

RIVERTON BOARD OF EDUCATION
MINUTES OF JUNE 25, 2019
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:03 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2019, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo	Mr. Croft, President
Mr. Elliott	Mr. Warnock, Vice President
Mrs. Mack	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mrs. Donna Gidjunis, Interim School Board Secretary
Mr. Papenberg	

Mr. Croft asked for a motion to adjourn to the presentations and reception for all honor roll students.

Upon a motion by Mrs. Corbi and seconded by Mrs. Mack, with all members voting aye, the Board adjourned to the presentations and reception at 7:04p.m.

Mrs. Eck and Mr. Croft presented students with honor pins and congratulated them on their hard work and success.

Everyone was invited to enjoy refreshments.

Motion made by Mr. Sencindiver and seconded by Mr. Papenberg, to reconvene the regular meeting at 7:40 p. m.

Motion carried, all members voting aye.

PUBLIC SESSION:

Motion made by Mr. Warnock and seconded by Mr. Papenberg, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on May 28, 2019.

Motion carried, all members voting aye.

CORRESPONDENCE: Mr. Croft read notes received from students thanking the board for the graduation awards.

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Student Achievement & Awards
- Curriculum Writing Update – ELA - Grades 6-8, Music, Spanish
- Math BSI Program
- Goals/Mission for 2019-20 School Year
- Local District Special Ed Report
- HIB Grade Report
- BOE Goals from Self-Assessment

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None - Mr. Croft thanked the PTO for the refreshments served after the presentation.

COMMITTEE REPORTS:

- a. **Personnel** – Mr. Sencindiver reported on the progress of negotiations.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – No report.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Elliot reported on Palmyra graduation.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve District Goals and Mission Statement for the 2019-20 School Year written by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to appoint Mary Ellen Eck to the position of School Principal and Superintendent.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the renewal for Dual Use of Educational Space for the 2019-20 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Alternative Bathroom Plan for 2019-20 school year for Kindergarten students in Room 104.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve public reporting (June 18, 2019) of the NJ DOE School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights District and School Grade Report 2017-19.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve rubrics for the evaluation of staff (teachers, nurse, CST) based on Danielson 2007 framework for the 2019-20 school year.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Mrs. Karen Park to provide Extended School Year (ESY) services as assigned at the current contract rate of \$41.20/hr.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve Educational Services Unit (ESU) to provide summer speech services at the rate of \$540/day.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following extended school year program as recommended and listed a-d:

- a. J.S.& J.S. 2 hours/week (4 weeks) 7/9/19 -8/1/19;
- b. A.D., J.H.,W.D., R.H., H.M.,A.B., A.H., to receive speech therapy 2 x/week for 30 minutes (4 weeks) 7/9/19 -8/1/19;
- c. E.P. and C.G. to attend BCSSD Westampton Campus (4 weeks) 7/2/19 – 7/31/19.
- d. RS to attend Mary Dobbins School, Mt. Holly (5 weeks) 7/8/19 – 8/16/19.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the following policy and regulation for second reading & adoption as listed a-b:

- a. #3517 - Security and Electronic Surveillance
- b. #3517 Reg. - Electronic Surveillance

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve student participation in the Educational Resources of New Jersey's (ERNJ) Middle School Model Congress at a cost of \$400.00 and \$25.00 per student.

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Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to confirm Mr. Thomas Sadler as a Mt. Misery chaperone as assigned by Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve Mr. Stephen Foley as a volunteer boys assistant basketball coach.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to confirm/approve the following workshop/professional day requests as listed a-c:

- a. Miss Christine Durante, Ms. Heather Thress, Mrs. Susan Blackwell, and Ms. Rose Allen to attend a workshop, "NJ Women 2020-19th Amendment Anniversary" to recognize the 100th anniversary of women suffrage in New Jersey and learn about lesson planning and activities for elementary and middle school levels on July 16, 2019, 8:00 AM until 3:00 PM at a cost to the Board of \$100.00 (\$25.00 pp) and mileage;
- b. Mrs. Michele DiMarino to attend a workshop, "Youth Mental Health First Aid" on June 27, 2019, 8:15 until 5:00 P.M. at One Academy Road, Westampton, NJ at a cost to the Board of \$100.00 plus mileage;
- c. Mrs. Mary Ellen Eck and Dr. Lorna Sullivan to attend a workshop. "Women in Leadership" on August 15, 2019, 8:30 AM until 11:00 AM at the LRHSD Training Room, Shamong, NJ at a cost to the Board for mileage.

Seconded by Mrs. McGinnis motion carried, all members voting aye.

Mr. Warnock made the following motion:

to approve the Extra-curricular positions for the 2019-20 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the School/District Professional Development Plan for the 2019-20 school year as prepared by all teachers and finalized by the School Improvement Plan (SCIP) Advisory Committee.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Riverton School District Mentoring Plan as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.

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Seconded by Mr. Warnock, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the review of the English Language Services Three-Year Plan (2017-2020) Statement of Assurances for the school year 2019-20.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the Lead Testing Program Statement of Assurance (Non-Lead Testing Year) for the school year 2019-20.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

- to approve the submission of the ESEA Consolidated Application FY20 as listed a-d:
- a. Moving Title IV funds (\$10,000) as follows: (\$5,000 to Title 1, \$5,000 to Title IIA)
 - b. Title I - \$34,503
 - c. Title II A - \$11,225 (\$538 for Orchard Friends)
 - d. Refusing Title III - \$736

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the results of the Self-Evaluation and the written Professional Development Improvement Plan for the Board of Education with the following goals:

The Board of Education will improve:

- The Board of Education will continue work to improve their understanding and prioritizing needs of buildings and grounds with regard to improvements and financing,
- Understanding current funding issues and the impact on educational programs,

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Fire & Security Drill Report for the month of June 2019, and the Security Drill Statement of Assurance for the 2018-19 school year as prepared and submitted by the Superintendent.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Mr. Joe DeFranco to provide an instrumental music program with costs not to exceed \$3,500 for the 2019-20 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

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Mr. DiLeo made the following motion:

-to rescind the appointment of Dr. Hartmann as school physician for the 2019-20 school year approved at the May 28, 2019 board meeting.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the appointment of Dr. Anthony Bonett as the school physician for the 2019-20 school year, at a fee of \$700.00 and a fee schedule of \$40.00 per for necessary exams.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the contract with YMCA of Burlington County to provide a before/after school program (Primetime) for the 2019-20 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve PE Academy, LLC to use the gym for an Emergency Plan June 24-28, July 1-3, July 8-12, 2019.

Seconded by Mr. DiLeo motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve Mr. Kory Koste as a summer volunteer for July – August, 2019.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the FY2020 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist, and the Superintendent for the funds as listed a-b:

a. Basic	-	\$77,330
b. Pre-school	-	\$ 3,144

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the signatories for the Board of Education bank accounts, effective July 1, 2019, as listed:

Custodian Account

Walter Croft, President

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Agency Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

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Flexible Spending Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Payroll Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President
Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Activity Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Maintenance Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Capital Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President
Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2019-20 year payable over twelve months on the first of every month as listed a:

- a. General Fund - \$5,500,888

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the attached resolution #6-19 to transfer unanticipated current year surplus in an amount not to exceed \$260,000 total into the Maintenance/Capital Reserve accounts at year end.

Seconded by Mrs Corbi. A roll call was taken with all members voting aye. Motion carried.

-to approve the transfer of Maintenance Reserve interest of \$1,010.76 (July, 2018 - May, 2019) to the general account. June's interest will be transferred in July.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

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Mrs. McGinnis made the following motion:

- to approve the countywide jointure for transportation services for the 2019-20 school year as listed a-c:
 - a. public, non-public, vocational schools
 - b. special education summer schools
 - c. special education winter routes

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

- to approve the annual assessment of \$52,882 for the 2019-20 school year for insurance coverage (7/1/19 – 6/30/20) through School Alliance Insurance Fund (SAIF) (increase 4.57%).

Seconded by Mr. DiLeo. Mr. Sencindiver questioned whether this included both package and liability. Mrs. Gidjunis responded yes. Motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

- to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2019 – June 30, 2020 at a cost of \$7,500 (no increase). Repairs to be billed at an hourly rate of \$78.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

- to approve Resolution #8-19 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2019- 2020 school year for 4 days/week at \$3.56/student meal with a commodity credit given of \$.66/meal and \$4.00/adult meal.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Elliot made the following motion:

- to approve the price of school lunch to \$2.90/student meal and \$4.00/adult meal.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve Resolution #7-19 as stated below:

Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200:

- | | |
|--|---|
| a) Bayada Nurses | p) Hunterdon County Educational Services Commission |
| b) Blackboard Connect | q) Inverso & Stewart |
| c) Brett DiNovi & Associates | r) Parker McCay |
| d) CASA Payroll Service | s) Republic Services |
| e) Cinnaminson Board of Education | t) RFP Solutions |
| f) Colonial Life | u) Ricoh |
| g) Comcast | v) Riverton Borough MOA with Law Enforcement |
| h) Cooper Health System | w) SAIF |
| i) Delta Dental of N.J. | x) Symetra |
| j) Dr. Anthony Bonett | y) TSA Consulting Group |
| k) Educational Services Commission of N.J. | z) Verderame & Sons |
| l) Educational Services Unit | aa) Verizon |
| m) EMC | bb) Websites Made EZ |
| n) Heartland School Solution | cc) YMCA – Prime Time |
| o) Hewitt Associates | |

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for May 2019, in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2019.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of May 31, 2019, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. DiLeo. A roll call was taken with all members voting aye. Motion carried.

Mr. DiLeo made the following motion:

-to approve the payment of bills for June 26, 2019, in the amount of \$512,868.11.

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Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the transfers, as listed, in the amount of \$32,244.41 for May, 2019, and to authorize transfers through August 31, 2019 to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mr. DiLeo made the following motion:


-to approve TBS Services to provide professional services for the Roof Replacement Project (roof #8) at a cost of \$11,875.

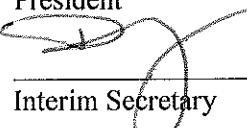
Seconded by Mr. Sencindiver, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of assigning stipend positions, hiring summer staff and Superintendent evaluation.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President


 Interim Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

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WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Sencindiver, seconded by Mr. DiLeo, the Board adjourned to Executive Session at 8:09 p.m. for the purpose of assigning stipend positions, hiring summer staff, and Superintendent evaluation.

PUBLIC SESSION:

Upon a motion made by Mr. Sencindiver, seconded by Mr. DiLeo, the Board reconvened to open Public Session at 8:12 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motion:

-to approve Erik Minix at a rate of \$10.30 and Amanda Palladino at a rate of \$11.50 for summer custodial work, rate change effective July 1, 2019.

Seconded by Mr. DiLeo. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to accept with regrets, the resignation of Mrs. Samantha Miller effective June 30, 2019.

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to accept with regrets, the resignation of Miss Caitlin Leone effective June 30, 2019.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Warnock made the following motion:

-to approve contract with Nikolas Vrettos, School Business Administrator/Board Secretary, from July 1, 2019 -l June 30, 2020.

Seconded by Mr. Sencindiver. A roll call was taken with all members voting aye. Motion carried.

Mrs. Corbi made the following motion:

-to approve Mrs. Donna Gidjunis as consultant to the Business Office at the rate of \$500/day as assigned by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

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DISCUSSION ITEMS: None

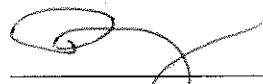
INFORMATION ITEMS: Board Review of Contracts

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON AGENDA: None

ADJOURNMENT:

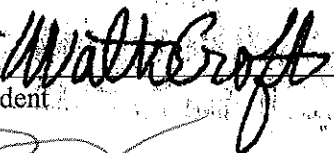
Hearing no further business, Mr. Croft called for a motion to adjourn at 8:15 p.m.

Upon a motion made by Mrs. Corbi, seconded by Mr. Sencindiver, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

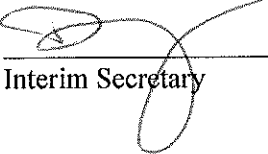


Donna Gidjunis, Interim Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President



Interim Secretary

Resolution 6-19

Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

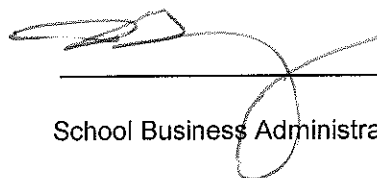
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Riverton Board of Education wishes to transfer anticipated current year surplus into a Maintenance Reserve and/or Capital Reserve account at year end, and

WHEREAS, the Riverton Board of Education has determined that an amount not to exceed \$260,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Riverton Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Approved:



School Business Administrator