

RIVERTON BOARD OF EDUCATION
MINUTES OF MARCH 22, 2018
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Warnock at 7:01 p.m. in the Media Center at the school.

Mr. Warnock led the salute to the flag, and read the following statement:

“On January 3, 2018, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

| | |
|-------------------|--|
| Mrs. Corbi | Mr. Sencindiver (N. A.) |
| Mr. DiLeo | Mr. Croft, President (N. A.) |
| Mr. Elliot (7:06) | Mr. Warnock, Vice President |
| Mrs. Mack | Mrs. Mary Ellen Eck, Superintendent |
| Mrs. McGinnis | Mr. Jonathan Yates, School Board Secretary |
| Mr. Papenberg | |

PUBLIC SESSION:

Motion made by Mr. DiLeo, and seconded by Mr. Papenberg to accept the Secretary’s Minutes (Public) for the regular meeting on February 28, 2018.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Policy Committee – Work on Restraint Policy and Updating Several with New School Safety Data System
- Athletic Code of Conduct
- Superintendent Goal Update for Evaluations
- FEMA Training and School Safety Specialist Training for Superintendent
- Calendar Adjustment for Make-Up Snow Day
- Teen Arts Festival Participants and Winner – Sydney Crawbuck
- SEEK Leadership Day
- School Activity Update

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No report.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Discussion of 2018-2019 Budget

Based on the recommendation of the Superintendent, Mr. Papenberg made the following motion:

- to approve the tentative FY 2018-19 School District Budget for submission to the Executive County Superintendent of Schools for approval:

| | <u>Budget</u> | <u>Local Tax Levy</u> |
|-----------------------------|----------------------|------------------------------|
| General Fund | \$5,986,043 | \$5,393,027 |
| Special Revenue Fund | \$ 113,097 | \$ 0 |
| Total Budget | \$6,099,140 | \$5,393,027 |

Seconded by Mrs. Mack. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

- to approve the resolution that included in the proposed budget is an adjustment for increases in enrollment in the amount of \$55,627. The additional funds are included in the base budget.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

- to approve using IDEA FY18 funds for the salary of Mrs. Andrea Zimmermann (\$3,079).

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Title I funds in the amount of \$21,140 to pay the stipend amount to assigned teachers (previously approved).

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the authorization of Mr. Jonathan Yates, School Business Administrator to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c). In absence or unavailability of the Purchasing Agent, the board hereby authorizes Mary Ellen Eck, Superintendent to award contracts pursuant to N.J.S.A. 18A:18A-3(a).

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to approve the Fire & Security Drill Report for the month of March 2018 as submitted by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2017-18 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve for second reading and adoption the policies as listed a-e:

- | | | |
|-------------------|---|---|
| a. #6145.1/6145.2 | - | Intramural, Interscholastic Competition |
| b. #2131 | - | Chief School Administrator |
| c. #4115 | - | Supervision |
| d. #4116 | - | Evaluation of Teaching Staff Members |
| e. #4131/4131.1 | - | Staff Development, In-service Education, Visitation, Conferences |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve for second reading and adoption Exhibits as listed a-b:

- | | | |
|--------------------|---|--|
| a. #6145.1/6145.2E | - | Intramural, Interscholastic Competition |
| b. #4131/4131.1E | - | Standards for Professional Learning, Teachers, and School Leaders |

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve for second reading and adoption the Regulation as listed a:

- | | | |
|---------------------|---|--------------------------------------|
| a. #4116 Regulation | - | Evaluation of Teaching Staff Members |
|---------------------|---|--------------------------------------|

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to accept a donation of a snow blower from Mr. and Mrs. Rago for the School Maintenance Department.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

- to approve Mr. William Kimberly, a Riverton resident and Moorestown Friends School Senior, to do a Senior Project in Ms. Douglass's second grade class (May 7- June 1, 2018).

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Mrs. Jill Croft to do yoga lessons for students in grades 3-8 after school on Tuesdays, April 10- May 15, 2018.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2017-18 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the establishment of the school district travel maximum for the 2018-19 school year at \$10,000. The maximum amount established for the 2017-18 school year is \$10,000 with the amount spent year to date of \$1,223.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Special Payrolls for hourly, per diem and substitute employees for February 2018.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of February 28, 2018, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

Mr. DiLeo made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for February 2018 in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the payment of bills for March 23, 2018 in the amount of \$425,465.65.

Seconded by Mr. Mack, motion carried, all members voting aye.

Mrs.McGinnis made the following motion:

-to approve transfers as listed in the amount of \$68,589.82 or February 2018.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs.Corbi made the following motion:

-to approve the revised school calendar for the 2017-18 school year as listed a:

- a. March 30, 2018 - 12:20 P.M. dismissal for students

Seconded by Mr. Papenberg, motion carried, all members voting aye.

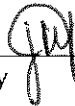
EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staffing for 2018-2019 and teacher retirement.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the _____ employee(s) _____ and _____ nature _____ of _____ discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Mack, seconded by Mr. Elliot, the Board adjourned to Executive Session at 7:20 p.m. for the purpose of discussing staffing for 2018-2019 and teacher retirement. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mrs. McGinnis, seconded by Mr. Elliot, the Board reconvened to open Public Session at 7:23 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Mack made the following motion:

-to accept with regret, the retirement/resignation of Mrs. Donna Johnson effective July 31, 2018.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

DISCUSSION ITEMS: Discussed elevator addition options. Mr. Croft to possibly begin drawings.


INFORMATION ITEMS: BOE Self-Evaluation & CSA Evaluation

RECOGNITION OF CITIZENS: None

ADJOURNMENT:

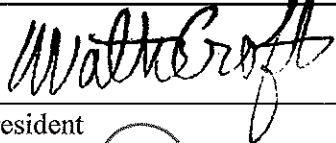
Hearing no further business, Mr. Warnock called for a motion to adjourn at 7:31 p.m.

Upon a motion made by Mrs. McGinnis, seconded by Mrs. Mack, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Jonathan Yates, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Secretary