

Riverton Public School

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Mary Ellen Eck, Superintendent

**RIVERTON BOARD OF EDUCATION
A G E N D A
March 19, 2019**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 4, 2019, notice of this meeting was mailed to the Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on February 26, 2019.

M_____ S_____

4. Correspondence

5. Administration Report – Annual School/District Performance Report

6. Recognition of citizens for discussion of agenda items

7. PTO

8. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Elliot

9. Old Business:

10. New Business:

a. Discussion: 2019-20 Budget

b. Action Items:

Based on the recommendation of the Superintendent:

- 1) BE IT RESOLVED to approve the tentative FY 2019-20 School District Budget for submission to the Executive County Superintendent of Schools for approval:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$6,410,197	\$5,500,888
Special Revenue Fund	\$ 107,286	\$ 0
Total Budget	\$6,517,483	\$5,500,888

Included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$318, 372 for other capital projects costs to replace sections of the school roof. The total cost of this project is \$326,000 which represents expenditures for construction elements.

M_____ S_____
Roll Call Vote.

- 2) I motion for the Board to approve the establishment of the school district travel maximum for the 2019-20 school year at \$10,000. The maximum amount established for the 2018-19 school year is \$10,000 with the amount spent year to date of \$991.67.

M_____ S_____

- 3) I motion for the Board to approve moving the Tuesday, April 16, 2019 Board of Education Meeting to Tuesday, April 30, 2019.

M_____ S_____

- 4) I motion for the Board to approve the appointment of the Affirmative Action Team (listed below) and to authorize the team to conduct the needs assessment and develop a Comprehensive Equity Plan for 2019-2022.

- | | |
|-------------------|----------------------|
| a. Mary Ellen Eck | d. Christine Durante |
| b. Donna Gidjunis | e. Andrea Zimmermann |
| c. Lorna Sullivan | f. Michele Farr |

M_____ S_____

- 5) I motion for the Board to accept the New Jersey District/School Performance Reports for the 2017-18 school year.

M_____ S_____

- 6) I motion for the Board to approve the Fire & Security Drill Report for the month of March 2019 as submitted by the Superintendent.

M_____ S_____

- 7) I motion for the Board to approve participating with the New Jersey School Public Relations Association (NJSPRA) for the superintendent or designee at a cost of \$325.00.

M_____ S_____

- 8) I motion for the Board to approve the class trip as listed a:

- a. Second grade to the Philadelphia Zoo to observe animals and compare characteristics, adaptations, and behaviors.

M_____ S_____

- 9) I motion for the Board to approve the PTO Family Fun Night on May 10, 2019 from 5:30 – 8:30 P.M. at the Sacred Heart Church Hall basement.

M_____ S_____

- 10) I motion for the Board to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2018-19 school year.

M_____ S_____

- 11) I motion for the Board to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

M_____ S_____

- 12) I motion for the Board to approve for first reading the following policy as listed a:

- a. Policy #6142.12 - Career and Technical Education

M_____ S_____

- 13) I motion for the Board to approve for second reading and adoption the following policy and regulation as listed a-b:

- a. Policy #6164.2 - Guidance Services
b. Regulation #6164.2R - Guidance Services

M_____ S_____

- 14) I motion for the Board to approve the CSA Evaluation Tool using the New Jersey School Boards form in a Google format.

M_____ S_____

15) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for February 2019.

M_____ S_____

16) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____
Roll Call.

17) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for February 2019 in balance.

M_____ S_____

18) I motion for the Board to approve the payment of bills for March 20, 2019 in the amount of \$1,023,944.81.

M_____ S_____

19) I motion for the Board to approve transfers as listed in the amount of \$79,725.00 for February 2019.

M_____ S_____

11. I motion for the Board to approve the resolution to move to Executive Session for the purpose of staffing for 2019-20.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

___ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

___ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

12. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

13. Action taken as a result of discussion during Executive Session.

14. Discussion Items

15. Information Items - BOE Self-Evaluation & CSA Evaluation

16. Recognition of Citizens – for comment on items not on agenda.

17. I motion for the Board to approve the meeting to be adjourned.

M _____ S _____

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.

MEE:mmf 3-15-19