

RIVERTON BOARD OF EDUCATION
MINUTES OF FEBRUARY 26, 2019
REGULAR MEETING

The regular meeting of the Riverton Board of Education was called to order by Mr. Croft at 7:00 p.m. in the Media Center at the school.

Mr. Croft led the salute to the flag, and read the following statement:

“On January 4, 2019, notice of this meeting was mailed to Burlington County Times, and the Courier Post. Notice of this meeting was posted on the front door of the school, the Post Office, the Beneficial Bank, and filed with the Municipal Clerk. I direct the Secretary to enter this public announcement into the minutes.”

The following were present:

Mrs. Corbi	Mr. Sencindiver
Mr. DiLeo	Mr. Croft, President
Mr. Elliot (7:15)	Mr. Warnock, Vice President (N.A.)
Mrs. Mack (7:03)	Mrs. Mary Ellen Eck, Superintendent
Mrs. McGinnis	Mrs. Donna Gidjunis, Interim School Board Secretary
Mr. Papenberg	

PUBLIC SESSION:

Motion made by Mrs. Corbi, and seconded by Mr. Papenberg to accept the Secretary’s Minutes (Public and Executive) for the regular meeting on January 22, 2019.

Motion carried, all members voting aye.

CORRESPONDENCE: Mr. Croft read a letter from the Palmyra BOE inviting Riverton to the grant presentation of \$707,000 to Palmyra High School for security upgrades.

ADMINISTRATION REPORT:

Mrs. Eck reported on the following items:

- Ryan’s Story - Suicide Prevention Program -3/21- Grades 6 to 8- 10 a.m.
-3/21- Parents – 6:30 p.m. (Invited Cinnaminson & Palmyra)
- Palmyra High School Invited Riverton to Security Grant Presentation
- 15 Students Entered in Teen Arts Festival
- 11 3rd Grade Students Won Poetry Contest to be Part of Hard Copy Anthology
- Graduation Change so as not to Conflict with Palmyra High School - June 13th - Graduation
- June 14th - Dance
- New Social Studies Materials
- Math Intervention
- Chromebooks
- Gifted Program
- Civic Engagement in Science WS

February 26, 2019 Board Minutes

RECOGNITION OF CITIZENS FOR DISCUSSION OF AGENDA ITEMS: None**PTO:** None**COMMITTEE REPORTS:**

- a. **Personnel** – Mr. Sencindiver reported there is a date set for negotiations.
- b. **Curriculum** – No report.
- c. **Building & Grounds** – Mrs. Eck discussed plans for perimeter lighting.
- d. **Finance** – Mr. DiLeo reviewed the bills and found all to be in order.
- e. **Policy** – No report.
- f. **Community Relations** – Mr. Croft reported that Mrs. Eck provided a list of civic engagement activities. Mr. Warnock scheduled a meeting with Mr. Quinn which has been postponed.
- g. **Legislation** – No report.
- h. **Palmyra Board Representative** – No report.

OLD BUSINESS: None**NEW BUSINESS:**

Based on the recommendation of the Superintendent, Mr. DiLeo made the following motions:

-to approve receipt of the Code of Ethics and the training provided by New Jersey School Boards Association including the NJASBO power point and discussion.

Seconded by Mrs. Mack, motion carried, all members voting aye.

-to approve the Annual Review of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (Revised 2019).

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Riverton's Law Enforcement Unit comprised of the Chief of Police, Superintendent/Principal, Business Administrator, Supervisor of Buildings and Grounds, School Psychologist, and Safety Patrol Advisors (as assigned).

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to confirm/approve the following workshop/professional day requests as listed a-e:

- a. Miss Katherine Pacione and Ms. Kelley Borreggine to attend a workshop, "Implementing the NGSS: Opportunities for Civic Engagement" on January 30, 2019, 8:30 A.M. - 11:15 A.M. at the BCSSSD Media Center at a cost to the Board for mileage;
- b. Mrs. Sandra Parker to attend a workshop, "Music Educators Statewide Conference" on February 22, 2019, 8:00 A.M. - 5:00 P.M. at the East Brunswick Hilton at a cost to the Board of \$135.00 plus mileage;
- c. Mrs. Lora Palazzolo to attend a workshop, "Applied Behavior Analysis (ABA) and Identify the Functions of Behavior" on March 5, 2019, 9:00 A.M. - 3:00 P.M. at a cost to the Board for mileage;
- d. Miss Shannon Cahill and Mrs. Mary Ellen Eck to attend a workshop, "Culture Matters" on March 14, 2019, 4:30 P.M. - 6:00 P.M. at a cost to the Board for mileage;
- e. Mr. Robert Sciarrotta to attend a workshop, "2019 Future Ready (FRS)-NJ Certification Summit" on February 28, 2019, 8:30 A.M. - 12:00 P.M. at Stockton College at a cost to the Board for mileage.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the suicide prevention presentation "Ryan's Story" for middle school students on March 21st at 10:00 A.M. and parents in the evening at a cost of \$2,500. (offset with \$1,000 donation from the Palmyra, Cinnaminson Rotary and \$750 donation from the Riverton Police Department).

