

RIVERTON BOARD OF EDUCATION
MINUTES OF MAY 25, 2021
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mrs. McGinnis at 7:02 p.m. in the Media Center at the school.

Mrs. McGinnis led the salute to the flag, and read the following statement:

“On January 6, 2021, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver (A)
Mr. DiLeo	Mr. Croft, President (N.A.)
Mr. Elliot	Mrs. McGinnis, Vice President
Mrs. Falicki	Mrs. Mary Ellen Eck, Superintendent
Mrs. Matzelle	Mr. Nikolas Vrettos, School Board Secretary
Mr. Papenberg	

PUBLIC SESSION:

Mrs. McGinnis asked for a motion to adjourn to the presentations and reception.

Upon a motion made by Mrs. Corbi and seconded by Mr. DiLeo, the Board adjourned to the presentations and reception at 7:03.

Those honored at the reception were as follows: Mrs. Kristin Park for Educator of the Year, Mrs. Dawn Locantore for 25 Years of Service, and Mrs. Doreen Walter for 30 Years of Service.

Motion made by Mr. DiLeo and seconded by Mrs. Corbi to reconvene the regular meeting at 7:33.

Motion carried, all members voting aye.

Motion made by Mrs. Corbi, and seconded by Mr. Elliot to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on April 27, 2021.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Discussion of Summer Support Program
 - Academically – Math (STEM) and ELA
 - Social Skills Group
- Open Discussion on the Full Reopening Plan
 - Asking for Input on Current Protocols to Plan for 2021-22 School Year

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. Vrettos spoke about the emails he received regarding the front flower beds, specifically the plants that were removed during a Spring clean-up by Student Council. Mr. Vrettos also briefly spoke about parents weeding the side beds during student pick-up. Mrs. Matzelle commented that she assisted the green team with a clean-up on Howard Street. Mrs. Eck and Mrs. McGinnis updated the group on the status of the raingarden sign. Additionally, Mr. Vrettos informed the Board about the status of the chiller repair and the beginning stages of possibly replacing the unit. He stated with this occurring in the past week, he will have more figures at the June meeting.
- d. **Finance** – Mr. DiLeo found all bills to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent Mrs. Corbi made the following motion:

-to approve the appointment of Mary Ellen Eck, Superintendent, for the 2021-22 school year as listed a-e:

- a. Authorized representative for all state and federal funds
- b. Title IX Officer
- c. Assistant Board of Education Secretary
- d. Custodian of Records for Student and Personnel Records
- e. School District Data Coordinator

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mr. Elliot made the following motion:

-to approve the appointment of Mr. Nikolas Vrettos, School Business Administrator for the 2021-22 school year as listed a-f:

- a. Board Secretary
- b. Authorized Purchasing Agent for the Riverton Board of Education
- c. Public Agency Compliance Officer
- d. Custodian of Records for Financial and Governmental Records
- e. Right-to-Know Officer
- f. Safety & Health Designee

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve the appointment of Michael Palladino for the 2021-22 school year as listed a-c:

- a. Integrated Pest Management Coordinator
- b. Asbestos/AHERA/PEOSA Coordinator
- c. Indoor Air Quality Designee

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the appointment of Dr. Anthony Bonett as the school physician for the 2021-22 school year, at a fee of \$700.00 and a fee schedule of \$40.00 per for necessary exams.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the appointment of Dr. Lorna Sullivan for the 2021-22 school year as listed a-f:

- a. Anti-Bullying Coordinator
- b. Educational Stability Specialist
- c. School Safety Team Leader
- d. Substance Awareness Coordinator
- e. Section 504 Officer
- f. Homeless Liaison

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the appointment of Mr. Robert Sciarrotta for the 2021-22 school year as listed a:

- a. School District Data Coordinator

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following appointments for the 2021-22 school year as listed a:

a. Anti-Bullying Specialist (school level) – Miss Elizabeth Odd, Mrs. Jaclyn Sutter;

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the appointment of Thomas Egan as Treasurer of School Monies for the 2021-22 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the request to allow the Superintendent to fill any vacant position for the 2021-22 school year with a qualified candidate who holds, if position warrants, appropriate N.J. Certification and whose references are suitable prior to the next regular scheduled Board of Education meeting. The Board will take action to approve/confirm the recommended candidate at their next regular scheduled meeting.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the Chief School Administrator Professional Development Plan achievement for the 2021-22 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the School/District Professional Development Plan for the 2021-22 school year as prepared by all teachers and finalized by the School Improvement Plan (SCIP) Advisory Committee.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Riverton School District Mentoring Plan for the 2021-22 school year as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the annual review of our Multi-Year Comprehensive Equity Plan and Statement of Assurance for the school year 2021-22 as prepared by the Affirmative Action Team.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the revised Staffing Pattern (copy in Board Folder) for the 2021-22 school year as presented by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve Caitlin Leone to provide an Extended School Year Program for 10 hours/week (July 5 – July 29) for a 4-week summer session at her contractual rate.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the Summer Academic Support Program and the following teachers as assigned by the Superintendent listed a-n:

- | | |
|-------------------|--------------------|
| a. Mrs. Blackwell | h. Mrs. McGilberry |
| b. Miss Cahill | i. Miss Pacione |
| c. Miss Durante | j. Mrs. Park |
| d. Mrs. Flanagan | k. Mrs. Pfeiffer |
| e. Mrs. Locantore | l. Mrs. Sutcliffe |
| f. Mrs. Lubitsky | m. Ms. Thress |
| g. Mr. McGee | n. Mrs. Walter |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve for second reading & adoption the policies as listed a-d:

- | | |
|---------------|-----------------------------------|
| a. #5131.7 - | Weapons and Dangerous Instruments |
| b. #5141.1 - | Accidents |
| c. #5145.1 - | Questioning and Apprehension |
| d. #5145.12 - | Search and Seizure |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Service-Maintenance Contract with RFP through Educational Services Commission for telecommunication, paging, door access, camera and emergency strobe systems for \$5,105.48.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Software Support Contract with Computer Solutions, Inc. for support, storage, and access at a monthly payment of \$394.00 (.5% Increase).

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the contract with Bayada Nurses to provide substitute nursing services on an as needed basis for the 2021-22 school year at a rate of \$60.00 per hour.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the contract with Websites Made EZ (John Miller) to provide technical support/professional development for the 2021-22 school year at an annual cost of \$14,976(2.86% increase).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve procurement of Goods and Services from the following list of approved State Contract Vendors for the 2021-22 school year as listed a-f:

	<u>Vendor</u>	<u>Contract #</u>	<u>State Contract</u>
a.	CDW-G	89849	Technology Supplies/Software
b.	Dell Marketing	88796,89850	Data Communications Equipment/Software Licensing
c.	Pitney Bowes	41258	Mailroom Equipment
d.	SHI-International	89851	Maintenance Support
e.	Verizon Wireless	82583	Cell Phone
f.	WB Mason	0000003	Office Supplies

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve "Sports Days at Riverton Park" as listed a-c:

- a. May 25, 2021 - Grades 1-2
- b. May 28, 2021 - Grades 3-5
- c. June 10, 2021- Grades 6-8

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following class trip as listed a:

- a. Third and Fourth Grades to Palmyra Cove Nature Park to identify animals, marine life, plants and to participate in activities organized by the Nature Cove.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the establishment of a Petty Cash Fund of \$200.00 for the 2021-22 school year to be administered according to the Board of Education policy #3451.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Fire & Security Drill Report for the month of May 2021, as submitted by the Superintendent.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Dileo made the following motion:

-to approve Educational Services Unit (ESU) to provide non-public services for the 2021-22 school year as listed a-c:

- a. Chapters 192/193
- b. IDEA
- c. Nursing

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for April 2021.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for April 2021, in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of April 30, 2021, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-6.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve the payment of bills for May 26, 2021 in the amount of \$592,668.34.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

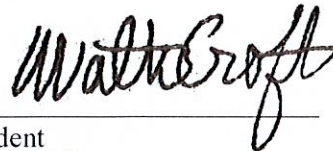
-to approve transfers as listed in the amount of \$43,568.96 for April 2021.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of accepting resignations, hiring, and SBA contract.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

***WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and*

***WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and*

***WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately 8:00 p.m. this evening.*

***NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:*

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Elliot, seconded by Mr. Papenberg, the Board adjourned to Executive Session at 8:03 p.m. for the purpose of accepting resignations, hiring, and SBA contract.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi, seconded by Mr. Papenberg, the Board reconvened to open Public Session at 8:07 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to accept with regrets, the resignation of Miss Jessica Yeager effective June 30, 2021.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to accept, with regrets, the resignation of Mr. Thomas Sadler effective June 30, 2021.

Seconded by Mr. Dileo, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the contract for the 2021-22 school year for Mr. Michael Livengood as the Supervisor of Instruction at a rate of \$500/day as assigned by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve contract with Nikolas Vrettos, School Business Administrator/Board Secretary from July 1, 2021 until June 30, 2022.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: Mr. Vrettos distributed instructions for the Board Self-Evaluations on the NJSBA Website.


INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA: None

ADJOURNMENT:

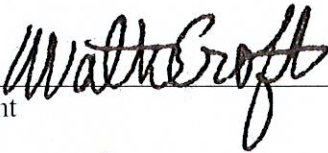
Hearing no further business, Mrs. McGinnis called for a motion to adjourn at 8:10 p.m.

Upon a motion made by Mr. Elliot, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary