

Riverton Public School
600 Fifth Street, Riverton, NJ 08077
www.riverton.k12.nj.us
Telephone: (856) 829-0087
Fax: (856) 829-5317



Mary Ellen Eck, Superintendent

RIVERTON BOARD OF EDUCATION

A G E N D A

June 25, 2019

1. Flag Salute – President

2. Call meeting to order – roll call

“On January 4, 2019, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

3. I motion for the Board to approve adjourning to the presentations and reception.

M _____ S _____

4. I motion for the Board to approve reconvening to the regular meeting.

M _____ S _____

5. Acceptance of Secretary’s Minutes (Public and Executive) for the regular meeting on May 28, 2019.

M _____ S _____

6. Correspondence

7. Administration Report

- 1) Board Goals and Professional Improvement Plan
- 2) Goals and Mission Statement for the 2019-20 School Year
- 3) Local District Special Education Public Report 2017-18
- 4) Annual Review of Contracts

8. Recognition of citizens for discussion of Agenda items

9. PTO

10. Committee Reports:

- a. Personnel – Mr. Sencindiver
- b. Curriculum – Mr. Warnock
- c. Building & Grounds – Mr. DiLeo
- d. Finance – Mr. DiLeo
- e. Policy – Mrs. Corbi
- f. Community Relations – Mrs. Corbi, Mrs. Mack, Mrs. McGinnis
- g. Legislation – Mr. Croft, Mr. Elliot

h. Palmyra Board Representative – Mr. Elliot

11. Old Business

12. New Business:

Action Items:

Based on the recommendation of the Superintendent:

- 1) I motion for the Board to approve District Goals and Mission Statement for the 2019-20 School Year written by the Superintendent.
M _____ S _____
- 2) I motion for the Board to appoint Mary Ellen Eck to the position of School Principal and Superintendent.
M _____ S _____
- 3) I motion for the Board to approve the renewal for Dual Use of Educational Space for the 2018-19 school year.
M _____ S _____
- 4) I motion for the Board to approve the Alternative Bathroom Plan for 2019-20 school year for Kindergarten students in Room 104.
M _____ S _____
- 5) I motion for the Board to approve public reporting (June 18, 2019) of the NJ DOE School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights District and School Grade Report 2017-19.
M _____ S _____
- 6) I motion for the Board to approve rubrics for the evaluation of staff (teachers, nurse, CST) based on Danielson, 2007 framework for the 2019-20 school year.
M _____ S _____
- 7) I motion for the Board to approve Mrs. Karen Park to provide Extended School Year (ESY) services as assigned at the current contract rate of \$41.20.
M _____ S _____
- 8) I motion for the Board to approve Educational Services Unit (ESU) to provide summer speech services at the rate of \$540/day.
M _____ S _____

- 9) I motion for the Board to approve the following extended school year program as recommended and listed a-c:
- a. J.S.& J.S. 2 hours/week (4 weeks) 7/9/19 -8/1/19;
 - b. A.D., J.H.,W.D., R.H., H.M.,A.B., A.H., to receive speech therapy 2 x/week for 30 minutes (4 weeks) 7/9/19 -8/1/19;
 - c. E.P. and C.G. to attend BCSSD Westampton Campus (4 weeks) 7/2/19 – 7/31/19.

M _____ S _____

- 10) I motion for the Board to approve the following policy and regulation for second reading & adoption as listed a:

- a. #3517 - Security and Electronic Surveillance
- b. #3517 Reg. - Electronic Surveillance

M _____ S _____

- 11) I motion for the Board to approve student participation in the Educational Resources of New Jersey’s (ERNJ) Middle School Model Congress at a cost of \$400.00 and \$25.00 per student.

M _____ S _____

- 12) I motion for the Board to approve Mr. Thomas Sadler as a Mt. Misery chaperone as assigned by Superintendent.

M _____ S _____

- 13) I motion for the Board to approve those individuals on the revised list on file in the main office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

M _____ S _____

- 14) I motion for the Board to approve the following application for facilities use as listed a:

- a. Riverton Borough to use the school blacktop on July 17, 2019 for a “Food Truck” event. Responsible person: Hank DeGeorge.

M _____ S _____

- 15) I motion for the Board to approve Mr. Stephen Foley as a volunteer boys assistant basketball coach.

M _____ S _____

- 16) I motion for the Board to confirm/approve the following workshop/professional day requests as listed a-c:
- a. Miss Christine Durante, Ms. Heather Thress, Mrs. Susan Blackwell, and Ms. Rose Allen to attend a workshop, “NJ Women 2020-19th Amendment Anniversary” to recognize the 100th anniversary of women suffrage in New Jersey and learn about lesson planning and activities for elementary and middle school levels on July 16, 2019, 8:00 AM until 3:00 PM at a cost to the Board of \$100.00 (\$25.00 pp) and mileage;
 - b. Mrs. Michele DiMarino to attend a workshop, “Youth Mental Health First Aid” on June 27, 2019, 8:15 until 5:00 P.M. at One Academy Road, Westampton, NJ at a cost to the Board of \$100.00 plus mileage;
 - c. Mrs. Mary Ellen Eck and Dr. Lorna Sullivan to attend a workshop. “Women in Leadership” on August 15, 2019, 8:30 AM until 11:00 AM at the LRHSD Training Room, Shamong, NJ at a cost to the Board for mileage.

M _____ S _____

- 17) I motion for the Board to approve the Extra-curricular positions for the 2019-20 school year and to approve all certificated staff as substitutes for any extra-curricular positions (as assigned) as presented by the Superintendent.

M _____ S _____

- 18) I motion for the Board to approve the School/District Professional Development Plan for the 2019-20 school year as prepared by all teachers and finalized by the School Improvement Plan (SCIP) Advisory Committee.

M _____ S _____

- 19) I motion for the Board to approve the Riverton School District Mentoring Plan as submitted by the Superintendent and the Statement of Assurances signed by the Superintendent.

M _____ S _____

- 20) I motion for the Board to approve the review of the English Language Services Three-Year Plan (2017-2020) Statement of Assurances for the school year 2019-20.

M _____ S _____

- 21) I motion for the Board to approve the Lead Testing Program Statement of Assurance (Non-Lead Testing Year) for the school year 2019-20.

M _____ S _____

22) I motion for the Board to approve the submission of the ESEA Consolidated Application FY20 as listed a-d:

- a. Moving Title IV funds (\$10,000) as follows: (\$5,000 to Title 1, \$5,000 to Title IIA)
- b. Title I - \$34,503
- c. Title II A - \$11,225 (\$538 for Orchard Friends)
- d. Refusing Title III - \$736

M_____ S_____

23) I motion for the Board to approve the results of the Self-Evaluation and the written Professional Development Improvement Plan for the Board of Education with the following goals:

The Board of Education will improve:

- The Board of Education will continue work to improve their understanding and prioritizing needs of builds and grounds with regard to improvements and financing,
- Understanding current funding issues and the impact on educational programs,

M_____ S_____

24) I motion for the Board to approve the Fire & Security Drill Report for the month of June 2019, and the Security Drill Statement of Assurance for the 2018-19 school year as prepared and submitted by the Superintendent.

M_____ S_____

25) I motion for the Board to approve the contract with Mr. Joe DeFranco to provide an instrumental music program with costs not to exceed \$3,500 for the 2019-20 school year.

M_____ S_____

26) I motion to rescind the appointment of Dr. Hartmann as school physician for the 2019-20 school year approved at the May 28, 2019 board meeting.

M_____ S_____

27) I motion for the Board to approve the appointment of Dr. Anthony Bonett as the school physician for the 2019-20 school year, at a fee of \$700.00 and a fee schedule of \$40.00 per for necessary exams.

M_____ S_____

28) I motion for the Board to approve the contract with YMCA of Burlington County to provide a before/after school program (Primetime) for the 2019-20 school year.

M_____ S_____

29) I motion for the Board to approve PE Academy, LLC to use the gym for an Emergency Plan June 24-28, July 1-3, July 8-12, 2019.

M_____ S_____

- 30) I motion for the Board to approve Mr. Kory Koste as a summer volunteer July – August, 2019.

M_____ S_____

- 31) I motion for the Board to approve the FY2020 IDEA grant application as prepared by Dr. Lorna Sullivan, School Psychologist and the Superintendent for the funds as listed a-b:

a. Basic	-	\$77,330
b. Pre-school	-	\$ 3,144

M_____ S_____

- 32) I motion for the Board to approve the signatories for the Board of Education bank accounts, effective July 1, 2019, as listed:

Custodian Account

Walter Croft, President
Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Agency Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Flexible Spending Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Payroll Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Unemployment Trust Fund

Walter Croft, President
Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Activity Account

Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

Maintenance Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Capital Reserve Account

Nikolas Vrettos, School Business Administrator/Board Secretary

Scholarship Fund Account

Walter Croft, President
Nikolas Vrettos, School Business Administrator/Board Secretary
Thomas Egan, Treasurer

M_____ S_____

33) I motion for the Board to approve the formal request to Riverton Borough for the general fund and tax levy payments for the 2019-20 year payable over twelve months on the first of every month as listed a:

a. General Fund - \$5,500,888

M_____ S_____

34) I motion for the Board to approve the attached resolution #6-19 to transfer unanticipated current year surplus in an amount not to exceed \$_____. total into the Maintenance/Capital Reserve account at year end.

