

RIVERTON BOARD OF EDUCATION
MINUTES OF JANUARY 22, 2019
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:00 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2019, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

- | | |
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| Mrs. Corbi (7:04) | Mr. Sencindiver |
| Mr. DiLeo | Mr. Croft, President |
| Mr. Elliot (7:04) | Mr. Warnock, Vice President |
| Mrs. Mack (7:04) | Mrs. Mary Ellen Eck, Superintendent |
| Mrs. McGinnis (N.A.) | Mr. Jonathan Yates, School Board Secretary |
| Mr. Papenberg | |

PUBLIC HEARING:

Mr. Croft opened the meeting to a Public Hearing on Student Safety Data Submission Report Period #1 (Collection of incidents of violence, vandalism, weapons, substance use, harassment, intimidation and bullying as well as HIB Training and activities to support a positive school climate) at 7:01.

Upon hearing no further questions or comments from the public, Mr. Croft closed the Public Hearing on Student Safety Data Submission Report Period #1 at 7:03 p.m.

PUBLIC SESSION:

Motion made by Mr. Sencindiver, and seconded by Mr. Warnock to accept the Secretary’s Minutes (Public and Executive) for the Reorganization Meeting on January 3, 2019.

Motion carried, all members voting aye.

CORRESPONDENCE: None

ADMINISTRATION REPORT:

Mrs. Eck spoke about the following items:

- Report Period #1 SSD - See Attached Report
- Geography Bee - Listed Students Attached
- Art Fun: Artsonia - Google Art Contest
- Great Kindness Week - Build Climate
- Update on Superintendent/District Goals
- 2019-20 Calendar
- BOE Ethics Training
- QSAC Follow-Up

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None

PTO: None

COMMITTEE REPORTS:

- a. **Personnel** – Mr. Sencindiver discussed setting dates for contract talks.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mr. Yates gave an update on the hot water heater.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – No report.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – Mr. Elliot provided an update on Palmyra High School.

OLD BUSINESS: None

NEW BUSINESS:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to approve the signatories for the Board of Education bank accounts as listed:

Custodian Account	Walter Croft, President Donna Gidjunis, Interim School Business Administrator/Board Secretary Thomas Egan, Treasurer
Agency Account	Donna Gidjunis, Interim School Business Administrator/Board Secretary Thomas Egan, Treasurer
Flexible Spending Account	Donna Gidjunis, Interim School Business Administrator/Board Secretary Thomas Egan, Treasurer

Payroll Account	Donna Gidjunis, Interim School Business Administrator/Board Secretary Thomas Egan, Treasurer
Unemployment Trust Fund	Walter Croft, President Donna Gidjunis, Interim School Business Administrator/Board Secretary Thomas Egan, Treasurer
Activity Account	Donna Gidjunis, Interim School Business Administrator/Board Secretary Thomas Egan, Treasurer
Maintenance Reserve	Donna Gidjunis, Interim School Business Administrator/Board Account Secretary
Capital Reserve	Donna Gidjunis, Interim School Business Administrator/Board Secretary
Scholarship Fund	Donna Gidjunis, Interim School Business Administrator/Board Secretary Thomas Egan, Treasurer

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve a Public Budget Hearing on the 2019-20 school budget to be held on April 16, 2019 at 7:00 P.M. in the Media Center.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the 2019 Board of Education Committees.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the Student Safety Data Submission for July1 – December 31 (Period #1) for the 2018-19 school year.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve/confirm the workshop/professional day requests as listed a-d:

- a. Dr. Lorna Sullivan to attend a workshop, "Beyond Litigation Minimizing Liability in Special Education" December 5, 2018, 12:00-1:30 P.M. at Riverton Country Club, Riverton, N.J. at a cost to the Board for mileage;
- b. Mrs. Kelley Borreggine, Ms. Rose Allen, Mrs. Doreen Walter, Ms. Heather Thress, Mrs. Susan Blackwell and Ms. Jennifer Douglass to attend a program observation, "TCI History Alive" on January 16, 2019, 8:00 A.M. – 3:00 P.M. at Fountain Woods School, Burlington Township, N.J. at a cost to the Board for mileage;
- c. Miss Shannon Cahill, Mrs. Dawn Locantore and Mrs. Kelley Borreggine to attend program observation "Writer's Workshop in a first grade classroom" on January 23, 2019, 8:00 – 11:40 A.M. at Chairville Elementary School, Medford, N.J. at a cost to the Board for mileage;
- d. Dr. Lorna Sullivan to attend a workshop, "Teaching Executive Functioning Skills" on March 28, 2019, 9:00 A.M. to 3:00 P.M. at Burlington County Special Services School District, Westampton, N.J. at a cost to the Board for mileage.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the following class trip as listed a-c:

- a. Fifth grade to Haddonfield Plays & Players Community Theater to see the live stage performance of a story that students read in class regarding the Holocaust;
- b. Riverton Chorus to Bishop Eustace Preparatory School to see the musical stage performance of Little Shop of Horrors;
- c. Eighth grade to Burlington County Institute of Technology's "Discovery Week" to tour the campus and rotate through exploratory courses.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the use of Artsonia to display student artwork for purchase online.

