

RIVERTON BOARD OF EDUCATION  
MINUTES OF NOVEMBER 23, 2021  
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:00 p.m. in the Gym at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 6, 2021 notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

Mr. Croft took a roll call and the following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. Elliot (A)	Mr. Croft, President
Mrs. Falicki	Mrs. McGinnis, Vice President
Mrs. Matzelle	Mrs. Eck, Superintendent
Mr. Papenberg	Mr. Vrettos, School Board Secretary
Mrs. Quinzi	

**PUBLIC SESSION:**

Motion made by Mrs. McGinnis and seconded by Mrs. Corbi to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on October 26, 2021.

Motion carried, all members voting aye.

**CORRESPONDENCE:** Student request to reduce use of plastic and styrofoam at Riverton School.

**ADMINISTRATION REPORT:**

Mrs. Eck spoke about the following items:

- Update on School Activities
- Discussion of Substitute Policy
- Discussion of possible COVID Vaccine Clinic

**RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS:** None

**PTO:** None

**COMMITTEE REPORTS:**

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. Croft announced the new chairwoman of Building & Grounds is Mrs. Matzelle, who then updated the group on the latest raingarden activities. Mr. Vrettos commented the chiller project has been completed and plumbing and electrical inspections have been closed. Final payment is in the current check run.
- d. **Finance** – Mr. Papenberg reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mrs. Falicki commented on Palmyra information, data presentation, 5-year plan, restoring practices and curriculum.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve the preschool tuition rate for the regular education students of \$3,200/student (no increase) for the 2022-23 school year and the lottery to be held January 4, 2022.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve substitute teachers for the 2021-22 school year as listed a-b.

- a. Mrs. Sharon Stokes
- b. Miss McKenna Urwiler

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following appointments for extra-curricular duty as listed a-c:

- a. Samantha Miller – Cheerleading Coach (Split)
- b. Madison Decker – Dance Chaperone
- c. Terrye McGilberry – Dance Chaperone

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the following application for facilities use as listed a:

- a. PE Academy Camps to use (in case of severe weather) the gymnasium, computer lab, restrooms on June 20-24 and June 27-July 1, 2022 from 8:45 A.M. until 12:15 P.M. Responsible persons: Robert Sciarrotta and Dave Zaun.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve Riverton Middle School Students to participate on the Palmyra Middle School Wrestling Team this winter at a cost to the Board of \$200/student.

Seconded by Mr. Papenberg. Mr. Croft asked if students have ever joined Palmyra for sports. Mrs. Eck responded no, but this is a good place to start. Soccer has been brought up in the past but it is more difficult. Mrs. Falicki asked if students will be able to play basketball and wrestle. Mrs. Eck responded yes. Motion carried, all members voting aye.

-to approve the Riverton boys/girls basketball schedule for the 2021-22 school year. The schedule will be on file in the main office and on the District's website.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for November 2021, as submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Home Instruction with Brookfield School/Jefferson Health Program for one student at a cost of \$45/hour.

Seconded by Mrs. McGinnis. Mr. Sencindiver asked if this is a health concern. Mrs. Eck responded it is a mental health concern, and being in-person has been helpful. Motion carried, all members voting aye.

-to approve the workshop/professional day request as listed a:

- a. Miss Katherine Pacione to attend and present at the American Meteorological Society Annual Meeting on January 24 and 25, 2022 at the George R. Brown Convention Center at no cost to the Board.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Educational Consortium for Telecommunications Savings (ECTS) yearly contract, (e-rate consultant).

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to confirm completion of HIB Investigation Case #2 and Case #3.

Seconded by Mrs. McGinnis. Mr. Sencindiver asked for clarification. Mrs. Eck responded harassment, intimidation, and bullying. Mr. Sencindiver commented that off-campus incidents will get weathered down. Mrs. Eck responded that the social media part of it has been difficult to handle. Motion carried, all members voting aye.

-to approve the 2021-22 Title I Comparability of Services Report as prepared by Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the budget calendar and budget goals for the 2021-22 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for October 2021.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Board Secretary’s and Treasurer’s Reports for October 2021 in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the following resolution .....

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of October 31, 2021 after review of the secretary’s monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Seconded by Mrs. McGinnis. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for November 24, 2021 in the amount of \$749,351.48.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

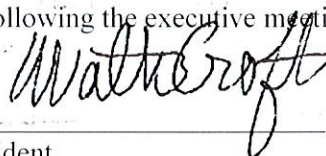
-to approve the transfers, as listed, in the amount of \$230,803.57 for October 2021.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

**EXECUTIVE SESSION:**

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring an interim teacher.

FURTHER, that any action taken shall be disclosed following the executive meeting.



\_\_\_\_\_  
President



\_\_\_\_\_  
Secretary

***WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and***  
***WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and***

***WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.***

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

X \_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion \_\_\_\_\_);

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. McGinnis, seconded by Mr. Papenberg, the Board adjourned to Executive Session at 7:18 p.m. for the purpose of discussing hiring an interim teacher.

**PUBLIC SESSION:**

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:21 p.m. Motion carried, all members voting aye.

**ACTION TAKEN AS A RESULT OF DISCUSSION DURING EXECUTIVE SESSION:**

Based on the recommendation of the Superintendent, Mrs. Falicki made the following motion:

-to approve Ms. Susan Leonard as a substitute teacher for the 2021-22 school year and as an Interim Teacher beginning January 3, 2022 until May 13, 2022 at the rate of pay of \$125.00/day (3.5 hours).

Seconded by Mrs. Corbi, motion carried, all members voting aye.

**DISCUSSION ITEMS:** Mr. Sencindiver asked if PE Academy is Mr. Sciarrotta and Mr. Zaun. Mrs. Eck responded yes, and that they submitted an insurance certificate and facility request paperwork.


**INFORMATION ITEMS:** Mr. Vrettos informed the Board that an RFP was posted on the district website for audit and legal services. Mr. Sencindiver questioned the posting and commented that professional services do not need to be posted.

**RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA:** None

**ADJOURNMENT:**

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:29 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mr. Papenberg, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

  
\_\_\_\_\_  
Nikolas Vrettos, Board Secretary  
Riverton Board of Education

**APPROVED UPON MOTION OF THE BOARD**

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary