

RIVERTON BOARD OF EDUCATION
MINUTES OF NOVEMBER 28, 2017
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:04 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2017, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi (A)	Mr. Sencindiver (N.A.)
Mr. DiLeo	Mr. Croft, President
Mr. Elliot (N.A.)	Mr. Warnock, Vice President
Mrs. Mack (A)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mr. Jonathan Yates, School Board Secretary
Mr. Papenberg	

AUDIT PRESENTATION:

Mr. Robert Inverso reported on the 2016-17 year-end audit. He stated the school remains in excellent financial condition and made no further suggestions or recommendations.

PUBLIC HEARING:

Mr. Croft opened the meeting to a Public Hearing on School Violence/Vandalism and Harassment, Intimidation and Bullying at 7:04 p.m.

Mrs. Eck listed all activities completed and planned for this month and she summarized and gave an update on the Violence/Vandalism and HIB reports.

Upon hearing no questions from the public, Mr. Croft closed the Public Hearing on School Violence/Vandalism and Harassment, Intimidation and Bullying at 7:06 p.m.

PUBLIC SESSION:

Motion made by Mr. Warnock, and seconded by Mr. Papenberg to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on October 24, 2017.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- 60 Visitors - American Education Week
- Approximately 300 Conferences Scheduled
- Preschool Lottery - January Reorganization Meeting
- School Resource Officer Training & School Safety Specialist Training –
Dr. Sullivan on Agenda 5 Days & Mrs. Eck TBD
- Art Mural & Teen Arts Festival
- Budget Calendar

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. DiLeo made the following motion:

-to accept the audit for the 2016-17 school year as prepared and presented by Mr. Robert Inverso, Inverso and Stewart and to approve the submission of the Corrective Action Plan (no recommendations) to the County Office of Education for approval.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Annual Review and Revisions of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Fourth Grade SEEK to attend “Brain Drain” at Cinnaminson Memorial School to participate in challenging games/activities that develop critical thinking skills.

November 28, 2017 Board Minutes

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve those individuals on the updated list on file in the main office from the Sub Calling Service as certified substitutes for the 2017-18 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve Mr. Edward Ochs as a substitute teacher for the 2017-18 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the workshop/professional day requests as listed a:

- a. Dr. Lorna Sullivan to attend a workshop, "Safe Schools Resource Officer/School Liaison Training" January 8-12, 2018, 8:30 A.M. – 4:30 P.M. at the Monmouth County Police Academy, Freehold, NJ at a cost to the Board of \$350.00 plus mileage.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the 13th Annual Night of the Arts, Thursday, May 17, 2018, 7:00 – 9:00 P.M.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the participation of middle school students in the 2018 Teen Arts Festival at Rowan College on March 14, 2018 at a cost to the Board \$150.00.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve the following volunteers to assist with Interscholastic basketball for the 2017-18 school year as listed a-b:

- a. Mr. Robert Martin - Boys Basketball
- b. Mr. Drew Gilmore - Girls Basketball

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2017-18 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve the following application for facilities use as listed a:

- a. Riverton Brownie Troop to use the Media Center on Thursday evenings from November 2017 through June 2018, 6:00-7:00 P.M. Responsible person: Andrea Gagliardi.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the following job descriptions for second reading and adoption as listed a-b:

- a. #60- School Anti-Bullying Specialist
- b. #61- Emergencies & Disaster Preparedness

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the preschool tuition rate for regular education students of \$3000/student (\$75.00 increase) for the 2017-18 school year and the lottery to be held January 2, 2018.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Fire & Security Drill Report for November 2017, as submitted by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the 2017-18 Title I Comparability of Services Report and the Title I Performance Report submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the budget calendar and budget goals for school year 2017-18.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for October 2017.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the Board Secretary's and Treasurer's Reports for October 2017 in balance.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of October 31, 2017, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mr. DiLeo made the following motion:

-to approve the payment of bills for October 27, 2017, in the amount of \$186,180.90, October 27, 2017(1) in the amount of \$124.95, October 27, 2017(2) in the amount of \$.02 and for November 29, 2017 in the amount of \$704,099.13.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the transfers, as listed in the amount of \$63,674.85 for October 2017.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

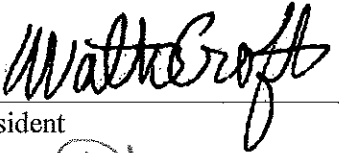
-to approve Ms. Catherine Anderson as a substitute teacher for the 2017-18 school year.

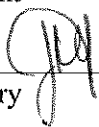
Seconded by Mr. Papenberg, motion carried, all members voting aye.

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staff leave request and staff hiring.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President


Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the _____ employee(s) _____ and _____ nature _____ of _____ discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Papenberg, the Board adjourned to Executive Session at 7:14 p.m. for the purpose of discussion of staff leave request and staff hiring. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mr. Papenberg, seconded by Mr. Warnock, the Board reconvened to open Public Session at 7:45 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Mr. DiLeo made the following motions:

-to accept with regrets, the retirement/resignation of Mrs. Melissa Creagh effective December 1, 2017.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Jessica Yeager as the Interim teacher for Middle School Language Arts at the salary of \$66,205 (Step 5 MA+30) prorated for the 2017-18 school year beginning December 1, 2017.

Seconded by Mrs. McGinnis motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Federal Family and Medical Leave of Absence for Mrs. Danielle Milburn beginning January 8, 2018 until March 30, 2018 and NJ Family Leave beginning approximately February 19, 2018 until May 18, 2018.

Seconded by Mr. DiLeo motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve NJ Family Leave for Mrs. Katie Gonzalez beginning January 5, 2018 until April 2, 2018.

Seconded by Mr. Warnock motion carried, all members voting aye.

November 28, 2017 Board Minutes

Mr. Warnock made the following motion:

-to approve accepting tuition student (#9786085063) per policy #5118 for the remainder of the 2017-18 school year at a per pupil cost of \$1,290/month for December, 2017 through April, 2018.

Seconded by Mr.DiLeo motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve Mrs. Samantha Miller as an Interim Kindergarten teacher beginning January 8, 2018 until May 18, 2018 at the substitute rate and move to Step 1 at the Superintendent's discretion.

Seconded by Mrs.McGinnis motion carried, all members voting aye.

-to approve Mrs. Jeanne Paulsen as an Interim Confidential Secretary beginning January 5, 2018 at a rate of \$120.00/day for twelve weeks.

Seconded by Mrs.McGinnis motion carried, all members voting aye.

DISCUSSION ITEMS: None


INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

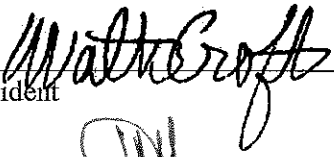
Hearing no further business, Mr. Croft called for a motion to adjourn at 7:53 p.m.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Papenberg, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

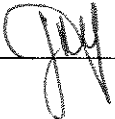


Jonathan Yates, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary