

RIVERTON BOARD OF EDUCATION
MINUTES OF MARCH 19, 2019
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:01 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2019, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo	Mr. Croft, President
Mr. Elliot	Mr. Warnock, Vice President
Mrs. Mack	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mrs. Donna Gidjunis, Interim School Board Secretary
Mr. Papenberg	

PUBLIC SESSION:

Motion made by Mr. Sencindiver, and seconded by Mr. Elliot to accept the Secretary’s Minutes (Public) for the regular meeting on February 26, 2019.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck introduced Mr. Russell, the Palmyra Board of Education President, and Mr. McBride, the Palmyra Superintendent. They discussed Palmyra’s plan for the security grant and new science lab. Mr. Croft asked them to discuss their 5-year plan and Mr. Russell shared an update. The Board thanked Mr. Russell and Mr. McBride.

Mrs. Eck reported on:

- QSAC Results
- Affirmative Action Team’s Plan to Complete the Comprehensive Equity Plan
- New Tool for CSA Evaluation
- School Activity Update

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – Mr. Sencindiver reported that the REA and the finance committee met on March 11th and the second meeting date was set for April 4th.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None

NEW BUSINESS:

Mrs. Eck presented the 2019-2020 tentative budget and discussed the following:

- Out of District Placements
- Capital Project
- Staff
- Reduced State Aid
- Banked Cap
- Tax Impact

Mrs. Gidjunis discussed Chapter 67 and loss of state aid. Mr. Croft asked for clarification on when Banked Cap can be used and Mrs. Gidjunis replied that it must be requested at budget time and can be carried over for 3 years.

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

- to approve the tentative FY 2019-20 School District Budget for submission to the Executive County Superintendent of Schools for approval:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$6,410,197	\$5,500,888
Special Revenue Fund	\$ 107,286	\$ 0
Total Budget	\$6,517,483	\$5,500,888

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$318,372 for other capital projects costs to replace sections of the school roof. The total cost of this project is \$326,000 which represents expenditures for construction elements.

Seconded by Mrs. Mack. Mr. Sencindiver reminded the board that the budget can be revised up to and including the public hearing. A roll call was taken with all members voting aye. Motion carried.

- to approve the establishment of the school district travel maximum for the 2019-20 school year at \$10,000. The maximum amount established for the 2018-19 school year is \$10,000 with the amount spent year to date of \$991.67.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

- to approve moving the Tuesday, April 16, 2019 Board of Education Meeting to Tuesday, April 30, 2019.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the appointment of the Affirmative Action Team (listed below) and to authorize the team to conduct the needs assessment and develop a Comprehensive Equity Plan for 2019-2022.

- | | |
|-------------------|----------------------|
| a. Mary Ellen Eck | d. Christine Durante |
| b. Donna Gidjunis | e. Andrea Zimmermann |
| c. Lorna Sullivan | f. Michele Farr |
| | g. Robert Sciarrotta |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to accept the New Jersey District/School Performance Reports for the 2017-18 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the Fire & Security Drill Report for the month of March 2019 as submitted by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve participating with the New Jersey School Public Relations Association (NJSPRA) for the superintendent or designee at a cost of \$325.00.

Seconded by Mr. Papenberg. Mr. Sencindiver asked Mrs. Eck to explain and Mrs. Eck responded that it was to be used in cases of crisis. Motion carried, all members voting aye.

-to approve the class trip as listed a:

- a. Second grade to the Philadelphia Zoo to observe animals and compare characteristics, adaptations, and behaviors.

Seconded by Mr. Papenberg, motion carried, all members voting aye, except for Mr. Elliot who abstained.

Mr. Elliot made the following motions:

-to approve the PTO Family Fun Night on May 10, 2019 from 5:30 – 8:30 P.M. at the Sacred Heart Church Hall basement.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2018-19 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve for first reading the following policy as listed a:

a. Policy #6142.12 - Career and Technical Education

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve for second reading and adoption the following policy and regulation as listed a-b:

a. Policy #6164.2 - Guidance Services

b. Regulation #6164.2R - Guidance Services

Seconded by Mr. Dileo, motion carried, all members voting aye.

-to approve the CSA Evaluation Tool using the New Jersey School Boards form in a Google format.

Seconded by Mr. Dileo, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for February 2019.

Seconded by Mr. Dileo, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of February 28, 2019, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mrs. Mack. A roll call was taken with all members voting aye. Motion carried.

-to approve the Board Secretary's and Treasurer's Reports for February 2019 in balance.

Seconded by Mr. Dileo, motion carried, all members voting aye.

-to approve the payment of bills for March 20, 2019 in the amount of \$1,023,944.81.

Seconded by Mr. Dileo, motion carried, all members voting aye.

-to approve transfers as listed in the amount of \$79,725.00 for February 2019

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to accept the New Jersey Quality Single Accountability Continuum (NJQSAC) Report based on the monitoring visit performed by County Office staff (January, 2019) - scores as follows indicating the District is "High Performing":

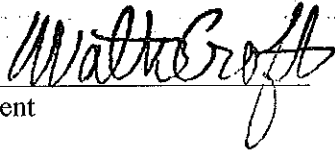
NJQSAC Areas	Initial Placement
Instruction & Program	88%
Fiscal Management	100%
Governance	100%
Operations	97%
Personnel	100%

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of staffing for 2019-2020.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President



 Interim Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mrs. Mack, seconded by Mr. Papenberg, the Board adjourned to Executive Session at 7:43 p.m. for the purpose of discussing staffing for 2019-2020. Motion carried, all members voting aye.

March 19, 2019 Board Minutes

PUBLIC SESSION:

Upon a motion made by Mrs. Mack, seconded by Mr. Dileo, the Board reconvened to open Public Session at 7:47 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve unused vacation payment for the 2017-18 school year as listed a:

a. John Strohlein \$695.60 (5 days)

Seconded by Mr. Dileo, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the proposed Staffing Pattern for the 2019-20 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

DISCUSSION ITEMS: None

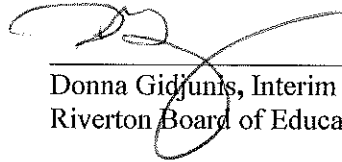
INFORMATION ITEMS: BOE Self-Evaluation & CSA Evaluation

RECOGNITION OF CITIZENS : None

ADJOURNMENT:

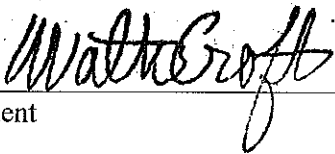
Hearing no further business, Mr. Warnock called for a motion to adjourn at 7:49 p.m.

Upon a motion made by Mrs. Mack, seconded by Mr. DiLeo, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

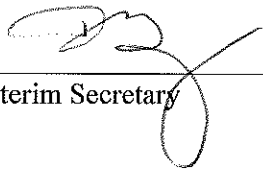


Donna Gidjunis, Interim Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Interim Secretary