPA)
- o. Playground Supervision
- p. Sexual Harassment
- q. Seizure/Epilepsy
- r. Student Drug and Alcohol Abuse
- s. Sudden Cardiac Arrest in Athletes
- t. Youth Suicide Awareness & Prevention

M\_\_\_\_\_ S\_\_\_\_\_

- 33) I motion for the Board to approve the following individuals to be on the Safety Committee as listed a-f:

- a. Lorna Sullivan, District Anti-Bullying Specialist
- b. Mary Ellen Eck, Superintendent
- c. PTO Officer/Representative
- d. Elizabeth Odd, Social Worker
- e. Jennifer Douglass, Teacher
- f. Jacky Sutter, Michele DiMarino, School Nurse

M\_\_\_\_\_ S\_\_\_\_\_

34) I motion for the Board to approve the following individuals to be on the Superintendent's Advisory Committee (SAC) as listed a-h:

- a. Mary Ellen Eck, Superintendent
- b. Felicia McCamy, PTO President and/or designee
- c. Nikolas Vrettos, SBA
- d. Lorna Sullivan, School Psychologist
- e. Dawn Locantore, Teacher
- f. Chief John Shaw or representative
- g. Jacky Sutter, Michele DiMarino, School Nurse
- h. Alyson Flanagan, Parent

M\_\_\_\_\_ S\_\_\_\_\_

35) I motion for the Board to approve the Intervention & Referral Services (I&RS) Committee for the 2021-22 school year as listed a-h:

- a. Mrs. Mary Ellen Eck
- b. Dr. Lorna Sullivan
- c. Mrs. Lora Palazzolo (as needed)
- d. Ms. Cathryn Browning
- e. Mrs. Jaclyn Sutter/Mrs. Michele DiMarino
- f. Mrs. Christine Lubitsky/Mrs. Parker (BSI Teachers as needed)
- g. Miss Elizabeth Odd (Social Worker as needed)
- h. Classroom Teacher/Referring Teacher

M\_\_\_\_\_ S\_\_\_\_\_

36) I motion for the Board to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2021-22 school year as listed a:

- a. 192/193      \$1,206.00

M\_\_\_\_\_ S\_\_\_\_\_

37) I motion for the Board to approve the following 2021-22 tuition contracts as listed a-d:

- a. Palmyra Board of Education: 52 regular education students @ \$14,951 each;
- b. Palmyra Board of Education: 11 special education students @ \$17,813 each;
- c. Burlington County Institute of Technology: 13 regular & special education students @ \$3,587 each;
- d. Winslow Township Board of Education: 1 regular education student @ \$19,658.

M\_\_\_\_\_ S\_\_\_\_\_

38) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for August 2021.

M\_\_\_\_\_ S\_\_\_\_\_

39) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for August 2021 in balance.

M\_\_\_\_\_ S\_\_\_\_\_

40) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M \_\_\_\_\_ S \_\_\_\_\_  
Roll Call Vote.

41) I motion for the Board to approve the payment of bills for August 27, 2021 in the amount of \$40,246.85 and for September 29, 2021 in the amount of \$623,362.55.

M \_\_\_\_\_ S \_\_\_\_\_

42) I motion for the Board to approve the transfers, as listed in the amount of \$4,875.24 for August 2021.

M \_\_\_\_\_ S \_\_\_\_\_

**12. I motion for the Board to approve the resolution to move to Executive Session for the purpose of staff movement on the salary guide and a family leave request.**

**WHEREAS, N.J.S.A. 10:4-12** allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS,** the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS,** the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_);

\_\_\_\_Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_Any investigations of violations or possible violations of the law;

\_\_\_\_Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

**X** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_



13. I motion for the Board to approve reconvening to Public Session.

M\_\_\_\_\_ S\_\_\_\_\_

14. Action taken as a result of discussion during Executive Session

15. Discussion Items

16. Information Items

17. Recognition of Citizens for comment on items not on agenda.

18. I motion for the Board to approve the meeting to be adjourned.

M\_\_\_\_\_ S\_\_\_\_\_

MEE:mmf

9-22-21

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.