

RIVERTON BOARD OF EDUCATION  
MINUTES OF NOVEMBER 26, 2019  
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:02 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2019, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo	Mr. Croft, President
Mr. Elliot	Mr. Warnock, Vice President
Mrs. Mack (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mr. Nikolas Vrettros, School Board Secretary
Mr. Papenberg	

**PUBLIC SESSION:**

Motion made by Mr. Warnock, and seconded by Mr. Sencindiver to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on October 22, 2019.

Motion carried, all members voting aye.

**CORRESPONDENCE:** Mr. Croft read a letter from a student thanking his grandparent for serving as a veteran as he was honored on Veteran’s Day.

**ADMINISTRATION REPORT:**

Mrs. Eck spoke about the following items:

- Congratulations/Thank You - Re-Election of Schoolboard Members: Mrs. McGinnis, Mr. Papenberg, Mr. DiLeo
- ESSA – School/District Accountability
- All Test Scores on DOE Website, DFG Reports No Longer used, Census Data Considered Outdated
- 8<sup>th</sup> Grade Clean-Up Included: Parks/School, Public Works, Cyber Robotics
- Preschool Tuition Increased to \$3200 (^100)
- Great Outreach Projects Including: Purple Heart Donations, Coat Drive, Giving Tree, Operation Yellow Ribbon

**RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS:** None

**PTO:** None

**COMMITTEE REPORTS:**

- a. **Personnel** – Mr. Sencindiver reported he met with the Superintendent about her contract and there was no conclusion.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. DiLeo reported there was an update to be given about the Rain Garden. Mr. Vrettos spoke about the meeting with the Environmental Committee on 11/22 & Mr. Robinson commented on the meeting. He distributed a detailed maintenance plan & agreed discussion points.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motion:

-to accept the New Jersey Department of Education 2018-19 ESSA Accountability Profile.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the 15<sup>th</sup> Annual Night of the Arts, Thursday, May 7, 2020, 6:00 – 8:00 P.M.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the PTO Family Fun Night on Friday, February 7, 2020.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve January 31, 2020 as Kindergarten Round-up Day, 8:30 – 11:30 A.M. and 1:00 – 3:00 P.M.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Fourth Grade SEEK to attend “Brain Drain” at Cinnaminson Memorial School to participate in challenging games/activities that develop critical thinking skills.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the eighth grade walking field trip to Riverton Park to help cleanup, as part of the Clean Communities and Recycling Grant.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following new policies and regulation for first reading as listed a-c :

- a. #5125.1 - Electronic Student Data and Records
- b. #6000 - Digital Learning School Environment
- c. #5125.1 Reg. - Electronic Student Data and Records

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the preschool tuition rate for regular education students of \$3,200/student (\$100.00 increase) for the 2020-21 school year and the lottery to be held January 2, 2020.

Seconded by Mr. DiLeo. Mr. Sencindiver asked what was the amount of preschool applications and Mrs. Eck responded that it was larger than in the past. Mr. Croft asked if there was room for additional seats and Mrs. Eck responded that the special education students needed to be taken into consideration. Motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Rowan University student teacher placement of Ms. Katelyn D' Ambrosio for Spring and Fall 2020 semesters beginning January 21, 2020 and ending December 17, 2020.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Chief John Shaw as liaison between the Police Department and Riverton School.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Dileo made the following motions:

-to approve Ms. Sandi Szczepanski to complete 25 hours of field experience as part of her class, Instructional Leadership Supervision and under the supervision of Mary Fitzgerald and Mary Ellen Eck.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve/confirm the following workshop/professional day requests as listed a-e:

- a. Mrs. Jeanne Paulsen to attend a workshop, "Verification Process & Reporting Training" on November 13, 2019 at the Rutgers Eco Complex, Bordentown, NJ, from 10:00 A.M. until 1:00 P.M. at a cost to the Board for mileage;
- b. Dr. Lorna Sullivan to attend a workshop, "The Role of the Anti-Bullying Specialist Developing Protocols and Responding to HIB" on January 9, 2020 at the Burlington County Special Services School District Media Center, Westampton, NJ, from 9:00 A.M. until 3:00 P.M. at a cost to the Board for mileage;
- c. Mrs. Amy Penwell to attend a workshop, "NJASL 2019 Fall Conference" on December 9 and 10, 2019 at the Hilton East Brunswick, NJ from 8:00 A.M. until 6:00 P.M. at a cost to the Board of \$230.00;
- d. Mrs. Mary Ellen Eck to attend a workshop, "Safe Schools Resource Officer/School Liaison Training" on July 6-10, 2019 at the Camden County College Police Academy from 8:30 A.M. until 4:30 P.M. at a cost to the Board of \$395.00 plus mileage;
- e. Miss Jessica Yeager to attend a workshop, "Building a Growth Mindset Classroom" on December 13, 2019 at Samuel H. Jones Innovation Center, Mullica Hill, N.J. from 8:30 A.M. until 2:00 P.M. at a cost to the Board of \$149.00 plus mileage.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve purchasing a Cyber Robotics Course for the 8<sup>th</sup> grade at a cost of \$500.00. (Expiration: June 2020)

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Amazing Transformations to provide Behavioral Consultation and Therapy Services, as needed, for the 2019-20 school year at the rate of \$75.00/hr.

