

RIVERTON BOARD OF EDUCATION
MINUTES OF OCTOBER 27, 2020
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:01 p.m. in the Gym at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 3, 2020 notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo (7:09)	Mr. Croft, President
Mr. Elliot (7:13)	Mr. Warnock, Vice President
Mrs. Mack	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mr. Nikolas Vrettos, School Board Secretary
Mr. Papenberg	

PUBLIC SESSION:

Motion made by Mrs. Mack, and seconded by Mrs. McGinnis to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on September 22, 2020.

Motion carried, all members voting aye.

CORRESPONDENCE: Mrs. Eck spoke about the student letter requesting additional recycling bins. Mrs. McGinnis suggested calling the County for additional bins while Mrs. Corbi mentioned making a request to the Borough.

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Update on Restart Plan:
 - 27 Virtual Students (9%) for Second Marking Period
 - Increasing Time for Kindergarten Students by 45 Minutes on December 1, 2020
- Security Drills
- Student Council Activities – Rain Garden Work
- Seventh Grade SS Projects:
 - Cleaned Legion Field, Riverton Park, & the River
 - Letter Asking for Recycling Bins
- QSAC
- Gifted Services
- Security Grant Application for \$20,000 for Security Cameras

- October Events:

- Week of Respect Activities
- Violence Awareness Week
- Red Ribbon Week

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. Vrettos reviewed the 2020-21 COVID-19 expenses, Coronavirus Grant, FEMA Grant, & the Reduction in Health Care Premiums.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Warnock spoke about the board meeting on Oct. 14th, which was their first live meeting since the pandemic began, student unions, diversifying literature, the vote for a new restart date, & losing the Beverly representative.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

- to confirm the most recent Restart and Recovery Plan for the 2020-21 School Year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the submission of the Securing Our Children's Future Bond Act Grant application for school security in the amount of \$20,000.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve submission of the Comprehensive Maintenance Plan and the Annual Maintenance Worksheet (M-1) for the 2020-21 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Annual Facility Checklist as completed by the Supervisor of Buildings and Grounds evaluating the health & safety of the school building.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the submission of the NJQSAC Statement of Assurances for the 2020-21 school year to the commissioner of Education in compliance with the provisions of N.J.A.C.6A:30-3.2(f).

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the following individuals to be on the QSAC Needs Assessment Committee as listed a-k:

- a. Mary Ellen Eck, Superintendent
- b. Nikolas Vrettos, SBA
- c. Michele Farr, Administrative Assistant
- d. Jaclyn Sutter, Nurse
- e. Michele DiMarino, Nurse
- f. Rose Allen, Middle School, SEEK
- g. Lorna Sullivan, School Psychologist
- h. Christine Durante, Teacher
- i. Robert Sciarrotta, Technology
- j. Walter Croft, BOE President
- k. Felicia McCamy, PTO President

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Chief School Administrator Professional Development Plan (2020-2025).

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Ms. Roberta K. Braverman as an Education Consultant in preparing DOE documents regarding Gifted Education.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the following individuals to be on the District Evaluation Advisory Committee (DEAC) as listed a-g:

- a. Lorna Sullivan, CST
- b. Scott Warnock, BOE member (once a year)
- c. Christine Durante, REA President and 3rd Grade Teacher
- d. Dawn Locantore, 1st Grade Teacher
- e. Rose Allen, Middle School Teacher
- f. Robert Sciarrotta, Technology Coordinator
- g. Felicia McCamy, PTO President and parent (once a year)

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following individuals to be on the Special Education Parent Advisory Committee as listed a-f:

- a. Dr. Lorna Sullivan
- b. Miss Elizabeth Odd
- c. Mrs. Amy Pfeiffer
- d. Mrs. Lora Palazzolo
- e. Ms. Adrienne Kupper
- f. Ms. Suzy Freeman

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the Assignment Plan for Certified and Noncertified Nurses as per New Jersey Code and to approve the annual review and re-adoption of Regulation# 5141 "Health; Nursing Plan" as presented by the Superintendent.

Seconded by Mr. Papenberg. Mrs. Eck commented that the County mentioned that we were the only school with 100% compliance. Motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for October, 2020, as submitted by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the following policy and regulation for 1st reading and adoption listed a-b:

- a. Policy #6171.2 - Gifted and Talented
- b. Regulation #6171.2 - Gifted and Talented Services

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the following regulation for 1st reading as listed a:

- a. Regulation #6114 - Pandemic Response Team

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office to use their personal vehicle for school related activities for the 2020-21 school year.