M_____ S_____

Roll Call.

35) I motion for the Board to approve the transfer of Maintenance Reserve interest of \$1,010.76 (July, 2018 - May, 2019) to the general account. June's interest will be transferred in July.

M_____ S_____

36) I motion for the Board to approve the countywide jointure for transportation services for the 2019-20 school year as listed a-c:

- a. public, non-public, vocational schools
- b. special education summer schools
- c. special education winter routes

M_____ S_____

37) I motion for the Board to approve the annual assessment of \$52,882 for the 2019-20 school year for insurance coverage (7/1/19 – 6/30/20) through School Alliance Insurance Fund (SAIF) (increase 4.57%).

M_____ S_____

38) I motion for the Board to approve the HVAC maintenance contract with Verderame & Sons, Inc. from July 1, 2019 – June 30, 2020 at a cost of \$7,500 (no increase). Repairs to be billed at an hourly rate of \$78.

M_____ S_____

39) I motion for the Board to approve Resolution #8-19 the School Food Authority to School Food Authority Contract for the Food Service with Cinnaminson Board of Education to provide lunches for the 2019- 2020 school year for the 4 days/week at \$3.56/student meal with a commodity credit given of \$.66/meal and \$4.00/adult meal.

M_____ S_____

40) I motion for the Board to approve increasing the price of school lunch to \$2.95/student meal and \$4.00/adult meal.

M_____ S_____

41) I motion for the Board to approve Resolution #7-19 as stated below:
Pursuant to PL 2015, Chapter 47, the Riverton Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part 200:

- | | |
|--|---|
| a) Bayada Nurses | p) Hunterdon County Educational Services Commission |
| b) Blackboard Connect | q) Inverso & Stewart |
| c) Brett DiNovi & Associates | r) Parker McCay |
| d) CASA Payroll Service | s) Republic Services |
| e) Cinnaminson Board of Education | t) RFP Solutions |
| f) Colonial Life | u) Ricoh |
| g) Comcast | v) Riverton Borough MOA with Law Enforcement |
| h) Cooper Health System | w) SAIF |
| i) Delta Dental of N.J. | x) Symetra |
| j) Dr. Anthony Bonett | y) TSA Consulting Group |
| k) Educational Services Commission of N.J. | z) Verderame & Sons |
| l) Educational Services Unit | aa) Verizon |
| m) EMC | bb) Websites Made EZ |
| n) Heartland School Solution | cc) YMCA – Prime Time |
| o) Hewitt Associates | |

M_____ S_____

42) I motion for the Board to approve the Board Secretary’s and Treasurer’s Reports for May 2019, in balance.

M_____ S_____

43) I motion for the Board to approve the Special Payrolls for hourly, per diem, and substitute employees for May, 2019.

M_____ S_____

44) I motion for the Board to approve the resolution to certify the monthly financial report and status as required by law.

M_____ S_____

Roll Call.

45) I motion for the Board to approve the payment of bills for June 26, 2019, in the amount of \$512,868.11.

M_____ S_____

46) I motion for the Board to approve the transfers, as listed, in the amount of \$32,244.41 for May, 2019, and to authorize transfers through August 31, 2019 to be ratified and affirmed at the next Board of Education meeting.

M_____ S_____

47) I motion for the Board to approve payment of bills for the months of July and August on approval by the Superintendent and one member of the Finance Committee and to be ratified and affirmed at the next Board of Education meeting.

M _____ S _____

14. I motion for the Board to approve the resolution to move to Executive Session for the purpose of assigning stipend positions, hiring summer staff and superintendent evaluation.

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing 124 N.J. 478, the employee(s) and nature of discussion is _____);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

M _____ S _____

15. I motion for the Board to approve reconvening to Public Session.

M _____ S _____

16. Action taken as a result of discussion during Executive Session.

M _____ S _____

17. Discussion Items
18. Information Items – Board review of contracts
19. Recognition of citizens for comment on items not on agenda
20. The Board approves the meeting to be adjourned

M_____ S_____

MEE:mmf 6-17-19

Our Riverton Board of Education Meeting Fact Sheet is posted in our Media Center, on our web page at www.riverton.k12.nj.us or you may obtain a copy from the office of the Board Secretary.