Seconded by Mr. Dileo. Mrs. Eck said it is selective mutism and is excited to give it a try. Motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve Mrs. Jill Dellisanti as a Substitute Nurse for the 2019-20 school year.

Seconded by Mr. Warnock, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following applications for facilities use as listed a:

- a. Palmyra High School to use the Media Center on Wednesday, November 20, 2019 for the "Palmyra High School Panel of Students Presentation: beginning at 6:30 P.M. Responsible person: Mr. Jim Riley.

Seconded by Mr. Elliot. Mr. Croft asked if Jim Riley lives in Riverton and Mrs. Eck responded yes. Motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve those individuals on the updated list on file in the main office from the Sub Calling Service as certified substitutes for the 2019-20 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for November 2019, as submitted by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the 2019-20 Title I Comparability of Services Report and the 2018-19 Title I Performance Report submitted by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the budget calendar and budget goals for school year 2020-21.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the following 2019-20 tuition contracts as listed a-c:

- a. Palmyra Board of Education: regular education student @ \$14,927 each;
- b. Palmyra Board of Education: special education students @ \$20,927 each;
- c. Y.A.L.E. School: 1 special education student @ \$44,852.92.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the Joint Transportation Agreement with Delran Township School District to provide transportation services as specified for the 2019-20 school year.

Seconded by Mr. Elliot. Mrs. Corbi questioned as to whether Cinnaminson provided transportation for Riverton. Motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for October 2019.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for October 2019 in balance.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the following resolution .....

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of October 31, 2019, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. McGinnis. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for October 25, 2019, in the amount of \$143,093.03 and for November 27, 2019 in the amount of \$777,935.79.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

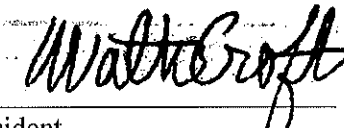
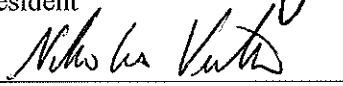
-to approve the transfers, as listed in the amount of \$1,395.53 for October 2019.

Seconded by Mr. Elliot, motion carried, all members voting aye.

**EXECUTIVE SESSION:**

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of social worker, home instruction, and hiring an aide.

FURTHER, that any action taken shall be disclosed following the executive meeting.

  
 \_\_\_\_\_  
 President  
  
 \_\_\_\_\_  
 Secretary

***WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and***  
***WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and***  
***WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.***  
***NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:***

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

***BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

Upon a motion made by Mrs. McGinnis, seconded by Mr. Warnock, the Board adjourned to Executive Session at 7:26 p.m. for the purpose of discussion of social worker, home instruction, and hiring an aide. Motion carried, all members voting aye.

**PUBLIC SESSION:**

Upon a motion made by Mr. Warnock, seconded by Mrs. McGinnis, the Board reconvened to open Public Session at 7:34 p.m. Motion carried, all members voting aye.

**ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:**

Based on the recommendation of the Superintendent, Mr. Warnock made the following motions:

-to approve Mrs. Terrye McGilberry and Miss Katherine Pacione to provide home instruction for student #3306583650 beginning November 4, 2019 as assigned by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve increasing the position of Miss Elizabeth Odd, School Social Worker to 60% for the 2019-20 school year beginning December 2, 2019.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Mrs. Marilyn Lippincott, Substitute Teacher, as a Special Education Aide 3 days/week for the 2019-20 school year to assist with the ELL Program at our Substitute Teacher rate.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the revised Staffing Pattern (copy in Board Folder/Scan) for the 2018-19 school year as presented by the Superintendent.

Seconded by Mr. Sencindiver. A roll call was taken with all members voting aye. Motion carried.



**DISCUSSION ITEMS:** Palmyra BOE Representative – Mr. Warnock will start @ Jan. 2, 2020 Meeting.

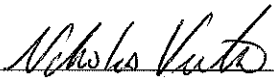
**INFORMATION ITEMS:** Sweeney Article

**RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA:** None


**ADJOURNMENT:**

Hearing no further business, Mr. Warnock called for a motion to adjourn at 7:42 p.m.

Upon a motion made by Mr. DiLeo, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

  
 \_\_\_\_\_  
 Nikolas Vrettos, Secretary  
 Riverton Board of Education

**APPROVED UPON MOTION OF THE BOARD**

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Secretary