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the Crazy 8s Math Club (grades 3 & 4) with Mrs. Penwell from March 6 - May 8, 2019, 3:00 P.M. - 3:45 P.M. in the Media Center.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the following application for facilities use as listed a:

- a. PTO Variety Show to use the Gym and various classrooms on February 23rd, 25th, 26th and March 1 - 3 during requested times. Responsible person: Leah Falicki.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the PTO Annual Dodgeball Tournament on March 22, 2019 from 6:30 - 9:00 P.M. at the Sacred Heart Church Hall gym.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the 2019-20 school calendar as presented by the Superintendent.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve those individuals on the list on file in the Main Office as volunteers/chaperones for the 2018-19 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve those individuals listed on file in the Main Office to transport students in their personal vehicle for the 2018-19 school year.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Sencindiver made the following motion:

-to approve the "We Drink the River" Environmental Club's field trips as listed a-b:

- a. Cinnaminson Water Works/NJ American Water Plant
- b. Exhibit at the Philadelphia Seaport Museum, River Alive!

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve Field Day as listed a-b:

- a. May 24, 2019 - Grades Pre-K, 5-8 Field Day
- b. June 14, 2019 - Grades K-4 Field Day

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve for first reading the policy and regulation as listed a-b:

- a. Policy #6164.2 - Guidance Services
- b. Regulation #6164.2 - Guidance Services

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the tuition contract agreement for student #7407765379 with Pennsauken Public Schools (Benjamin Franklin Elementary School) at the rate specified below from January 7, 2019 until the end of the school year:

- Tuition - \$17,641.00/Year (prorated)
- One on One Aide - \$30,566.00/Year (prorated)
- Transportation - \$27,000.00/Year (prorated) – South Jersey Transportation

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motions:

-to approve the tuition contract agreement for student # 6515321866 with Cambridge School, Pennington, New Jersey at the rate specified below from February 2, 2019 to end of school year.

- Tuition - \$51,060.00/Year (prorated)
- Screening Fee - \$ 475.00
- Transportation - \$24,120.00/Year (prorated) Educational Service Unit

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve the Division of Child Protection and Permanence's placement for student # 2500352894 at Mary Dobbins School, Mt. Holly, New Jersey at the tuition rate of \$341.77/day from January 14, 2019 until June 30, 2019.

Seconded by Mrs. McGinnis, motion carried, all members voting aye, except for Mr. Elliot who abstained.

Mrs. Mack made the following motion:

-to approve the purchase and use of Sadlier Vocabulary in grades 4-8 and Grammar Program in grades 5-8 as part of the Special Education Program.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. DiLeo made the following motion:

-to approve the purchase and implementation of Pearson's Math Navigator Program as part of our Basic Skills Program.

Seconded by Mrs. Mack, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the purchase and use of Pearson's MyWorld Interactive Program for Social Studies Grades K-8 (\$33,275.00 - six year subscription).

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mr. Papenberg made the following motions:

-to approve the Fire & Security Drill Report for the month of February 2019, as submitted by the Superintendent.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

-to approve those individuals on the list on file in the Main Office from the Sub Calling Service as certified substitutes for the 2018-19 school year.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the request for waiver of the Special Education Medicaid Initiative (SEMI) program requirements for the 2019-20 school year due to the projection of less than 40 students eligible for participation. (DOE projection is 12 children.)

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Resolution #11-18 "Cancellation of Prior Year Outstanding Checks" as listed a-d:

a. 21946	\$5.25	c. 23413	\$25.00
b. 23404	\$25.00	d. 24147	\$25.00

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve the establishment of the school district maximum spending limit for the 2019 calendar year for the professional services as listed a-b:

a. Legal Services	\$15,000
b. Audit Services	\$22,900

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mr. Elliot made the following motion:

-to approve and accept the additional Nonpublic School State funds for Orchard Friends for the 2018-19 school year as listed a:

a: Security	\$1,275
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Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve the Special Payrolls for hourly, per diem, and substitute employees for January 2019.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve the following resolution

Pursuant to NJAC 6A:23A-16.10(c) 4, we certify that as of January 31, 2019, after review of the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overextended in violation of NJAC 6A:23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Seconded by Mr. DiLeo. A roll call was taken with all members voting aye. Motion carried.

Mrs. Mack made the following motion:

-to approve the Board Secretary's and Treasurer's Reports for January 2019 in balance.

Seconded by Mr. Elliot, motion carried, all members voting aye.

Mr. DiLeo made the following motions:

-to approve the payment of bills for January 25, 2019 in the amount of \$6,889.00 and for January 31, 2019 in the amount of \$(187.37) and for February 27, 2019 in the amount of \$599,811.54.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to approve transfers as listed in the amount of \$226, 305.00 for January 2019.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

-to accept the audit for the 2017-18 school year as prepared and presented by Mr. Robert Inverso, Inverso and Stewart, and to approve the Correction Action Plan as follows:

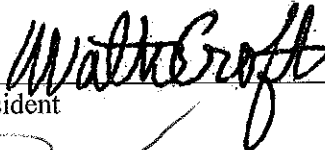
RECOMMENDATION	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
Every effort be made to reduce the net cash resources of the food service fund below three months average expenditures	Closely monitor the food service fund activity and ensure that the appropriate amount of net cash resources is maintained	Monthly Monitoring	Business Administrator	Ongoing

Seconded by Mr. Sencindiver, motion carried, all members voting aye.

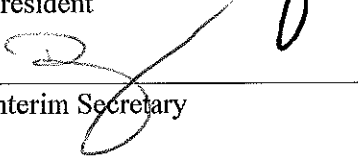
EXECUTIVE SESSION:

RESOLVED, that pursuant to Section 8 of the Open Public Meeting Act, the Public shall be excluded from the portion of the meeting involving the discussion of hiring staff, staff leaves and tenure.

FURTHER, that any action taken shall be disclosed following the executive meeting.



 President



 Interim Secretary

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Riverton Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Riverton Board of Education will reconvene following the end of the closed session, approximately _____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Riverton Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ *Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);*

_____ *Any matter in which the release of information would impair a right to receive funds from the federal government;*

_____ *Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;*

_____ *Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)*

_____ *Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;*

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____) (If contract negotiation, the nature of the contract and interested party is _____)

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the _____ employee(s) _____ and _____ nature _____ of _____ discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Riverton Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Riverton Board of Education Attorney advises the Riverton Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Riverton Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Upon a motion made by Mr. Sencindiver, seconded by Mrs. Corbi, the Board adjourned to Executive Session at 7:26 p.m. for the purpose of discussion of staff hires, staff leaves and tenure.
Motion carried, all members voting aye.

PUBLIC SESSION:

Upon a motion made by Mrs. Mack, seconded by Mrs. Corbi, the Board reconvened to open Public Session at 7:35 p.m. Motion carried, all members voting aye.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

Based on the recommendation of the Superintendent, Mrs. Mack made the following motion:

-to approve the contract for the 2019-20 school year for Ms. Mary Fitzgerald as the Supervisor of Instruction at a rate of \$75.00 per hour as assigned by the Superintendent.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve Ms. Mary Fitzgerald as a curriculum consultant for June, 2019 at a rate of \$75/hour.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mrs. Mack made the following motions:

-to approve Mr. Nikolas Vrettos as the Assistant Business Administrator/Board Secretary at the annual salary of \$70,000 (prorated) effective April 1, 2019.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

-to approve 12 weeks FMLA/NJ Leave (concurrently) for Mrs. Jaelyn Sutter beginning January 28, 2019 to be used the weeks of 1/28, 2/4, 2/11, 2/18, 2/25, 3/4, 3/11, 3/18, 5/20, 5/27, 6/3, 6/10.

Seconded by Mrs. Corbi, motion carried, all members voting aye.

-to approve Mrs. Michele DiMarino to be a substitute nurse for Mrs. Jaelyn Sutter for 2 days/week for 12 weeks (see schedule) at her current rate.

Seconded by Mrs. McGinnis, motion carried, all members voting aye.

Mr. Papenberg made the following motion:

-to approve Mrs. Sandra Parker salary adjustment for higher education to MA \$1,700 (prorated) as of February 1, 2019.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

Mrs. Mack made the following motion:

-to approve Mrs. Lora Palazzolo salary adjustment for higher education to BA+60 \$3,400 (prorated) as of February 1, 2019.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. Corbi made the following motion:

-to approve FMLA/NJ Leave for Mrs. Rebecca Karr-Parente beginning March 11, 2019 per doctor's note.

Seconded by Mr. Papenberg, motion carried, all members voting aye.

Mrs. McGinnis made the following motion:

-to approve the revised Staffing Pattern (copy in Board Scan) for the 2018-19 school year as presented by the Superintendent.

Seconded by Mr. DiLeo, motion carried, all members voting aye.

DISCUSSION ITEMS: None

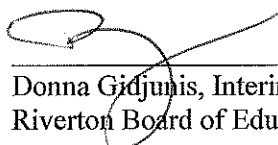
INFORMATION ITEMS: None

RECOGNITION OF CITIZENS: None


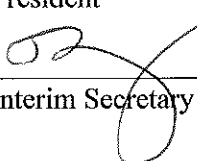
ADJOURNMENT:

Hearing no further business, Mr. Croft called for a motion to adjourn at 7:43 p.m.

Upon a motion made by Mrs. Mack, seconded by Mrs. Corbi, the Board moved for the meeting to be adjourned. Motion carried, all members present voting aye.


 Donna Gidjunis, Interim Secretary
 Riverton Board of Education

APPROVED UPON MOTION OF THE BOARD


 President

 Interim Secretary