

Riverton Public School

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Mary Ellen Eck, Superintendent

**RIVERTON BOARD OF EDUCATION
A G E N D A
MAY 25, 2021**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 6, 2021, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the presentations and reception.

M _____ S _____

4. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

5. Acceptance of Secretary’s Minutes Public Budget Hearing and the regular meeting (Public and Executive) on April 27, 2021.

M _____ S _____

6. Correspondence

7. Administration Report – Staff Recognition: Mrs. Kristin Park, Educator of the Year
Mrs. Dawn Locantore, 25 Years of Service
Mrs. Doreen Walter, 30 Years of Service

8. Recognition of citizens for discussion of Agenda items

9. PTO

10. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

11. Old Business

12. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the appointment of Mary Ellen Eck, Superintendent, for the 2021-22 school year as listed a-e:
- a. Authorized representative for all state and federal funds
 - b. Title IX Officer
 - c. Assistant Board of Education Secretary
 - d. Custodian of Records for Student and Personnel Records
 - e. School District Data Coordinator

M _____ S _____
Roll Call Vote

- 2) I motion for the Board to approve the appointment of Mr. Nikolas Vrettos, School Business Administrator for the 2021-22 school year as listed a-f:
- a. Board Secretary
 - b. Authorized Purchasing Agent for the Riverton Board of Education
 - c. Public Agency Compliance Officer
 - d. Custodian of Records for Financial and Governmental Records
 - e. Right-to-Know Officer
 - f. Safety & Health Designee

M _____ S _____
Roll Call Vote

- 3) I motion for the Board to approve the appointment of Michael Palladino for the 2021-22 school year as listed a-c:
- a. Integrated Pest Management Coordinator
 - b. Asbestos/AHERA/PEOSA Coordinator
 - c. Indoor Air Quality Designee

M _____ S _____

- 4) I motion for the Board to approve the appointment of Dr. Anthony Bonett as the school physician for the 2021-22 school year, at a fee of \$700.00 and a fee schedule of \$40.00 per for necessary exams.

M _____ S _____

- 5) I motion for the Board to approve the appointment of Dr. Lorna Sullivan for the 2021-22 school year as listed a-f:
- a. Anti-Bullying Coordinator
 - b. Educational Stability Specialist
 - c. School Safety Team Leader
 - d. Substance Awareness Coordinator
 - e. Section 504 Officer
 - f. Homeless Liaison

M _____ S _____

- 6) I motion for the Board to approve the appointment of Mr. Robert Sciarrotta for the 2021-22 school year as listed a:
- a. School District Data Coordinator

M _____ S _____

- 7) I motion for the Board to approve the following appointments for the 2021-22 school year as listed a:
- a. Anti-Bullying Specialist (school level) – Miss Elizabeth Odd, Mrs. Jaclyn Sutter;
- M_____ S_____
- 8) I motion for the Board to approve the appointment of Thomas Egan as Treasurer of School Monies for the 2021-22 school year.
- M_____ S_____
- 9) I motion for the Board to approve the request to allow the Superintendent to fill any vacant position for the 2021-22 school year with a qualified candidate who holds, if position warrants, appropriate N.J. Certification and whose references are suitable prior to the next regular scheduled Board of Education meeting. The Board will take action to approve/confirm the recommended candidate at their next regular scheduled meeting.
- M_____ S_____
- 10) I motion for the Board to approve the Chief School Administrator Professional Development Plan achievement for the 2021-22 school year.
- M_____ S_____
- 11) I motion for the Board to approve the School/District Professional Development Plan for the 2021-22 school year as prepared by all teachers and finalized by the School Improvement Plan (SCIP) Advisory Committee.
- M_____ S_____
- 12) I motion for the Board to approve the Riverton School District Mentoring Plan for the 2021-22 school year as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.
- M_____ S_____
- 13) I motion for the Board to approve the annual review of our Multi-Year Comprehensive Equity Plan and Statement of Assurance for the school year 2021-22 as prepared by the Affirmative Action Team.
- M_____ S_____
- 14) I motion for the Board to approve the revised Staffing Pattern (copy in Board Folder) for the 2021-22 school year as presented by the Superintendent.
- M_____ S_____
- 15) I motion for the Board to approve Caitlin Leone to provide an Extended School Year Program for 10 hours/week (July 5 – July 29) for a 4-week summer session at her contractual rate.
- M_____ S_____

16) I motion for the Board to approve the Summer Academic Support Program and the following teachers as assigned by the Superintendent listed a-n:

- | | |
|-------------------|--------------------|
| a. Mrs. Blackwell | h. Mrs. McGilberry |
| b. Miss Cahill | i. Miss Pacione |
| c. Miss Durante | j. Mrs. Park |
| d. Mrs. Flanagan | k. Mrs. Pfeiffer |
| e. Mrs. Locantore | l. Mrs. Sutcliffe |
| f. Mrs. Lubitsky | m. Ms. Thress |
| g. Mr. McGee | n. Mrs. Walter |

M _____ S _____

17) I motion for the Board to approve for second reading & adoption the policies as listed a-d:

- | | |
|---------------|-----------------------------------|
| a. #5131.7 - | Weapons and Dangerous Instruments |
| b. #5141.1 - | Accidents |
| c. #5145.11 - | Questioning and Apprehension |
| d. #5145.12 - | Search and Seizure |

M _____ S _____

18) I motion for the Board to approve Service-Maintenance Contract with RFP through Educational Services Commission for telecommunication, paging, door access, camera and emergency strobe systems for \$5,105.48.

M _____ S _____

19) I motion for the Board to approve Software Support Contract with computer Solutions, Inc. for support, storage, and access at a monthly payment of \$394.00 (.5% Increase).

M _____ S _____

20) I motion for the Board to approve the contract with Bayada Nurses to provide substitute nursing services on an as needed basis for the 2021-22 school year at a rate of \$60.00 per hour.

M _____ S _____

21) I motion for the Board to approve the contract with Websites Made EZ (John Miller) to provide technical support/professional development for the 2021-22 school year at an annual cost of \$14,976(2.86% increase).

M _____ S _____

22) I motion for the Board to approve procurement of Goods and Services from the following list of approved State Contract Vendors for the 2021-22 school year as listed a-f:

<u>Vendor</u>	<u>Contract #</u>	<u>State Contract</u>
a. CDW-G	89849	Technology Supplies/Software
b. Dell Marketing	88796,89850	Data Communications Equipment/Software Licensing
c. Pitney Bowes	41258	Mailroom Equipment
d. SHI-International	89851	Maintenance Support
e. Verizon Wireless	82583	Cell Phone
f. WB Mason	0000003	Office Supplies

M _____ S _____

23) I motion for the Board to approve "Sports Days at Riverton Park" as listed a-c:

- a. May 25, 2021 - Grades 1-2
- b. May 28, 2021 - Grades 3-5
- c. June 10, 2021- Grades 6-8

M _____ S _____

24) I motion for the Board to approve the following class trip as listed a:

- a. Third and Fourth Grades to Palmyra Cove Nature Park to identify animals, marine life, plants and to participate in activities organized by the Nature Cove.

M _____ S _____

25) I motion for the Board to approve the establishment of a Petty Cash Fund of \$200.00 for the 2021-22 school year to be administered according to the Board of Education policy #3451.

M _____ S _____

26) I motion for the Board to approve the Fire & Security Drill Report for the month of May 2021, as submitted by the Superintendent.

M _____ S _____

27) I motion for the Board to approve Educational Services Unit (ESU) to provide non-public services for the 2021-22 school year as listed a-c:

- a. Chapters 192/193
- b. IDEA
- c. Nursing

M _____ S _____

28) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for April 2021.

M _____ S _____

29) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for April 2021, in balance.

M _____ S _____

30) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M _____ S _____

Roll call.

31) I motion for the Board to approve the payment of bills for May 26, 2021, in the amount of \$592,668.34.

M _____ S _____

32) I motion for the Board to approve the transfers, as listed, in the amount of \$43,568.96 for April, 2021.

M _____ S _____

13. I motion for the Board to approve the resolution to move to Executive Session for the purpose of accepting resignations, hiring, and SBA contract.

WHEREAS, *N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and*

WHEREAS, *the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and*

WHEREAS, *the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.*

NOW, THEREFORE, BE IT RESOLVED *that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:*

_____*Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);*

_____*Any matter in which the release of information would impair a right to receive funds from the federal government;*

_____*Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;*

_____*Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)*

_____*Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;*

_____*Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;*

_____*Any investigations of violations or possible violations of the law;*

_____*Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)*

X *Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);*

_____*Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.*

BE IT FURTHER RESOLVED *that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.*

BE IT FURTHER RESOLVED *that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.*

M _____ S _____

14. I motion for the Board to approve reconvening to Public Session.

Action taken as a result of discussion during Executive Session.

15. Discussion Items

16. Information Items

17. Recognition of Citizens – for comment on items not on agenda

18. The Board approves the meeting to be adjourned.

M _____ S _____

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.