

RIVERTON BOARD OF EDUCATION
MINUTES OF OCTOBER 23, 2018
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:00 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 3, 2018, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

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| Mrs. Corbi | Mr. Sencindiver |
| Mr. DiLeo | Mr. Croft, President |
| Mr. Elliot (N.A.) | Mr. Warnock, Vice President |
| Mrs. Mack (N.A.) | Mrs. Mary Ellen Eck, Superintendent |
| Mrs. McGinnis (N.A.) | Mr. Jonathan Yates, School Board Secretary |
| Mr. Papenberg | |

PUBLIC HEARING:

Mr. Croft opened the meeting to a Public Hearing on School Violence Awareness Week/the Week of Respect Annual Report (In addition to the period 1 and period 2 reports in January and June) at 7:01 p.m.

Mrs. Eck listed all activities completed and planned for this month. A discussion was opened to the public.

Upon hearing no questions from the public, Mr. Croft closed the Public Hearing on School Violence Awareness Week/Week of Respect Annual Report.

PUBLIC SESSION:

Motion made by Mr. Warnock, and seconded by Mrs. Corbi to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on September 25, 2018.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- October Activities
 - Bus Evacuation
 - Field Trips
 - In-Service Details
 - Spirit Week/Night
- Summer Reading Data & Rewards
- Parent – Teacher Conferences & Upcoming Book Fair
- American Education Week
- Classroom Updates – With Curriculum Updates

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmira Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. DiLeo made the following motion:

-to approve submission of the Comprehensive Maintenance Plan and the Annual Maintenance Worksheet (M-1) for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the Annual Facility Checklist as completed by the Supervisor of Buildings and Grounds evaluating the health & safety of the school building.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the Holiday Concert to be held on December 6, 2018 in the gym.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Student Council Dance on December 7, 2018, in the gym.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the PTO Variety Show on March 1st and 2nd, 2019.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to confirm/approve the observance of American Education Week, November 12-16, 2018 with the 14th being a day for visitors.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following policies for first reading as listed a- o :

- | | | |
|-------------------|---|---|
| a. Policy #1100 | - | Communicating with the Public |
| b. Policy #1600 | - | Relations Between Other Entities And The District |
| c. Policy #2224 | - | Nondiscrimination/Affirmative Action |
| d. Policy #2240 | - | Research, Evaluation and Planning |
| e. Policy #3516 | - | Safety |
| f. Policy #5113 | - | Attendance, Absences, and Excuses |
| g. Policy #6122 | - | Articulation |
| h. Policy #6142.1 | - | Family Life Education |
| i. Policy #6142.6 | - | Basic Skills |
| j. Policy #6143 | - | Curriculum Guides |
| k. Policy #6147 | - | Standards of Proficiency |
| l. Policy #6147.1 | - | Evaluation of Individual Student Performance |
| m. Policy #6164 | - | Response to Intervention |
| n. Policy #6178 | - | Early Childhood Education/Preschool |
| o. Policy #5142.2 | - | Physical Restraint |

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the following policy for second reading and adoption as listed a:

- | | | |
|-----------|---|---------------------------------------|
| a. 5131.1 | - | Harassment, Intimidation and Bullying |
|-----------|---|---------------------------------------|

Seconded by Mr. DiLeo, motion carried, all members voting aye.

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-to approve the following regulations for first reading as listed a-b:

- a. 5142.2R - Physical Restraint
- b. 6171.3 - Riverton School Title 1 Program Plan

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the following regulation for second reading and adoption as listed a:

- a. 4151/4251R - Attendance

Seconded by Mr. Papenberg. Mr. Elliot asked what had changed. Mrs. Eck answered staff attendance because of new protocol. Motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the Assignment Plan for Certified and Noncertified Nurses as per New Jersey Code and to approve the annual review and re-adoption of Regulation# 5141 "Health; Nursing Plan" as presented by the Superintendent.

Seconded by Mr. DiLeo. Mr. Sencindiver asked who holds the current nurse's position. Mrs. Eck explained the position is shared by Mrs. Sutter and Mrs. DiMarino. Motion carried, all members voting aye.

-to approve the Riverton boys/girls basketball schedule for the 2018-19 school year. The schedule will be on file in the main office and on the District's website.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the following applications for facilities use as listed a:

- a. Environmental Club, "We Drink the River" to use the Media Center on Thursdays from 3:00 – 3:45 P.M.
Responsible persons: Patricia DeVito, Bridgette Veasy, and Mark Jendrzewski.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Fire & Security Drill Report for October, 2018, as submitted by the Superintendent.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve/confirm the following class trips as listed a-b:

- a. Eighth grade to Palmyra High School to tour the building and review various curricular and extra-curricular programs offered to students;
- b. Third Grade to the Arden Theater to watch a live performance of Charlotte's Web.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve a \$250 award for the Riverton student graduating from Palmyra High School in June 2019 with the highest grade point average.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to appoint Mary Ellen Eck to be the School Safety Specialist for the 2018-19 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Brett DiNovi and Associates to provide Behavioral Consultation and Therapy Services, as needed, for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Dr. Barbara Leech to conduct neuropsychological testing as part of the Child Study Team Evaluations as assigned by the Child Study Team at the cost of \$1,500.00 per evaluation.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the School Alliance Insurance Fund Safety Incentive Program Award Credit (SAIF) in the amount of \$3,500.

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Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for September 2018.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for September 2018 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of September 30, 2018, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for September 28, 2018 in the amount of \$202,991.80 and for October 24, 2018 in the amount of \$195,234.31.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

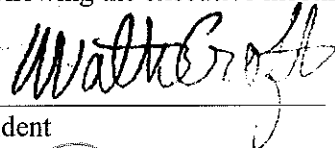
-to approve the transfers, as listed, in the amount of \$7,664.13 for September 2018.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

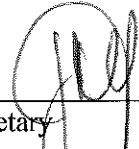
EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring a part-time custodian.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

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WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and **WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. DiLeo, seconded by Mr. Papenberg, the Board adjourned to Executive Session at 7:18 p.m. for the purpose of discussion of hiring a part-time custodian. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi, seconded by Mr. Papenberg, the Board reconvened to open Public Session at 7:22 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve Mr. Erik Minix as a Junior Custodian beginning with 10 hours per week not to exceed 20 hours at the rate of \$10.00/ hour as assigned by the Business Administrator.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: None

INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

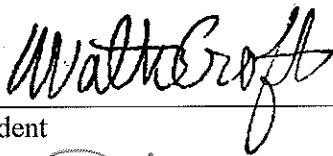
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:33 p.m.

Upon a motion made by Mr. Elliot, seconded by Mr. DiLeo, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

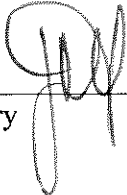


Jonathan Yates, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary