

Riverton Public School

600 Fifth Street, Riverton, NJ 08077

www.riverton.k12.nj.us

Telephone: (856) 829-0087

Fax: (856) 829-5317



Mary Ellen Eck, Superintendent

RIVERTON BOARD OF EDUCATION

A G E N D A

June 22, 2021

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 6, 2021, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the WSFS Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the presentations and reception.

M _____ S _____

4. I motion for the Board to approve reconvening to the regular meeting.

M _____ S _____

5. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on May 25, 2021.

M _____ S _____

6. Correspondence

7. Administration Report

- 1) Board Goals and Professional Improvement Plan
- 2) Goals and Mission Statement for the 2021-22 School Year
- 3) Local District Special Education Public Report 2019-20
- 4) Annual Review of Contracts
- 5) Safe Return to School Plan – Discussion and Public Comment

8. Recognition of citizens for discussion of Agenda items

9. PTO

4. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Elliot
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot
- h. Palmyra Board Representative – Mrs. Falicki

10. Old Business

11. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve the Plan for Safe Return to In-Person Instruction and Continuity of Service for Riverton School District due June 24, 2021 as part of the full ESSER III Application due November 2021.

M _____ S _____

- 2) I motion for the Board to approve District Goals and Mission Statement for the 2021-22 School Year written by the Superintendent.

M _____ S _____

- 3) I motion for the Board to appoint Mary Ellen Eck to the position of School Principal and Superintendent.

M _____ S _____

- 4) I motion for the Board to approve the results of the Self-Evaluation and the written Professional Development Improvement Plan for the Board of Education with the following goals as listed 1-2:

The Board of Education will improve:

1. Continue to work to improve their understanding and prioritizing needs of buildings and grounds with regard to improvements and financing during the COVID-19 Recovery Plan;
2. Understanding current funding issues and the impact on educational programs during the COVID-19 Recovery Plan.

M _____ S _____

- 5) I motion for the Board to approve the renewal for Dual Use of Educational Space for the 2021-22 school year.

M _____ S _____

- 6) I motion for the Board to approve the Alternative Bathroom Plan for 2021-22 school year for Kindergarten students in Room 104.

M _____ S _____

- 7) I motion for the Board to approve rubrics for the evaluation of staff (teachers, nurse, CST) based on Danielson, 2007 framework for the 2021-22 school year.

M _____ S _____

- 8) I motion for the Board to approve Mrs. Lora Palazzolo to provide summer speech services at her contracted rate of \$47.04/hour.

M _____ S _____

- 9) I motion for the Board to approve the following teachers to complete curriculum development at the contracted rate and hours as assigned by the Superintendent listed a-l:

- | | | |
|--------------------|----------------------|-----------------|
| a. Ms. Allen | e. Miss Durante | i. Mrs. Parker |
| b. Mrs. Blackell | f. Mrs. Killion-Toro | j. Miss Pacione |
| c. Miss Cahill | g. Mrs. Locantore | k. Mrs. Walter |
| d. Mrs. Devonshire | h. Miss Odd | l. Mr. Zaun |

M _____ S _____

- 10) I motion for the Board to approve summer certified nurses during the Summer Academic Support Program at the contracted rate and hours as assigned by the Superintendent as listed a-b:

- a. Mrs. DiMarino
- b. Mrs. Sutter

M _____ S _____

- 11) I motion for the Board to approve the following teachers to be mentors for provisional teachers as listed a-c:

- a. Miss Christine Durante to mentor Mrs. Shannon Vasile
- b. Mrs. Terrye McGilberry to mentor Miss Caitlin Leone
- c. Ms. Rosemary Allen to mentor Mrs. Rebecca Karr-Parente

M _____ S _____

- 12) I motion for the Board to approve Ms. Andrea Morris of Dimensions in Pediatric Physical Therapy, LLC to provide Physical Therapy for ESY Program 2 times/week for 4 weeks at a rate of \$80.00/hour.

M _____ S _____

- 13) I motion for the Board to approve the Extra-curricular positions for the 2021-22 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

M _____ S _____

- 14) I motion for the Board to approve the following extended school year program as recommended and listed a-e
- a. Students #1177518931, #1621607099 to receive ESY 10 hours/week for 4 weeks remotely. (July 5-July 29);
 - b. Students #3306583650, #7407765379 to attend ESY at YALE School Ellisburg Campus (July 6 – Aug 16).
 - c. Students #7983964935, #1474968585, #1474968585, #798396435 to attend ESY at BCSSSD for 4 weeks (July 6-July30);
 - d. Students #5917405854, #1967023531, #9145696984, #3787004790, #3503680311, #1772701319, #9753309572 to receive ESY speech therapy 2 times/week for 30 minutes for 4 weeks (July 6 -July 28);
 - e. Student 1946 to receive OT and PT 2 times/week for 30 minutes each for 4 weeks.

M _____ S _____

- 15) I motion for the Board to approve Kindergarten Orientation on August 31, 2021.

M _____ S _____

- 16) I motion for the Board to approve the following policies and regulation for first reading as listed a-e:

- a. Policy #2224.1 -Title IX – Sex-Based Discrimination
- b. Reg. #2224.1 -Title IX – Sex-Based Discrimination Procedures & Grievance Process
- c. Exhibit#2224.1 -Title IX-Discrimination/Sexual Harassment Report Form
- d. Policy #3542.2 -School Meal Program Arrears
- e. Policy #6140 -Curriculum Adoption

M _____ S _____

- 17) I motion for the Board to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2020-21 school year.

M _____ S _____

- 18) I motion for the Board to approve purchase and use of I-Ready Diagnostic Tool for Grades K-2.

M _____ S _____

- 19) I motion for the Board to approve the FY2022 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent for the funds as listed a-b:

- a. Basic - \$82,752
- b. Pre-school - \$ 3,234

M _____ S _____

- 20) I motion for the Board to approve the Fire & Security Drill Report for the month of June 2021, and the Security Drill Statement of Assurance for the 2020-21 school year as prepared and submitted by the Superintendent.

M_____ S_____

- 21) I motion for the Board to approve unused vacation payment for the 2020-21 school year for Michele Farr (5 days - \$1,053.00).

M_____ S_____

- 22) I motion for the Board to approve the rain garden sign provided by the Riverton Borough Environmental Committee.

M_____ S_____

- 23) I motion for the Board to approve the signatories for the Board of Education bank accounts, effective July 1, 2021, as listed:

Custodian Account

Walter Croft, President

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Agency Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Flexible Spending Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Payroll Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Activity Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

Maintenance Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Capital Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President

Nikolas Vrettos, School Business Administrator/Board Secretary

Thomas Egan, Treasurer

M_____ S_____

- 24) I motion for the Board to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2021-22 year payable over twelve months on the first of every month as listed a:

a. General Fund – \$5,621,675

M_____ S_____

- 25) I motion for the Board to approve the attached resolution #3-21 to transfer unanticipated current year surplus in an amount not to exceed \$250,000. total into the Maintenance/Capital Reserve account at year end.

M_____ S_____

Roll Call.

- 26) I motion for the Board to approve the attached resolution #6-21 to transfer unanticipated current year surplus in an amount not to exceed \$96,000 total into the Tuition Reserve Account at year end.

M_____ S_____

Roll Call.

- 27) I motion for the Board to approve the transfer of Maintenance Reserve interest of \$469.87 (July, 2020 - May, 2021) to the general account. June's interest will be transferred in July.

M_____ S_____

- 28) I motion for the Board to approve the countywide jointure for transportation services for the 2021-22 school year as listed a-c:

- a. public, non-public, vocational schools
- b. special education summer schools
- c. special education winter routes

M_____ S_____

- 29) I motion for the Board to approve the annual assessment of \$61,609 for the 2021-22 school year for insurance coverage (7/1/21 – 6/30/22) through School Alliance Insurance Fund (SAIF) (increase 12%).

M_____ S_____

30) I motion for the Board to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2021 – June 30, 2022 at a cost of \$7,500 (no increase). Repairs to be billed at an hourly rate of \$78. #HCEC-SER-12A

M_____ S_____

31) I motion for the Board to approve Resolution #4-21 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2021-22 school year for the 4 days/week at \$3.92/student meal with a commodity credit given of \$.92/meal and \$4.00/adult meal.

M_____ S_____

32) I motion for the Board to approve the price of school lunch to \$2.90/student meal and \$4.00/adult meal (no increase).

M_____ S_____

33) I motion for the Board to approve Resolution #5-21 as stated below:
Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200 as listed a-dd:

- | | |
|--|---|
| a) Bayada Nurses | p) Hunterdon County Educational Services Commission |
| b) Blackboard Connect | q) Inverso & Stewart |
| c) Brett DiNovi & Associates | r) Parker McCay |
| d) CASA Payroll Service | s) Republic Services |
| e) Cinnaminson Board of Education | t) RFP Solutions |
| f) Colonial Life | u) Riverton Borough MOA with Law Enforcement |
| g) Comcast | v) SAIF |
| h) Computer Solutions Inc. | w) Symetra |
| i) Delta Dental of N.J. | x) TBS Services |
| j) Dr. Anthony Bonett | y) Toshiba |
| k) Educational Consortium for Telecommunications Savings | z) TSA Consulting Group |
| l) Educational Services Commission of N.J. | aa) Verderame & Sons |
| m) Educational Services Unit | bb) Verizon |
| n) Heartland School Solution | cc) Websites Made EZ |
| o) Hewitt Associates | dd) YMCA – Prime Time |

M_____ S_____

34) I motion for the Board to approve ECTS for consulting services on Erate applications and forms at the maximum annual fee of \$1,200.00/year.

M_____ S_____

35) I motion for the Board to approve the Board Secretary's and Treasurer's Reports for May 2021, in balance.

M _____ S _____

36) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2021.

M _____ S _____

37) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M _____ S _____
Roll Call.

38) I motion for the Board to approve the payment of bills for June 23, 2021, in the amount of \$616,538.76.

M _____ S _____

39) I motion for the Board to approve the transfers, as listed, in the amount of \$104,475.80 for May, 2021, and to authorize transfers through July 31, 2021 to be ratified and affirmed at the next Board of Education meeting.

M _____ S _____

40) I motion for the Board to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

M _____ S _____

41) I motion for the Board to approve the submission of the ESEA (The Elementary and Secondary Education Act Application FY22 as listed a-d:

- a. Title I - \$14,047. (\$20,140 decrease)
- b. Title IIA - \$5,720. (\$314. Orchard Friends) (\$5,222. decrease)
- c. Refusing Title III - \$1,401.
- d. Title IV -\$10,000. (554. Orchard Friends, same amount)

M _____ S _____

13. I motion for the Board to approve the resolution to move to Executive Session for the purpose of salary adjustment for a teacher-higher education movement, hiring summer staff and superintendent evaluation.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in

N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

14. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

15. Action taken as a result of discussion during Executive Session.

M _____ S _____

16. Discussion Items

17. Information Items – Board review of contracts

18. Recognition of citizens for comment on items not on agenda

19. The Board approves the meeting to be adjourned

M _____ S _____

MEE:mmf 6-18-21

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.