Seconded by Mrs. McGinnis. Mr. Sencindiver asked if we are limiting moving people around in cars and Mrs. Eck responded there has only been two instances. Motion carried, all members voting aye.

-to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2020-21 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the annual review of the Uniform State Memorandum of Agreement with all addendums between Education and Law Enforcement Officials (MOA) and the Memorandum of Understanding (MOU) regarding live video streaming for the 2020-21 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve Brett DiNovi and Associates to provide Behavioral Consultation and Therapy Services, as needed, for the 2020-21 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Dr. Hewitt to conduct psychiatric evaluations as part of the Child Study Team Evaluations as assigned by the Child Study Team at a cost of \$650.00 per evaluation.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the following 2020-21 tuition contracts as listed a-c:

- a. Burlington County Special Services School District: 3 special education students @ \$44,550 each;
- b. Palmyra Board of Education: 57 regular education students @ \$14,725 each;
- c. Palmyra Board of Education: 10 special education students @ \$18,146 each.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve and accept the state funds for Orchard Friends, our nonpublic school, for the 2020-21 school year as listed a-d:

- a. Technology (Covid) \$ 305
- b. Textbooks \$ 428
- c. Security \$2,975
- d. Nursing \$1,734

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the School Alliance Insurance Fund Safety Incentive Program Award Credit (SAIF) in the amount of \$3,500.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the use of extraordinary aid funds for the 2020-2021 Budget in an amount of \$11,180 for special education costs related to out of district placements.

Revenue-

Extraordinary Aid	#10-3131-000	\$11,180
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Appropriation –

Tuition Private Schools	#11-000-100-566-0	\$11,180
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Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the annual assessment of \$3,500 (prorated) for the 2020-21 school year for Environmental and Pollution Coverage through The Beazley Group.

Seconded by Mrs. Mack. Mr. Sencindiver asked why this wasn't included in the original quotes. Mr. Vrettos responded that both quotes from the Spring did not include this coverage and that it took several months to find a carrier who would offer the policy. Motion carried, all members voting aye.

-to approve to appropriate the Corona Virus Relief Fund Grant in the amount of \$14,835 for related items to address health and safety measures.

Revenue-

CRF Grant	#20-4532	\$14,835
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Appropriation-

CRF Grant	#20-479-200-600	\$14,835
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Seconded by Mrs. Corbi. Mr. Sencindiver asked if all these grants mitigate COVID-19 expenses. Mr. Vrettos responded yes and reviewed a printout of current purchase orders and the source of funding. Motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for September 2020.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for September 2020 in balance.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of September 22, 2020 after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Mack. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for September 25, 2020 in the amount of \$152,149.22 and for October 28, 2020 in the amount of \$475,323.44.

Seconded by Mrs. Mack, motion carried, all members voting aye.

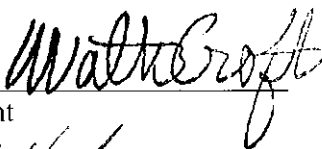
-to approve the transfers, as listed, in the amount of \$48,621.66 for September 2020.

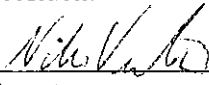
Seconded by Mrs. Mack, motion carried, all members voting aye.

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staff family leave and special education teacher position.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President


Secretary

WHEREAS, *N.J.S.A. 10:4-12* allows for a Public Body to go into closed session during a Public Meeting; and **WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in *N.J.S.A. 10:4-12*:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing, 124 N.J. 478*, the employee (s) and nature of discussion _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

***BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Mack, the Board adjourned to Executive Session at 7:27 p.m. for the purpose of discussing staff family leave and special education teacher position.

PUBLIC SESSION:

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Mack, the Board reconvened to open Public Session at 7:29 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motion:

-to approve Mr. Robert Sciarrotta for intermittent leave under the Family and Medical Leave Act beginning October 26, 2020 to June 30, 2021.

Seconded by Mrs. Mack, motion carried, all members voting aye.

DISCUSSION ITEMS: Mrs. Eck asked the Board's opinion on going full remote on Wednesday, November 4th, the day after Election Day and prior to the NJ Teacher's Convention break. The Board supported her suggestion.

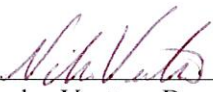
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:


Hearing no further business, Mr. Croft called for a motion to adjourn at 7:31 p.m.

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Mack, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.




Nikolas Vrettos, Board Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary