

RIVERTON BOARD OF EDUCATION
MINUTES OF JUNE 22, 2021
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mrs. McGinnis at 7:00 p.m. in the Media Center at the school.

Mrs. McGinnis led the salute to the flag, and read the following statement:

“On January 6, 2021, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo (N.A.)	Mr. Croft, President (N.A.)
Mr. Elliott (7:02)	Mrs. McGinnis, Vice President
Mrs. Falicki (N.A.)	Mrs. Mary Ellen Eck, Superintendent
Mrs. Matzelle	Mr. Nikolas Vrettos, School Board Secretary
Mr. Papenberg	

Mrs. McGinnis asked for a motion to adjourn to the presentations and reception for all honor roll students.

Upon a motion by Mr. Sencindiver and seconded by Mrs. Corbi, with all members voting aye, the Board adjourned to the presentations and reception at 7:01 p.m.

Mrs. Eck and Mrs. McGinnis presented students with honor pins and congratulated them on their hard work and success.

Everyone was invited to enjoy refreshments at 7:16 p.m.

Motion made by Mr. Elliot and seconded by Mrs. Corbi, to reconvene the regular meeting at 7:26 p. m.

Motion carried, all members voting aye.

PUBLIC SESSION:

Motion made by Mr. Elliot and seconded by Mr. Papenberg, to accept the Secretary’s Minutes (Public & Executive) for the regular meeting on May 25, 2021.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Board Goals & Professional Improvement Plan
- Goals & Mission Statement for the 2021-22 School Year
- Local District Special Education Public Report – 2019-20
- Annual Review of Contracts
- Safe Return to School Plan – Discussion & Public Comment
- State Report on Performance & Our District
- Curriculum Writing Update
- Scheduling Updates

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – No Report.
- b. **Curriculum** – No Report.
- c. **Building & Grounds** – No Report.
- d. **Finance** – No Report
- e. **Policy** – No Report.
- f. **Community Relations** – No Report
- g. **Legislation** – No Report.
- h. **Palmyra Board Representative** – No Report

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Elliot made the following motion:

-to approve the Plan for Safe Return to In-Person Instruction and Continuity of Service for Riverton School District due June 24, 2021 as part of the full ESSER III Application due November 2021.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve District Goals and Mission Statement for the 2021-22 School Year written by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to appoint Mary Ellen Eck to the position of School Principal and Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the results of the Self-Evaluation and the written Professional Development Improvement Plan for the Board of Education with the following goals as listed 1-2:

The Board of Education will improve:

1. Continue to work to improve their understanding and prioritizing needs of buildings and grounds with regard to improvements and financing during the COVID-19 Recovery Plan;
2. Understanding current funding issues and the impact on educational programs during the COVID-19 Recovery Plan.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the renewal for Dual Use of Educational Space for the 2021-22 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Alternative Bathroom Plan for 2021-22 school year for Kindergarten students in Room 104.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve rubrics for the evaluation of staff (teachers, nurse, CST) based on Danielson, 2007 framework for the 2021-22 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Mrs. Lora Palazzolo to provide summer speech services at her contracted rate of \$47.04/hour.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the following teachers to complete curriculum development at the contracted rate and hours as assigned by the Superintendent listed a-l:

- | | | |
|--------------------|----------------------|-----------------|
| a. Ms. Allen | e. Miss Durante | i. Mrs. Parker |
| b. Mrs. Blackell | f. Mrs. Killion-Toro | j. Miss Pacione |
| c. Miss Cahill | g. Mrs. Locantore | k. Mrs. Walter |
| d. Mrs. Devonshire | h. Miss Odd | l. Mr. Zaun |

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve summer certified nurses during the Summer Academic Support Program at the contracted rate and hours as assigned by the Superintendent as listed a-b:

- a. Mrs. DiMarino
- b. Mrs. Sutter

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following teachers to be mentors for provisional teachers as listed a-c:

- a. Miss Christine Durante to mentor Mrs. Shannon Vasile
- b. Mrs. Terrye McGilberry to mentor Miss Caitlin Leone
- c. Ms. Rosemary Allen to mentor Mrs. Rebecca Karr-Parente

Seconded by Mr. Papenberg. Mr. Sencindiver asked if any teachers are discussing retirement. Mrs. Eck responded that she has talked to a few teachers about it. Mrs. Corbi asked what is Mrs. Karr-Parente going to be teaching and Mrs. Eck responded with ELA. Motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Ms. Andrea Morris of Dimensions in Pediatric Physical Therapy, LLC to provide Physical Therapy for ESY Program 2 times/week for 4 weeks at a rate of \$80.00/hour.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the Extra-curricular positions for the 2021-22 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the following extended school year program as recommended and listed a-e:

- a. Students #1177518931, #1621607099 to receive ESY 10 hours/week for 4 weeks remotely. (July 5-July29)
- b. Students #3306583650, #7407765379 to attend ESY at YALE School Ellisburg Campus (July 6 – Aug 16).
- c. Students #7983964935, #1474968585, #1474968585, #798396435 to attend ESY at BCSSSD for 4 weeks (July 6-July30);
- d. Students #5917405854, #1967023531, #9145696984, #3787004790, #3503680311, #1772701319, #9753309572 to receive ESY speech therapy 2 times/week for 30 minutes for 4 weeks (July 6-July 28)
- e. Student 1946 to receive OT and PT 2 times/week for 30 minutes each for 4 weeks.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve Kindergarten Orientation on August 31, 2021.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following policies and regulation for first reading as listed a-e:

- a. Policy #2224.1 -Title IX – Sex-Based Discrimination
- b. Reg. #2224.1 -Title IX – Sex-Based Discrimination Procedures & Grievance Process
- c. Exhibit#2224.1 -Title IX-Discrimination/Sexual Harassment Report Form
- d. Policy #3542.2 -School Meal Program Arrears
- e. Policy #6140 -Curriculum Adoption

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2020-21 school year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve purchase and use of I-Ready Diagnostic Tool for Grades K-2.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motions:

-to approve the FY2022 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent for the funds as listed a-b:

- | | | |
|---------------|---|----------|
| a. Basic | - | \$82,752 |
| b. Pre-school | - | \$ 3,234 |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of June 2021, and the Security Drill Statement of Assurance for the 2020-21 school year as prepared and submitted by the Superintendent.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve unused vacation payment for the 2020-21 school year for Michele Farr (5 days - \$1,053.00).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Matzelle made the following motion:

-to approve the rain garden sign provided by the Riverton Borough Environmental Committee.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve the signatories for the Board of Education bank accounts, effective July 1, 2021, as listed:

Custodian Account

Walter Croft, President

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Agency Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Flexible Spending Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Payroll Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President
Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Activity Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Maintenance Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Capital Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President
Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2021-22 year payable over twelve months on the first of every month as listed a:
a. General Fund -- \$5,621,675

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve the attached resolution #3-21 to transfer unanticipated current year surplus in an amount not to exceed \$250,000 total into the Maintenance/Capital Reserve account at year end.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the attached resolution #6-21 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve Account at year end.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the transfer of Maintenance Reserve interest of \$469.87 (July, 2020 - May, 2021) to the general account. June's interest will be transferred in July.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the countywide jointure for transportation services for the 2021-22 school year as listed a-c:

- a. public, non-public, vocational schools
- b. special education summer schools
- c. special education winter routes

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the annual assessment of \$61,609 for the 2021-22 school year for insurance coverage (7/1/21 – 6/30/22) through School Alliance Insurance Fund (SAIF) (increase 12%).

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2021 – June 30, 2022 at a cost of \$7,500 (no increase). Repairs to be billed at an hourly rate of \$78. #HCESC-SER-12A

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve Resolution #4-21 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2021-22 school year for the 4 days/week at \$3.92/student meal with a commodity credit given of \$.92/meal and \$4.00/adult meal.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the price of school lunch to \$2.90/student meal and \$4.00/adult meal (no increase).

Seconded by Mr. Papenberg. Mr. Vrettos commented that we have already been informed that lunches will be free for the whole district for the 2021-22 school year. Mr. Sencindiver asked who makes that decision and Mr. Vrettos responded that the decision came from the federal level. Motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve Resolution #5-21 as stated below:

Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200 as listed a-dd:

- | | |
|--|---|
| a. Bayada Nurses | p. Hunterdon County Educational Services Commission |
| b. Blackboard Connect | q. Inverso & Stewart |
| c. Brett DiNovi & Associates | r. Parker McCay |
| d. CASA Payroll Service | s. Republic Services |
| e. Cinnaminson Board of Education | t. RFP Solutions |
| f. Colonial Life | u. Riverton Borough MOA with Law Enforcement |
| g. Comcast | v. SAIF |
| h. Computer Solutions Inc. | w. Symetra |
| i. Delta Dental of N.J. | x. TBS Services |
| j. Dr. Anthony Bonett | y. Toshiba |
| k. Educational Consortium for Telecommunications Savings | z. TSA Consulting Group |
| l. Educational Services Commission of N.J. | aa. Verderame & Sons |
| m. Educational Services Unit | bb. Verizon |
| n. Heartland School Solution | cc. Websites Made EZ |
| o. Hewitt Associates | dd. YMCA – Prime Time |

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve ECTS for consulting services on Erate applications and forms at the maximum annual fee of \$1,200.00/year.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for May 2021, in balance.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2021.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of May 31, 2021, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Papenberg. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for June 23, 2021, in the amount of \$616,538.76.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the transfers, as listed, in the amount of \$104,475.80 for May, 2021, and to authorize transfers through July 31, 2021 to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve the submission of the ESEA (The Elementary and Secondary Education Act) Application FY22 as listed a-d:

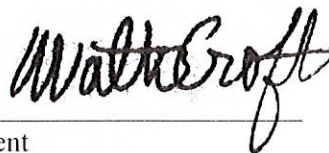
- a. Title I - \$14,047. (*\$20,140 decrease*)
- b. Title IIA - \$5,720. (*\$314. Orchard Friends*) (*\$5,222. Decrease*)
- c. Refusing Title III - \$1,401
- d. Title IV - \$10,000. (*554. Orchard Friends, same amount*)

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

EXECUTIVE SESSION

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of salary adjustment for a teacher – higher education movement, hiring summer staff, and Superintendent evaluation.

FURTHER, that any action taken shall be disclosed following the executive meeting.



President



Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X _____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Sencindiver, seconded by Mr. Papenberg, the Board adjourned to Executive Session at 7:49 p.m. for the purpose of discussing a salary adjustment for a teacher – higher education movement, hiring summer staff, and Superintendent evaluation.

PUBLIC SESSION:

Upon a motion made by Mrs. Corbi, seconded by Mr. Elliot, the Board reconvened to open Public Session at 7:51p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Corbi made the following motion:

-to approve the salary increase (\$3,400) for higher education credit for Miss Katherine Pacione to Masters effective July 1, 2021.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Amanda Palladino for summer custodial work at a rate of \$12.00/hr.

Seconded by Mrs. Corbi. A roll call was taken with all members voting aye. Motion carried.

DISCUSSION ITEMS: None


INFORMATION ITEMS: Board Review of Contracts

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON AGENDA: None

ADJOURNMENT:

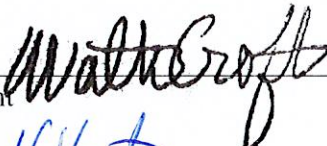
Hearing no further business, Mrs. McGinnis called for a motion to adjourn at 7:53 p.m.


Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.



Nikolas Vrettos, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President


Secretary