Seconded by Mr. Papenberg. Mr. Sencindiver asked if the students names were used in the online art displays and Mrs. Eck answered first names only were used. Motion carried, all members voting aye.

-to approve the participation in the National Geography Bee with a school Bee on January 24, 2019.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the participation in the Great Kindness Challenge for the week of January 28-February 1, 2019.

Seconded by Mr. DiLeo. Mr. Sencindiver asked for an explanation and Mrs. Eck answered. Motion carried, all members voting aye.

-to approve the participation in the American Heart Association Fundraiser – Jump Rope for Heart Program for the week of March 4-8, 2019. The teacher responsible: Mr. Dave Zaun.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve those individuals on the updated list on file in the main office from the sub calling service as certified substitutes for the 2018-19 school year.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the New Jersey Student Learning Science Assessment for grades 5 and 8 on May 20 and 21, 2019.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the annual review of Policy #3542.1 Local Wellness, Nutrition.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve the Fire & Security Drill Report for the month of January, 2019 as submitted by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the participation in the American Legion New Jersey Boys' and Girls' State for two high school students at a total cost of \$600.00 (\$300 each).

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the special payrolls for hourly, per diem, and substitute employees for December 2018.

Seconded by Mr. Elliot, motion carried, all members voting aye.

-to approve the Board Secretary's and Treasurer's Reports for December 2018 in balance.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of December 31, 2018, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. Elliot. A roll call was taken with all members voting aye. Motion carried.

-to approve the payment of bills for January 23, 2019 in the amount of \$409,893.86.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the transfers, as listed in the amount of \$30,495.00 for December 2018.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve the following resolution:

WHEREAS, on January 16, 2019 the Riverton Board of Education conducted a public bid opening for the award of the Roof 6 & 7 Replacement Project which yielded the following for consideration:

Contractor	Base Bid	Total
D. A. Nolt, Inc.	Base Bid:	\$133,899.00
Strober-Wright Roofing, Inc.	Base Bid:	\$127,700.00
Northeast Roof Maintenance, Inc.	Base Bid:	\$125,000.00
Union Roofing Contractors, Inc.	Base Bid:	\$116,800.00

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Riverton Board of Education awards the contract for the Roof 6 & 7 Replacement Project to Union Roofing Contractors, Inc. in the total contract lump sum of \$116,800.00 as follows:


Contractor	Base Bid	Total
Union Roofing Contractors, Inc.	Base Bid:	\$116,800.00

Seconded by Mrs. Mack. Mr. Sencindiver said the home address must be provided at the request of the BOE. Motion carried, all members voting aye.

EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of a higher education movement and hiring staff.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President

 Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee (s) and nature of discussion _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Elliot, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 7:16 p.m. for the purpose of discussion of a higher education movement and hiring staff. Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mrs. Mack, seconded by Mr. Dileo, the Board reconvened to open Public Session at 7:21 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mr. Sencindiver made the following motions:

-to affirm the HIB Investigation Case #3.

Seconded by Mr. Warnock, motion carried, all members voting aye.

-to approve the contract with Mrs. Donna Gidjunis as an Interim Business Administrator for 3 days per week at the rate of \$500.00/day as assigned by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve salary increase (\$1,700 pro-rated) for higher education movement to BA+15 for Shannon Cahill effective February 1, 2019.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve Mrs. Samantha Miller as an Interim 4th Grade Teacher at the substitute rate of \$90.00/day for the first week and \$257.03/day (\$51,405 Step 1) for the remaining days of the 2018-19 school year beginning March 11, 2019.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve Ms. Donna Wenzke as a Special Education Aide Substitute for the 2018-19 school year at the substitute teacher rate of \$90.00/day plus duty as assigned.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve Mrs. Marilyn Lippincott as a Special Education Aide Substitute for the 2018-19 school year at the substitute teacher rate of \$90.00/day plus duty as assigned.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Sencindiver made the following motions:

-to approve Disability Leave of Absence for Mrs. Lindsay Bartuska beginning March 11, 2019 per doctor's note.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the revised Staffing Pattern (copy in Board Scan) for the 2018-19 school year as presented by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

DISCUSSION ITEMS: Disclosure Forms

INFORMATION ITEMS: None

RECOGNITION OF CITIZENS FOR COMMENT ON ITEMS NOT ON THE AGENDA:

Mr. Quinn introduced Mr. DeGeorge who greeted the board.

Mr. Quinn spoke about: -Youth Civic Engagement Program
-Wants to provide access to an education in municipal civic activities
- Would like to integrate program to Riverton's curriculum
- Wants it to happen as soon as possible

Mr. Sencindiver asked who would sponsor it and Mr. Quinn responded that he was unsure at this time. Mr. Elliot asked what age groups would participate and Mr. DeGeorge answered primarily 7th & 8th grade students would begin in STEM and then transition into the high school.

Mrs. Eck spoke about Riverton School's involvement in the town with programs already in place such as Mini Model Congress and Juror for the Day.

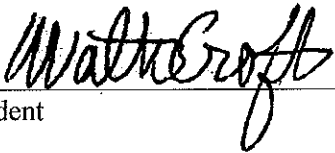
ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:53 p.m.

Upon a motion made by Mrs. Mack, seconded by Mr. Elliot, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.

Jonathan Yates, Secretary
Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD



President

Secretary