

**Riverton Public School**

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Mary Ellen Eck, Superintendent

**RIVERTON BOARD OF EDUCATION  
A G E N D A  
March 22, 2018**

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 3, 2018, notice of this meeting was mailed to the Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on February 27, 2018.

M\_\_\_\_\_ S\_\_\_\_\_

4. Correspondence

5. Administration Report

6. Recognition of citizens for discussion of agenda items

7. PTO

8. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mr. Elliot

9. Old Business:

10. New Business:

a. Discussion: 2018-19 Budget

b. Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the tentative FY 2018-19 School District Budget for submission to the Executive County Superintendent of Schools for approval:

	<u>Budget</u>	<u>Local Tax Levy</u>
<b>General Fund</b>	<b>\$5,986,043</b>	<b>\$5,393,027</b>
<b>Special Revenue Fund</b>	<b>\$ 113,097</b>	<b>\$ 0</b>
<b>Total Budget</b>	<b>\$6,099,141</b>	<b>\$5,393,027</b>

M\_\_\_\_\_ S\_\_\_\_\_

Roll Call Vote.

- 2) I motion for the Board to approve the resolution that included in the proposed budget is an adjustment for increases in enrollment in the amount of \$55,627. The additional funds are included in the base budget.

M\_\_\_\_\_ S\_\_\_\_\_

- 3) I motion for the Board to approve using IDEA FY18 funds for the salary of Mrs. Andrea Zimmermann (\$3,079).

M\_\_\_\_\_ S\_\_\_\_\_

- 4) I motion for the Board to approve Title I funds in the amount of \$21,140 to pay the stipend amount to assigned teachers (previously approved).

M\_\_\_\_\_ S\_\_\_\_\_

- 5) I motion for the Board to approve the authorization of Mr. Jonathan Yates, School Business Administrator to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c). In absence or unavailability of the Purchasing Agent, the board hereby authorizes Mary Ellen Eck, Superintendent to award contracts pursuant to N.J.S.A. 18A:18A-3(a).

M\_\_\_\_\_ S\_\_\_\_\_

- 6) I motion for the Board to approve the Fire & Security Drill Report for the month of March 2018 as submitted by the Superintendent.

M\_\_\_\_\_ S\_\_\_\_\_

- 7) I motion for the Board to approve those individuals on the list on file in the main office from the Sub Calling Service as certified substitutes for the 2017-18 school year.

M\_\_\_\_\_ S\_\_\_\_\_

8) I motion for the Board to approve for second reading and adoption the policies as listed a-e:

- a. #6145.1/6145.2 - Intramural, Interscholastic Competition
- b. #2131 - Chief School Administrator
- c. #4115 - Supervision
- d. #4116 - Evaluation of Teaching Staff Members
- e. #4131/4131.1 - Staff Development, In-service Education, Visitation, Conferences

M\_\_\_\_\_ S\_\_\_\_\_

9) I motion for the Board to approve for second reading and adoption Exhibits as listed a-b:

- a. #6145.1/6145.2E - Intramural, Interscholastic Competition
- b. #4131/4131.1E - Standards for Professional Learning, Teachers, and School Leaders

M\_\_\_\_\_ S\_\_\_\_\_

10) I motion for the Board to approve for second reading and adoption the Regulation as listed a:

- a. #4116 Regulation - Evaluation of Teaching Staff Members

M\_\_\_\_\_ S\_\_\_\_\_

11) I motion for the Board to accept a donation of a snow blower from Mr. and Mrs. Rago for the School Maintenance Department.

M\_\_\_\_\_ S\_\_\_\_\_

12) I motion for the Board to approve Mr. William Kimberly, a Riverton resident and Moorestown Friends School Senior, to do a Senior Project in Ms. Douglass's second grade class (May 7- June 1, 2018).

M\_\_\_\_\_ S\_\_\_\_\_

13) I motion for the Board to approve Mrs. Jill Croft to do yoga lessons for students in grades 3-8 after school on Tuesdays, April 10- May 15, 2018.

M\_\_\_\_\_ S\_\_\_\_\_

14) I motion for the Board to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2017-18 school year.

M\_\_\_\_\_ S\_\_\_\_\_

15) I motion for the Board to approve the establishment of the school district travel maximum for the 2018-19 school year at \$10,000. The maximum amount established for the 2017-18 school year is \$10,000 with the amount spent year to date of \$1,223.

M\_\_\_\_\_ S\_\_\_\_\_

16) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for February 2018.

M\_\_\_\_\_ S\_\_\_\_\_

17) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M\_\_\_\_\_ S\_\_\_\_\_ Roll Call.

18) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for February 2018 in balance.

M\_\_\_\_\_ S\_\_\_\_\_

19) I motion for the Board to approve the payment of bills for March 23, 2018 in the amount of \$425,465.65.

M\_\_\_\_\_ S\_\_\_\_\_

20) I motion for the Board to approve transfers as listed in the amount of \$68,589.82 or February 2018.

M\_\_\_\_\_ S\_\_\_\_\_

11. I motion for the Board to approve the resolution to move to Executive Session for the purpose of staffing for 2018-19.

**WHEREAS**, *N.J.S.A. 10:4-12* allows for a Public Body to go into closed session during a Public Meeting; and **WHEREAS**, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately \_\_\_\_\_ p.m. this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in *N.J.S.A. 10:4-12*:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_)

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_)

\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is \_\_\_\_\_);

\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M \_\_\_\_\_ S \_\_\_\_\_

12. I motion for the Board to approve reconvening to Public Session.

M \_\_\_\_\_ S \_\_\_\_\_

13. Action taken as a result of discussion during Executive Session.

14. Discussion Items

15. Information Items - BOE Self-Evaluation & CSA Evaluation

16. Recognition of Citizens

17. I motion for the Board to approve the meeting to be adjourned.

M \_\_\_\_\_ S \_\_\_\_\_

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at [www.riverton.k12.nj.us](http://www.riverton.k12.nj.us) or you may obtain a copy from the office of the Board Secretary.

MEE:mmf 3-20-18